

THORNTON LE DALE PARISH COUNCIL - 2020/2021 BUDGET FORECAST

Prepared by Clerk & RFO - Emma Douglas-Smith for Review & Approval 3rd Dec 2019

	Actuals 2018/2019	2019/2020 YTD to End Oct (7 mths actual)	Predicted Full Year 2019/2020 (Average)	BUDGET 2020-2021	Assumptions Made
Payments / Expenditure					
Payroll Costs Salary Clerk Expenses HMRC PAYE & NI; pension costs	£11,311.54	£7,317.18	£12,543.74	£14,000.00	Allow for Clerk annual pay review, some overtime, pension costs, HMRC payments
Payroll Processing Costs Autela	£186.48	£167.65	£287.40	£316.14	Allow for potential rise in processing fees 10%
Village Caretaking: inc Bench Maintenance	£8,726.89	£3,975.00	£6,814.29	£7,495.71	Potential rise in costs, plus incidental items
Cemetery & Churchyard Maintenance	£0.00	£3,318.75	£5,689.29	£6,258.21	Potential rise in costs, plus incidental items
Grass Cutting and Village Maintenance General	£8,832.00	£8,952.00	£8,952.00	£9,847.20	Potential rise in costs, plus incidental items or addition to contract cutting areas
Village Hub: Grant, paint reclaim, misc costs	£775.75	£688.90	£1,180.97	£1,100.00	These costs appear quite high - will include grant for Village in Bloom planter & other - council to decide level of acceptable expenditure - maintenance of railings, paint etc
Professional & Association Subscriptions & Memberships YLCA SLCC	£553.00	£717.00	£717.00	£738.51	Advised of increase in YLCA fees by at least 3%
Yorkshire Water Cemetery Allotments	£329.13	£144.83	£248.28	£260.69	Potential rise in costs from YW
Vale of Pickering Drainage Board - Bull Field	£0.00	£9.42	£16.15	£16.96	Potential rise in costs from Drainage Board
Office Costs: Stationery, postage Incidentals	£122.06	£180.29	£309.07	£500.00	
Clocks Maintenance Church & Hill Institute	£358.80	£410.40	£703.54	£738.72	Allow for possible rise in costs 5% - Services due March 2020 - Hill Inst cost £147+VAT (£177) Church Clock service 2020 £170+VAT (£204) Total Service Costs £381 annual - allow for ad-hoc maintenance costs base on 2019?
Training Costs: Clerk & Councillors AGM's, training books & materials	£299.93	£728.00	£1,248.00	£3,000.00	On-going training for Clerk - new in role; New Councillor training, and possible costs of formal study of Clerk ILCA & CILCA; allowance for Councillor training
Rent: Hill Institute inc Elec & Heating	£461.90	£0.00	£170.00	£252.00	Allow for rent increase, some additional meetings x 12hrs based on £7/hr rent charge
Councillor Expenses: Misc & travel, Remembrance Wreath	£136.30	£0.00	£200.00	£200.00	allow for mileage reclaim
Waste Collection & Disposal RDC bins Allotment Compost Heaps	£1,008.20	£292.35	£2,301.17	£4,331.29	need to include an estimate for 2019 compost heap removal previously £600 per year - allow for increase in costs - Estimate from Gwilliam to remove current compost heap £300 per skip + VAT - 4 to 5 skips £1500 +VAT = £1800
ICO - Data Protection Registration	£75.00	£0.00	£75.00	£75.00	Renewal due March / April 2020
Audit Costs - Internal & External	£340.00	£340.00	£340.00	£374.00	Allow for potential increases in fees 10%
Telecoms & Broadband BT, Clerk Office PO Box	£672.08	£738.29	£1,265.64	£1,000.00	no installation costs in 2020 - ongoing rental fees, call costs and broadband costs - may increase
Office Equipment - PC, Printer inc repairs	£144.13	£391.00	£670.29	£700.00	
Village Defibrillator	£0.00	£22.14	£37.95	£50.00	
NYMNP Planning Fees : planters	£117.00	£0.00	£0.00	£0.00	
Insurance & professional fees	£5,557.63	£0.00	£845.02	£900.00	2020 renewal is the last of the 3 year fixed rate - allow for increase in insurance costs by 5%
NYCC Streetlighting - upgrades & maintenance (Adopted April 2019)	£0.00	£22,952.26	£22,952.26	£37,000.00	Phase 1 upgrade costs in 2019/2020 - Phase 2 (£17385 +VAT = £20,862) & Phase 3 (£8985 + VAT = £10,872) upgrade and ongoing maintenance costs 2020/2021 - estimate for electricity costs from NYCC for 2019/2020 £3862.50 + VAT = £4635) will be invoiced March 2020 for payment April 2020 - plus any ongoing maintenance costs (unknown)
New Web Site Development, Domain Name & Hosting				£1,500.00	Estimated costs for the development of new web site, registering of a domain name & hosting costs. Ongoing annual costs will be hosting & domain name registration
Grants Awarded	£0.00	£0.00	£200.00	£2,000.00	Budget allowance for grants for the year
Advertising Costs: Newspapers & Other	£613.72	£0.00	£0.00	£500.00	Budget allowance for any potential advertising required
Full Year Totals	£40,621.54	£51,345.46	£67,767.05	£93,154.44	
Income / Receipts					
Precept	£28,000.00	£44,000.00	£44,000.00	£44,000.00	2019 / 2020 Precept figure - no change for 2020/ 2021 year agreed 8Jan2020
RDC CIL Payments (Community Infrastructure Levy)	£0.00	£22,975.00	£22,975.00	£0.00	Not aware of any building projects which will bring a CIL payment in 2020 - Clerk spoken to RDC planning and NYMNP planning teams
Allotment Rent	£531.06	£1,039.50	£1,039.50	£1,066.50	39.5 plots fully rented at £27.00 - plot 4a allocated as compost heap
Bank Interest	£32.41	£46.59	£55.91	£55.00	
Cemetery Income: Burials Exclusive Rights & Memorials	£3,295.00	£1,890.00	£3,240.00	£3,000.00	Any change to fees charged for burials, exclusive rights etc ? Council to consider ?
Insurance Claims Settled - Insurance reimbursement	£3,696.48	£1,830.00	£1,830.00	£0.00	Not income as it is off-set against the cost of the repair
Income Rents: Car Parking (Roxby Terrace), Bull Field	£725.00	£150.00	£725.00	£725.00	Any increase in Bull Field rental ? Council to decide ? Or car parking rental ? Bull field rental due March19 - £575
NYMNP Caretaker Grant	£2,500.00	£2,484.38	£2,484.38	£2,484.38	Scheme will run again in 2020
NYCC: Grass Cutting Refund	£775.38	£775.38	£775.38	£775.38	Notification received of amount for 2020 - remains same
Churchyard: Holly	£20.00	£0.00	£20.00	£20.00	
Employment Miscellaneous: expenses refund - to council previous Clerk	£0.00	£14.40	£0.00	£0.00	Don't expect this category to be required into next financial year.
HMRC: VAT Reclaim	£5,270.10	£0.00	£4,000.00	£3,000.00	Cannot rely on VAT reclaim as income - all depends upon expenditure
Full Year Totals	£44,845.43	£75,205.25	£81,145.17	£55,126.26	
NET BALANCE - INCOME LESS EXPENDITURE	£4,223.89	£23,859.79	£13,378.12	-£38,028.18	
Income Less Precept	£16,845.43	£31,205.25	£37,145.17		