

Thornton-Le-dale Parish Council Risk Assessment Allotments – Peaslands Lane, Thornton Le Dale

This document has been produced to enable the Parish Council to assess risk and ensure adequate steps have been taken to manage risk • This Risk Assessment is a general examination of activities to enable potential risks to be identified. • The Parish Council will take all practical and reasonable steps to reduce or eliminate the risks identified.

This Risk Assessment should be read with reference to the Parish Councils generic risk assessment and Allotment Rules documents.

Subject	Risk(s) Identified	L	S	High, Medium or Low	Management/Control Measures	Review/Assess/Revise
Policy & Procedure	None compliance with Statutory Regulations will expose the Parish Council to Legal Liability.	1	1	L	The Clerk/RFO & Council Members to ensure... 1. Parish Council maintains its obligations to the Maintenance & Upkeep of the Allotment site. 2. Maintenance Contractor(s) fully understand the health and safety regulations governing their activities. 3. Parish Council Allotment Rules are adopted by the Parish Council.	Current Rules and Rights are adequate and adopted by Council. Policies and Procedures are reviewed annually by the Clerk/RFO/Council. The Land Registry records the Parish Council as Landowners and Tenancy Agreements are set by them.
Uneven or defective path surface	Uneven or defective path surfaces will create a slip, trip or fall hazard to Members of the Public, Visitors, Contractors and Trespassers	2	1	L	Regular Inspections for safety defects to be undertaken by Contractor. All defects to be reported to the Parish Council. Quick response to all reported defects. Temporary warning signs to be erected if necessary.	Regular Site Inspections and Review. PC-Public Liability Insurance Cover

Uneven or defective grassed open areas or allotment plots	Uneven or defective grassed open spaces will create a slip, trip or fall hazard to Members of the Public, Visitors, Contractors or Trespassers	2	1	L	Regular Inspections for safety defects such as obstacles, to be undertaken by contractor. All defects to be reported to the Parish Clerk. Quick response to all reported defects. Grass cuttings swept from walkways, grass cutting maintained by contractor.	Regular Site Inspections and Review. PC-Public Liability Insurance Cover
Accident during Contractor activities	Any Accident involving the Caretaker, or Grounds Maintenance Contractor could result in injury.	1	1	L	Ensure Caretaker, Maintenance Contractor have a full understanding of the health and safety regulations that govern their activity and are Insured to conduct that activity.	Regular Site Inspections and Review. Contractor and PC-Public Liability Insurance Cover
Accident involving Allotment Tenant	Any Accident involving an Allotment Tenant or Persons under their supervision whilst on allotment plot or allotment site could result in injury.	1	1	L	Ensure allotment tenants have been provided with a copy of allotment rules and understand the health and safety regulations that govern their activity.	Tenant Personal Liability Insurance Cover Public Liability Insurance Cover
Accident involving visitors during or following contractor activity.	Any Accident to members of the public arising from the work of the Caretaker, Grounds Maintenance Contractor could result in injury.	1	1	L	Ensure Caretaker, Grounds Maintenance Contractor have a full understanding of the health and safety regulations that govern their activity and are Insured to conduct that activity.	Contractor and PC-Public Liability Insurance Cover
Unstable Boundary Fences and gates	Unstable boundary fences and gates may fall over and cause injury to Members of the Public, Visitors, Contractors or Trespassers.	2	1	L	Inspection of boundary fences and gates to be undertaken by Committee Members.	Regular Site Inspections and Review. PC-Public Liability Insurance Cover
Trees and Branches	Any Tree or Branch falling to the ground may cause crush or trap injuries to Members of the Public, Visitors, Contractors or Trespassers.	1	2	L	All trees are inspected in accordance with the Parish Councils Tree Policy. All maintenance work is carried out by a qualified contractor Maintenance work also undertaken when emergency attention is required such as natural damage or bad weather.	Regular Site Inspections and Review. Emergency Site Inspections following damage / weather. PC-Public Liability Insurance Cover

Boundary Hedging	Boundary Hedge not maintained may cause injuries to Members of the Public, Visitors, Contractors or Trespassers.	1	1	L	Inspection of Hedge to be undertaken by Cemetery Committee Members as per ICCM Guidelines	Regular Site Inspections and Review. PC-Public Liability Insurance Cover
Water System	Damage of Injury may result from a Frozen or defective Water System.	1	1	L	Water System to include Meter, Standpipe Tap and additional piping and standpipes to adjacent Allotments inspected on regular basis. Risk of damage caused by frost or ice managed by turning water off. Alternative supply considered and Public Notices provided.	Regular Site Inspections and Review. Water Turned off over winter months or during Maintenance and repair PC-Public Liability Insurance Cover
Water Pipes and Hose Pipes	Untidy water and hose pipes left on the ground present a risk of slip, trip or fall	1	1	L	All pipes are to be kept safe when in use and when not in use.	Regular Site Inspections and Review.
Structures within Allotment Plots	Structures not maintained may cause injuries to Members of the Public, Visitors, Contractors or Trespassers.	1	1	L	Structures to be maintained by Plot Tenants. All structures to be inspected by Committee Members	Regular Site Inspections and Review. Tenant and PC-Public Liability Insurance Cover
Water Butts	The capture and storage of water presents a risk of drowning to unaccompanied young person's visiting the site.	1	1	L	Water Butts to be installed as Allotment Rules specification. Young persons to be accompanied at all times.	Regular Site Inspections and Review. Tenant Public Liability Insurance Cover

Risk Assessment

Risk Matrix:

Score	Severity / Consequence if Harm Occurs (defined by the nature of the hazard)	Likelihood of Harm Occurring (considers existing controls in place)			
1	Minor: slight / negligible injury or illness requiring first aid treatment only	Low: harm is unlikely to occur (once / 5 years) because appropriate controls are in place			
2	Serious: >7-day injury or illness (as defined by RIDDOR)	Medium: harm will probably occur (once / annum) because controls are incomplete			
3	Major: can cause death, permanent disability or life threatening injury	High: harm is certain / near certain to occur (once or more / month) because of inadequate controls			
Likelihood		1	2	3	
Severity					
1	Low	Low	Medium		
2	Low	Medium	High		
3	Medium	High	High		

Adopted by Thornton Parish Council

Signed Chairman..... Date.....