

Thornton le Dale Parish Council

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale **Ordinary Meeting** of the **Parish Council** at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on **Tuesday 04th November 2025 @ 7pm** for the purpose of transacting the following business.

J. Collins - Clerk.

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thornton-le-dale.org.uk/>. **Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Public Session – 15 mins prior to the start of the council meetings...

Please ensure to read the guidance within the **Standing Orders & the Rules for Public Session**.

- 2425/206** To **Receive & Consider** apologies for absence given in advance of the meeting, and to consider the approval of reasons given for absence.
- 2425/207** To **Receive** declarations of interest in items on the agenda.
- 2425/208** To **Confirm & Sign** Parish Council Meeting minutes of Tuesday 14th October 2025
- 2425/209** To **Receive & Consider** a change of the Staffing Committee to a Review and Staffing Panel
- 2425/210** To **Receive & Consider** councillors to take on the Parish Council Liaison vacancies
- 2425/211** To **Receive & Consider** updated versions to the following PC policy documents:
 - i) Bench Policy (confirmation of maintenance cost for recycled)
 - ii) Council Code of Conduct
 - iii) Training Policy
 - iv) Vexatious Policy
- 2425/212** To **Receive & Consider** new PC policy documents:
 - i) IT Policy
- 2425/213** To **Receive & Consider** updates for the village maintenance:
 - i) Update on caretaker work completed since October PCM
 - ii) Update on work for the cemetery gates/Churchyard wall
 - iii) Update on work to the village benches/Maltongate railings/allotment fencing
 - iv) Update on the Remembrance Parade Nov25
- 2425/214** To **Receive and Agree** updates to the Asset Register and the Parish Council Insurance Policy cover renewal
- 2425/215** To **Receive and Agree** budget forecasts for 2026-27, including Ear-marked reserves
- 2425/216** To **Receive and Agree** Parish Council precept for 2026-27

2425/217 To **Consider** new planning applications or previous Applications/Decisions/Update.

New Applications

- i) NYMNPA: NYM/2024/0877, Thorpe Cottage, Chestnut Ave, TLD*
 - ii) NYMNPA: NYM/2025/0673 Hemmell House, Dog Kennel Lane, TLD
- *amendment

Update/Decisions

All planning decisions are available on the NYMNPA and NYC website

2425/218 To **Receive and Consider** matters raised by Parish Clerk/RFO.

- a. To **Receive** current bank balances: see Clerks Notes
- b. To **Consider** payments made/received & those awaiting authorisation: see Clerks Notes
- c. To **Receive** update on savings/investment option with Skipton BS
- d. To **Receive & Consider** new Scribe accounts 3-year pricing proposal
- e. To **Receive & Consider** options to manage administration of allotments from 2026/27

2425/219 To **Receive** new Correspondence received by Clerk & any action required.

- a. NYC notification of precept paperwork for 2026/27
- b. Grubs-Up request/update
- c. Acknowledgment parish paths/RoW have been registered for future maintenance
- d. Remembrance Day parade road closure confirmation: Sun 9th November
- e. Draft Order received from NYC re amendment to Parking restrictions: Priestmans Lane
- f. Request to consider the Parish Noticeboard as a Council asset: information needed
- g. Rough sleeper request for information: NYC
- h. Internal auditor replacement
- i. 3 x Freedom of Information requests received
- j. Vat reclaim made: £2,079.91
- k. Scribe data breach: update

2425/220 To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for future agendas

- i. Cllr Sanderson proposed a 2-year Rolling/Forward plan
- ii. Cllr Sanderson proposed a Handover/Succession plan, to include the defined area for the caretaker v Street Scene/Parish partnership
- iii. Cllr Sanderson proposed a Parish Council Emergency Planning plan
- iv. Cllr Garbutt proposed a more structured proposal from the Manthorpe playground committee, including the idea of a 3-phase plan for delivery/installation, to enable the PC to make a future decision on a potential donation
- v. To Consider cancellation of February 2026 Parish Council Meeting

2425/221	To Confirm the dates of the future meeting(s) for 2025/26 : 02 December 2025 06 January 2026
-----------------	---