

Thornton le Dale Parish Council

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale **Ordinary Meeting** of the **Parish Council** at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on **Tuesday 02nd December 2025 @ 7pm** for the purpose of transacting the following business.

J. Collins - Clerk.

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thornton-le-dale.org.uk/>. **Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Public Session – 15 mins prior to the start of the council meetings...

Please ensure to read the guidance within the **Standing Orders & the Rules for Public Session**.

- 2425/222** To **Receive & Consider** apologies for absence given in advance of the meeting, and to consider the approval of reasons given for absence.
- 2425/223** To **Receive** declarations of interest in items on the agenda.
- 2425/224** To **Confirm & Sign** Parish Council Meeting minutes of Tuesday 4th November 2025
- 2425/225** To **Receive & Consider** a new Complaints and Information Review Request Panel (CIRRP) Terms of Reference
- 2425/226** To **Receive & Consider** the CIRRP Terms of Reference replace the current Complaints Procedure
- 2425/227** To **Receive & Consider** councillors for the Complaints and Information Review Panel
- 2425/228** To **Receive & Consider** updated versions to the following PC policy documents
 - i) Vexatious Policy
- 2425/229** To **Receive & Consider** new PC policy documents:
 - i) IT Policy
- 2425/230** To **Receive & Consider** updates for the village maintenance:
 - i) Caretaker work completed since November PCM
 - ii) Work for the cemetery gates/Church yard wall
 - iii) Work to the village benches/Maltongate railings/allotment fencing
 - iv) Allotment and Cemetery water taps
- 2425/231** To **Receive & Consider** a 2-year PC Rolling/Forward Plan
- 2425/232** To **Receive & Consider** a Handover/Succession plan, to include the defined area for the caretaker v Street Scene/Parish partnership
- 2425/233** To **Receive & Consider** a Parish Council Emergency Planning plan

- 2425/234** To **Receive & Consider** YLCA training for 2026, including the process for contacting YLCA
- 2425/235** To **Receive & Consider** mop request to rent or purchase parcel of PC-owned land
- 2425/236** To **Consider** new planning applications or previous Applications/Decisions/Update.

New Applications

- i) NYMNPA: NYM/2024/0678 Orchard Cottage, Chapel Lane, TLD
- ii) NYMNPA: NYM/2025/0706 Prospect Bungalow, Prospect Place, TLD
- iii) NYMNPA: NYM/2025/0711 Camping Site, Prospect Place, TLD
- iv) NYMNPA: NYM/2025/0716 Blossom Hill Cottage, Westgate, TLD

Update/Decisions

All planning decisions are available on the NYMNPA and NYC website

- 2425/237** To **Receive and Consider** matters raised by Parish Clerk/RFO.
- a. To **Receive** current bank balances: see Clerks Notes
 - b. To **Consider** payments made/received & those awaiting authorisation: see Clerks Notes
 - c. To **Receive** update on savings/investment option with Skipton BS
 - d. To **Receive & Approve** Clerk overtime (5 hours): Budget planning 2026/27/Finance meeting & FOI's

- 2425/238** To **Receive** new Correspondence received by Clerk & agree action required.
- a. Updates on the website compliance and PC shared documents space
 - b. Manthorpe Play area update and correspondence (Commutated Sums)
 - c. TLD Nature Group update and correspondence
 - d. Topple Test Report at All Saints Churchyard and mop correspondence
 - e. Parish Noticeboard update/request for adoption
 - f. NYMNPA update on the PC/Community Forums for 2026
 - g. Garden Waste collections/Christmas Trees update from NYC
 - h. NYC request on the 2026/27 Budget survey/Council plan to 2030
 - i. Internal auditor replacement update
 - j. 3 Freedom of Information requests replied to: item closed
 - k. Vat claim made: £2,079.91 update
 - l. Scribe data breach: update

- 2425/239** To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for future agendas
- i. Cllr Garbutt proposed a more structured proposal from the Manthorpe playground committee, including the idea of a 3-phase plan for delivery/installation, to enable the PC to make a future decision on a potential donation

2425/240	To Confirm the dates of the future meeting(s) for 2026:
	20 January 2026 No February meeting 03 March 2026