

Thornton le Dale Parish Council

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale **Ordinary Meeting of the Parish Council** at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on **Tuesday 02 June 2026 @ 7:00pm** for the purpose of transacting the following business.

J. Collins - Clerk.

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the Ordinary meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thorntonledale-pc.gov.uk>

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Public Session – 15 mins prior to the start of the council meetings...

Please ensure to read the guidance within the **Standing Orders & the Rules for Public Session**.

- 2627/305** To **Receive & Consider** apologies for absence given in advance of the meeting, and to consider the approval of reasons given for absence.
 - 2627/306** To **Receive** declarations of interest in items on the agenda.
 - 2627/307** To **Confirm & Sign** the Annual Meeting of the Parish Council minutes and the Ordinary Parish Council Meeting minutes of Tuesday 05 May 2026
 - 2627/308** To **Receive & Consider** updates for the village maintenance:
 - i) Caretaker work completed since May PCM: general maintenance all areas
 - ii) Work on the replacement cemetery gates – further update
 - iii) Church yard wall – update on correspondence received from Diocese
 - iv) Work to the village benches/Maltongate railings/moles – further update
 - v) Waste Bins - update
 - 2627/309** To **Receive & Consider** outcome/actions from the Annual Meeting of the Parish Council
 - 2627/310** To **Receive & Consider** update on the Parish Plan documents: sub-group update
 - 2627/311** To **Receive & Consider** the cancellation of the August Parish Council meeting
 - 2627/312** To **Receive & Consider** the most recent correspondence on the Freedom of Information requests, and agree a council response
 - 2627/313** To **Consider & Receive** Cllr Tempest as new signature to the Barclays bank mandate
 - 2627/314** To **Consider** new planning applications or previous Applications/Decisions/Update.
- New Applications**
- i) HP/2026/00165: 1 Oak Tree Barn, Brookfield Gardens, TLD
 - ii) HP/2026/00169: Comber House, Church Hill, TLD
 - iii) LB/2026/00170: Comber House, Church Hill, TLD

Update/Decisions

- i) NYMNPA: PRE/2026/00033 Land East of Longlands Lane, TLD
- ii) Consultation meeting – NYMNPA: NYM/2024/0877/Thorpe Cottage, chestnut Ave, TLD

NB: All planning decisions are available on the NYMNPA and NYC website

2627/315 To **Receive & Consider** matters raised by Parish Clerk/RFO.

- a. To **Receive** current bank balances: see Clerks Notes
- b. To **Consider** payments made/received & those awaiting authorisation: see Clerks Notes
- c. To **Receive & Approve** Clerk request for overtime of 3 hours re burial issue
- d. To **Receive an update** on streetlighting (energy costs) for 2023-26, awaiting approval
- e. To **Receive & Consider** the Internal Auditors full Audit Report 2025/26
- f. To **Receive, Approve and Sign** AGAR 2025/26 Section 1, Annual Governance Statement
- g. To **Receive, Approve and Sign** AGAR 2025/26 Section 2, Accounting Statements
- h. To **Receive and Approve** the dates for the period of AGAR 2025/26 Exercise of Public Rights

2627/316 To **Receive** new Correspondence received by Clerk & agree action required.

- a. Freedom of Information request updates
- b. NYC planning enforcement letter re Bull Field: update
- c. Thank you letter received from Lady Lumley's Almshouses Trust
- d. NYC Highways workshops confirmed: 28 May 2026
- e. Complaint emails received re cemetery upkeep/ornaments
- f. Complaint letter received from funeral director: update
- g. PO raised for grass cutting grant (NYC) - £916.19
- h. Parking issues on Whitbygate
- i. Vacancy Notice for parish councillor from NYC Elections

2627/317 To **Receive & Consider** the Parish Council Forward Plan 2026-27

Date	Description	Responsibility	Decision Maker	Checks
June	Sign off all AGAR docs including EoPR at PCM	Clerk/Council	Full Council	Fin Comm
	Submit all AGAR docs to External Auditor	Clerk	Clerk	
	Publish all AGAR docs on PC website/including EoPR on noticeboard	Clerk	Clerk	
	Book annual service for PC All Saints	Clerk	Clerk	
	Church clock/HMI clock			Fin Comm
	Check quarterly Bank Recs on Scribe			
July	Agree to cancel August PCM	Council	Full Council	

- 2627/318** To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for future agendas
- To agree to organise a meeting of the Cemetery Working Group to discuss burial issue and to review process/admin for cemetery paperwork

2627/319	To Confirm the dates of the future meeting(s) for 2026 :
	07 July 2026 04 August – TBC 01 September 2026

2627/320

- a. To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

1. [Cemetery Issue](#) – To **Consider & Receive** updates
2. [Clerk/RFO Vacancy](#) – To **Consider & Receive** updates