

Thornton le Dale Parish Council

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale **Ordinary Meeting of the Parish Council** at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on **Tuesday 01 September 2026 @ 7:00pm** for the purpose of transacting the following business.

J. Collins - Clerk.

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the Ordinary meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thorntonledale-pc.gov.uk>

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Public Session – 15 mins prior to the start of the council meetings.

Please ensure to read the guidance within the **Standing Orders & the Rules for Public Session**.

- 2627/336** To **Receive & Consider** apologies for absence given in advance of the meeting, and to consider the approval of reasons given for absence.
- 2627/337** To **Receive** declarations of interest in items on the agenda.
- 2627/338** To **Confirm & Sign** the Ordinary Parish Council Meeting minutes of Tuesday 07 July 2026
- 2627/339** To **Receive & Consider** resident request regarding streetlighting, as well as an update on PC enquiries made with NY Council re conserving energy/reduce costs
- 2627/340** To **Receive & Consider** the Review of the Caretaker Role
- 2627/341** To **Receive & Consider** updates for the village maintenance:
 - i) Caretaker work completed since July PCM: general maintenance all agreed areas
 - ii) Church yard wall – minor works/civil engineering assessment update
 - iii) Work to the village benches
 - iv) Waste Bins – **Consider & Note** the costs to purchase and install
 - v) Request for the upkeep of Castle Road area – from the volunteer TLD ranger
 - vi) Update on concerns raised re the vegetation Beck-side (opp. Almshouses)
- 2627/342** To **Receive & Consider** Freedom of Information requests
- 2627/343** To **Receive & Consider** the re-appointment of the Internal Auditor for 2026-27, including proposed costs
- 2627/344** To **Receive & Consider** the recommendations made to the Cemetery Working Group, to include updated cemetery documentation
- 2627/345** To **Receive & Consider** the recommendations for the PC application to the NYMNPA Village Enhancement Scheme, including the proposed works at Beck Isle

2627/346 To **Consider** new planning applications or previous Applications/Decisions/Update.

New Applications

- i) WTCA/2026/00366: KINGFISHER COTTAGE CHESTNUT AVENUE TLD
- ii) ADV/2026/00287: BUCK HOTEL CHESTNUT AVENUE TLD
- iii) LB/2026/00288: BUCK HOTEL CHESTNUT AVENUE TLD
- iv) LB/2026/00344: RORTY CRANKLE MALTONGATE TLD
- v) FL/2026/00279: THORNTON DALE PLAYING FIELD TLD
- vi) FL/2026/00258: EXISTING MAST WITHIN ROXBY PLANTATION TLD

Update/Decisions

NB: All planning decisions are available on the NYMNPA and NYC website

2627/347 To **Receive & Consider** matters raised by Parish Clerk/RFO.

- a. To **Receive** current bank balances: see Clerks Notes
- b. To **Consider** payments made/received & those awaiting authorisation: see Clerks Notes
- c. To **Receive & Approve** Clerk overtime of 4 hours due to FOI & EoPR enquiries, and any accrued holidays for outgoing clerk
- d. To **Receive & Approve** incoming Clerk be added to the Bank mandates, including Skipton BS and remove outgoing Clerk to all banking mandates
- e. To **Receive & Consider** next course of action for unpaid invoice relating to allotments

2627/348 To **Receive** new Correspondence received by Clerk & agree action required.

- a. Internal Auditor recommendation for council files back-up (90days+): update
- b. EoPR challenge to the 2025-26 accounts received with the External Auditor
- c. Grass Cutting & Cemetery/Churchyard tenders published/Submissions received
- d. Restoring Nature Conference, 18 Sept 2026 at Kirby Misperton. Invite circulated
- e. Comms re Thornton Dale bridge work
- f. Registering for the new forms/NYC Highways portal

2627/349 To **Receive & Consider** the Parish Council Forward Plan 2026-27

Date	Description	Responsibility	Decision Maker	Checks
Sept	Check all grit bins: order salt/grit for PC owned bins if required	Clerk/Council	N/A	
	Read waters meters in the first week – Allotments/Cemetery	Clerk/Council	Full Council	
	Check all Allotments/Action any remedial work	Clerk/Council	Clerk Full Council	
	Check quarterly Bank Recs on Scribe	Clerk		
	Review Budgetary Reports YTD	Clerk		
	Invoice annual car park rental/2 nd 50% invoice for Bull Field (if agreed)	Clerk Clerk		Fin Comm Fin Comm

- 2627/350** To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for future agendas
- To Receive & Consider new Working from Home policy for October
 - To Receive & Consider any changes to the PC Grant Application form for November

2627/351	To Confirm the dates of the future meeting(s) for 2026 :
	06 October 2026 03 November 2026 01 December 2026

- 2627/352**
- a. To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2627/353

1. [Cemetery Issue](#) – To **Consider & Receive** final updates
2. [Tenders for the Grass Cutting/Cemetery & Churchyard](#) – To **Consider & Receive** tender submissions
3. [Evaluation of Tenders](#) – To **Consider & Discuss** contractors for Grass Cutting/Cemetery & Churchyard and agree next steps.

MEETING CLOSE