

Thornton le Dale Parish Council

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale **Annual Meeting** of the **Parish Council**:
Meeting at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on
Tuesday 7th May 2024 @ 6pm for the purpose of transacting the following business.

J. Collins - Clerk.

AGENDA

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thornton-le-dale.org.uk/>. **Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

Annual Meeting of the Parish Council (AMPC)

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| AMPC/2425/1. | To consider appointment of Chairman for 2024-2025 |
| AMPC/2425/2. | To receive the Chairmans Declaration of acceptance of office. |
| AMPC/2425/3. | To receive apologies & consider approval for reasons given for absence. |
| AMPC/2425/4. | To elect a Vice-Chairman for 2024-2025. |
| AMPC/2425/5. | To consider appointments to Finance Committee. |
| AMPC/2425/6. | To consider appointments to Staffing Committee. |
| AMPC/2425/7. | To consider appointments to Councillor Liaison roles. |
| AMPC/2425/8. | To consider adoption, review or updating of Policies... |
| | a) Standing Orders |
| | b) Financial Regulations |
| | c) Risk Assessment Document |
| | d) Action Plan |
| APCM/2425/9. | To review Parish Council Insurance |
| APCM/2425/10. | To Propose the close of the Annual Meeting of the Parish Council. |

Estimated Close of the Annual Meeting time: 6:45pm

Formal Parish Council Meeting (PCM)

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale an **Ordinary Meeting** of the **Parish Council**: Meeting at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on **Tuesday 7th May 2024 @ 7pm** for the purpose of transacting the following business.

J. Collins - Clerk.

AGENDA

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thornton-le-dale.org.uk/>. **Protocol on audio/visual recording and photography at meetings**: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

Public Session – 15 mins prior to the start of the council meeting.

Please ensure to read the guidance within the **Standing Orders & the Rules for Public Session**.

2425/111. To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.

2425/112. To **Receive** declarations of interest in items on the agenda.

2425/113. To **Confirm & Sign** Minutes of the PCM Tuesday 02 April 2024

2425/114. To **Consider & Note** ongoing matters arising from previous PCM's & Business.

- a) To **Receive** update re [Tree Policy](#) - Maintenance / Insurance.
- b) To **Receive** update from [Community Fund Raising Group](#) re Clock Repair/Church Permissions.
- c) To **Receive** update on Parish Council [Website/Email Addresses](#).
- d) To **Receive** update on [Parish Portal access](#).
- e) To **Confirm** date of [the Annual Parish Meeting. \(APM\)](#)
- f) To **Consider** a [permanent memorial for Cllr Hallsworth](#)

2425/115. To **Consider** new planning applications or previous Applications/Decisions/Update.

New Applications

- a) NYM/2024/0222 – Brook Cottage, Brook Lane, Thornton Le Dale
- b) NYM/2024/0215 – Sweet Dreams, Sweet Dreams Pet Crematorium, Longlands Lane, Thornton Le Dale

Update/Decisions

- a) NYM/2024/0149 – Lilac Cottage, 8 Thornton View, Thornton Le Dale
- b) NYM/2024/0153 – Three Gables, Maltongate, TLD
- c) NYM/2024/0186 – Overdale, South Lane, Thornton Le Dale

2425/116. To **Receive and Consider** matters raised by Parish Clerk/RFO.

- a) To **Receive** current bank balances.
- b) To **Note & Consider** bank mandate status & any actions required
- c) To **Consider** Payments for Approval
- d) To **Consider** Overtime approval for Parish Clerk.

- e) To **Consider** Payments In/Received.
- f) To **Receive** update re Internal Audit – Finances 2023/24
- g) To **Note** any updates/financial planning to challenge of the AGAR 2022/2023

2425/117. To **Receive** new Correspondence received by clerk & any action required.

- a) Bull Field & Allotments
- b) Memorial bench requests
- c) Scribe – Invoice / Best way forward.
- d) AED – Village Green Defibrillator Administration & Management.
- e) Mole Control – cemetery
- f) Parish Portal update
- g) TLD Beck fencing concerns
- h) Any Other Business

2425/118. To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for Future Agendas

2425/119.	To Confirm the dates of the future meeting(s) 2024: 4 th June 2 nd July 6 th Aug 3 rd Sept
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CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2425/120.

- a) To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).
- b) To **Receive** declarations of interest in items on the agenda
- c) To **Note & Consider** Parish Contracts & Ongoing Issues
 - i) **Banking** – Update on Barclays mandate/Best way forward.
 - ii) **Employment Matters** – Update/Next steps/Financial planning