

# Thornton le Dale Parish Council

To all members of the Council:

You are hereby summoned to attend a Thornton le Dale **Annual Meeting of the Parish Council & an Ordinary Meeting** of the **Parish Council**: Meeting at the **Hill Memorial Institute Maltongate, Thornton Dale, Pickering YO18 7SE**, on **Tuesday 6<sup>th</sup> May 2025 @ 7pm** for the purpose of transacting the following business.

J. Collins - Clerk.

## AGENDA

Members of the public and press are invited to attend, there will be a Public Question Time at the start of the meeting, **at the discretion of the PC**. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thornton-le-dale.org.uk/>. **Protocol on audio/visual recording and photography at meetings**: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

### Annual Meeting of the Parish Council (AMPC)

- |                     |                                                                                |
|---------------------|--------------------------------------------------------------------------------|
| <b>AMPC/2526/1</b>  | To <b>Consider</b> appointment of Chairman for 2025-2026                       |
| <b>AMPC/2526/2</b>  | To <b>Receive</b> the Chairmans Declaration of acceptance of office.           |
| <b>AMPC/2526/3</b>  | To <b>Receive</b> apologies & consider approval for reasons given for absence. |
| <b>AMPC/2526/4</b>  | To <b>Elect</b> a Vice-Chairman for 2025-2026.                                 |
| <b>AMPC/2526/5</b>  | To <b>Consider</b> appointments to Finance Committee.                          |
| <b>AMPC/2526/6</b>  | To <b>Consider</b> appointments to Staffing Committee.                         |
| <b>AMPC/2526/7</b>  | To <b>Consider</b> appointments to Councillor Liaison roles.                   |
| <b>AMPC/2526/8</b>  | To <b>Consider</b> adoption, review or updating of Parish Council policies...  |
|                     | a) Standing Orders                                                             |
|                     | b) Financial Regulations                                                       |
|                     | c) Health & Safety at Work Policy                                              |
|                     | d) Generic Risk Assessment / Management Document                               |
|                     | e) Financial Risk Assessment Document                                          |
|                     | f) Closed Churchyard Risk Assessment Document                                  |
|                     | g) Cemetery Risk Assessment Document                                           |
|                     | h) Allotment Risk Assessment Document                                          |
|                     | i) Parish Council Working Action Plan.                                         |
| <b>APCM/2426/9</b>  | To <b>Review</b> Parish Council Insurance Policy                               |
| <b>APCM/2426/10</b> | To <b>Approve</b> dates of next meetings.                                      |

## **Formal Parish Council Meeting (PCM)**

**Public Session** – 15 mins prior to the start of the council meetings...

Please ensure to read the guidance within the **Standing Orders & the Rules for Public Session**.

- 2326/122** To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.
- 2326/123** To **Receive** declarations of interest in items on the agenda.
- 2425/124** To **Confirm & Sign** Minutes of the PCM Tuesday 01 April 2025
- 2324/125** To **Consider & Note** ongoing matters arising from previous PCM's & Business.
- a) To **Receive & Consider** update re the Boundary Wall – All Saints Church
  - b) To **Receive & Consider updates** from the Parish Plan Group.
  - c) To **Receive & Consider** plan for the Village Upkeep & Maintenance – Caretaker.
    - I) Update - TLD Beck Isle beds & shrubs work, main village upkeep/Maltongate
    - II) Cemetery – plan for the water butt/moles
    - III) Summary of costs for village upkeep/maintenance
  - d) To **Receive & Consider** update from the F&D Flood Prevention Group
  - e) To **Receive & Consider** update from the Cemetery working group, including Fees/Rules review
  - f) To **Receive & Consider** VE Day Commemorations
  - g) To **Receive & Consider** preparations for Annual Parish Meeting on 20 May 2025.
  - h) To **Receive & Consider** request for further memorial benches on the road to Ellerburn
  - i) To **Receive & Consider** adoption of the village BT phone box
  - j) To **Receive and Consider** update on the Employment Tribunal

**2324/126.** To **Consider** new planning applications or previous Applications/Decisions/Update.

### **New Applications**

- a) NYM/2025/0251 – Victory Mill, Priestmans Lane, TLD
- b) NYM/2025/0227 – Heron Garth, Maltongate, TLD
- c) NYM/2025/0252 – 1-12 Lady Lumley's Almshouses, Chestnut Avenue, TLD
- d) NYM/2025/0254 – 1-12 Lady Lumley's Almshouses, Chestnut Avenue, TLD
- e) NYM/2025/0262 – Briardale Manor, Station Road, TLD
- f) NYM/2025/0288 – Three Gables, Maltongate, TLD
- g) NYM/2025/0277 – Amadys, Church Lane, TLD
- h) NYM/2025/0284 – Village Hall, TLD
- i) NYM/2024/0877 – Thorpe Cottage, Chestnut Avenue, TLD

### **Update/Decisions**

- j) NYC/2025/0114 – Bridale Manor, Station Road, Thornton Le Dale: REG
- k) NYM/2025/0108 – Nisa Local, 5 Pickering Rd, Thornton Le Dale: REG
- l) NYM/2024/0801. Becks Pharmacy, Maltongate, Thornton le Dale: REG
- m) NYM/2025/0096 – Sleepy Hollow, Rectory Lane, TLD
- n) NYM/2025/0057 – Fern Cottage, Maltongate, TLD
- o) NYM/2025/0147 - Amadys, Church Lane, TLD
- p) NYM/2025/0138 – 1 The Mount, TLD
- q) NYM/2025/0155 – Applegarth, Castle Close, TLD

**2324/127** To **Receive and Consider** matters raised by Parish Clerk/RFO.

- a) To **Receive** current bank balances.
- b) To **Consider** Payments Received and for Approval
- c) To **Consider** future Payments In/Received: see Clerks Notes
- d) To **Receive** update on Interim/Full Audit for 2024-25
- e) To **Receive** update on the AGAR challenge to the 2023-24 submission.
- f) To **Consider** the 03 June for Finance Committee meeting to sign off 2024-25 AGAR
- g) To **Consider** the 03 June for Cemetery Working Group meeting to agree next steps and document sign-off

- 2324/128** To **Receive** new Correspondence received by clerk & any action required.
- a. Tree work documentation for All Saints Church: Parks & York Diocese
  - b. Damaged railings notified by MoP: Roxby Road
  - c. ICO correspondence: training
  - d. Ryedale Lions: bench donation
  - e. Defibrillator: requested CPR training
  - f. Village Caretaker Grant 2025: from Parks
  - g. Request to Northern PowerGrid re Trees/power lines
  - h. Request to formally consider re-wilding of corridors of grassland in TLD

- 2324/129.** To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for Future Agendas

|                  |                                                                                                         |
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| <b>2324/130.</b> | To <b>Confirm</b> the dates of the future meeting(s)<br><b>2025:</b><br>03 June    01 July    05 August |
|------------------|---------------------------------------------------------------------------------------------------------|