

Thornton le Dale Parish Council

EXTRAORDINARY MEETING

To all members of the Council:

You are hereby summoned to attend a Thornton le dale **Extraordinary Meeting** of the **Parish Council Meeting** at **The Hill Institute, Maltongate, Thornton le dale** on...

Tuesday 5th December 2023 at 7.00 pm for the purpose of transacting the following specific business as Per Standing Order 6 (a).

CLlr P Barrett - Chairman

AGENDA Parish Council Meeting (EOPCM)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Members of the public and press are invited to attend, there will **NOT** be a Public Question Time at the start of the meeting, at the discretion of the PC. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation, available at <https://thornton-le-dale.org.uk/>.

Council Meeting commencement:

2324/82. To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.

2324/83. To **Receive** declarations of interest in any items on the agenda.

2324/84. To **Confirm & Sign** minutes of the PCM 7th November 2023.
To **Confirm & Sign** minutes of the OEM 17th November 2023
To **Confirm & Sign** minutes of Staffing & Recruitment meeting 23/11/23
To **Confirm & Sign** minutes of Finance Committee meeting 23/11/23

2324/85. To **Consider & Note** ongoing matters arising from previous PCM's & Business.

- a) To **Appoint** a Proper Officer to undertake role, as per Standing Order 15(a)
- b) To **Consider** Staffing & Recruitment Committee amended Terms of Reference.
- c) To **Consider** next steps for Church Clock Repair Fund Raising. Grants / Community
- d) To **Consider** Parish Council Website update.

2324/86. To **Receive & Consider** matters raised by Parish Clerk/Responsible Financial Officer:

- a) To **Note** Bank Mandate status & **consider** any actions required
- b) To **Consider** Payment's for approval
- c) To **Receive** and **Consider** Draft Budget Report for 2024 / 2025 from Finance Committee.
- d) To **Receive** and **Consider** Provisional Precept Report from Finance Committee.
- e) To **Consider** an Interim Finance Report from Independent Internal Auditor.
- f) To **Receive** and **Consider** Report from Staffing & Recruitment Committee.

2324/87 To **Receive** new correspondence received by clerk & action required.

2324/88. To **Confirm** the dates of the future meeting(s)
2024: 2nd January 6th February 5th March 2nd April 7th May

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2324/89.

- a) To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).
- b) To **Consider** action with Employment Matters.
- c) To **Consider** action with Stonemason not completing applications or payments.