

Thornton Le Dale Parish Council

**Minutes of the Extra-Ordinary of Thornton le Dale Parish Council
Held At 7.00 P.M. On Tuesday 6th December 2022
at The Hill Memorial Institute, Maltongate, Thornton Le Dale YO18 7LF**

Present:

Cllr Bell, Cllr Charles, Cllr Hallsworth, Cllr N Firth, Cllr D Firth, Cllr Markham
Members of public – 11

2223/12/1/1. Apologies for absence
(to receive apologies and note reasons for absence)

Resignation of Cllr Flynn

Resolved to liaise with RDC regarding vacancy

Cllr Bell gave a vote of thanks for CF's contribution to the PC

2223/12/1/2. The appointment of a 'proper officer' in the absence of the Clerk

CF currently bank signatory, Cllr Bell and CF managing Clerk role in absence of Clerk.

Need for PO role to be adopted from existing Councillors in absence of Clerk– no volunteers

Resolved to issue circular for individual to act as Clerk by YLCA – temporary appointment

2223/12/1/3. To note declarations of interest not already declared under member's code of conduct or members declaration of Disclosable Pecuniary Interests

None

2223/12/1/4. Public Forum: Members of the public must adhere to the rules set by the Council for public participation.

Concern re admissions by Chair/Clerk – re-visiting of banning order – excessive contact with Clerk/questioning

Concern expressed re distribution of guidance – apologies given by SB

Concern re audit

Query re item 9 work of caretaker

Concern re closed session – should be an open session

Concern that none of Councillors will take on co-signatory role for bank – Chair requested volunteers – no Councillors came forward – no volunteer for employment committee

RDC Cllr W Oxley expressed concern, re current Council's viability to successfully carry out roles.

Resolved Cllrs D Firth and N Firth came forward as co-signatories on the bank.

Resolved (At end of meeting) Cllr Hallsworth & Cllr Charles came forward as member of employment committee.

Resolved Cllr Bell, Cllr N Firth, Cllr D Firth to form grievance subcommittee, using the Grievance policy as term of reference.

2223/12/1/5. To **accept the minutes** of the Parish Council Meeting held on **1 November 2022**

Not available on website – or to Chair – accept at next meeting.

Council to **consider any updates** on matters raised at the **1 November** meeting not included on this agenda.

Grammar school availability not yet investigated by Cllr Markham for future meetings – internet connection required that isn't available in Hills – ongoing.

Better seating arrangements – ongoing.

2223/12/1/6. **Finance**

A brief summary of items paid will be introduced, this is largely for information as the Financial Statement and Bank Reconciliation will need to be approved at a later date.

Caretaker role queried – timesheets in place – proposal to monitor work being carried out recent focus on cemetery.

An interim review and **approval of the payments** schedule for invoices paid by 6th December

Sent by email – request for any concerns – none communicated **Approved**

2223/12/1/7. To **receive and consider reports** and updates from NYCC, RDC, YLCA or other authorities.

Cllr Bell not aware of any updates – has received guidance from YLCA

2223/12/1/8. **Planning**

None

2223/12/1/9. Village maintenance and the village environment

Caretaker jobs suggested by Cllrs

hedge clearing of snicket between Maltongate and Roxby Road
leaf clearing on paths – Brook Lane trough –
suggestion to publish regular jobs undertaken on the PC website for review by all.

Remembrance wreath

Sourced and laid by Cllr D Firth
query re payment not received – Cllr Bell investigating.

Cemetery upkeep: – general maintenance -Trees

Quote for removal of five large trees along cemetery path - £1600 – replace with smaller trees – could request sponsors – Cllr Bell getting further quotes for work.

2223/12/1/10. Correspondence

Query forwarded to Cllrs from Parishioner re field near Aunums Close – when Clerk available will query/address

Banning order – can be added to next agenda

2223/12/1/11. Training for councillors

No requests made.

2223/12/1/12. Matters for future meetings

Banning order
Caretaker
Co-opting
Approval of November minutes
Clerk job description and feedback
Parish precept and budget

Employment sub-committee meeting needed – currently committee only consists of S Bell

Resolved (At end of meeting) Cllr Hallsworth & Cllr Charles came forward as member of employment committee.

Terms of reference for Employment subcommittee to be approved and readopted by full council

2223/12/1/13. Employment matters – The way forward, CLOSED SESSION

Attended by Cllr Bell, Cllr Charles, Cllr Hallsworth, Cllr N Firth,
Cllr D Firth, Cllr Markham

Resolved for closed session

2223/12/1/14. Date of next meeting

TBC

Signed.....

Print.....

Date

