

Thornton le Dale Parish Council

Minutes of the Extra-Ordinary of Thornton le Dale Parish Council Held At 7.00 P.M. On Tuesday 20th December 2022 at The Hill Memorial Institute, Maltongate, Thornton Le Dale YO18 7LF

Present:

Cllr Bell, Cllr Charles, Cllr Hallsworth, Cllr N Firth, Cllr D Firth, Cllr Markham
Acting Locum Clerk – Carrie Pillow
Members of public – 14

2223/12/2/1. **Apologies for absence**

(to receive apologies and note reasons for absence)

None

2223/12/2/2. **To note any Declarations of Interest**

To note Declarations of Interests not already declared under members
Code of Conduct or members register of Disclosable Pecuniary Interests

2223/12/2/3. **Introductions**

The Chair introduced locum clerk Carrie Pillow

2223/12/2/4. **Minutes**

The Parish Council voted to move this to be completed discussed and completed
after Item 7 on the Agenda; minuted in order of Agenda

Resolved The Chair signed minutes that had previously been approved, but not
signed in previous meetings for July September and October.

Ongoing The Council asked for 01 November 2022 & 06 December 2022 deferred
to the January Meeting for approval.

NYCC Janet Sanderson stated she objected to being named in the minutes as
anything other than a member of the public. The Clerk asked why she had been in
the closed session. It is minuted that for future closed sessions, it is **not** for public
participation.

2223/12/2/5. **Finance**

5.1 **Finance Statement & Bank Rec** – Circulated to councillors by email 12/12/2022 and one pack printed, and hand delivered 13/12/2022

Updated copies - **Appendix 1** – distributed to councillors within meeting

5.2 **Review and approve** the payments

Appendix 2 – Itemised Payments from August
Cllrs Chose to review at end of meeting.
Cllr D Firth & Cllr H Hallsworth approved 5 payments
2223/79 2223/80 2223/81 2223/83 2223/84

5.3 To **Consider** 2023/2024 Budget and Report

Appendix 3 – AGAR Comparison

Appendix 4 – Budget

Appendix 5 – Budget Report

Circulated to councillors by email 12/12/2022 and one pack printed, and hand delivered 13/12/2022, Updated Copies – distributed to councillors within meeting

The Clerk Presented the Budget options to the Parish Council. The Parish council discussed at length the 2 budgets. I to keep the precept as it is of for the second option to lower the precept to the 2019 level

The councillors were concerned that there was a lot to understand and asked if it had to be decided tonight. The chair explained the letter in **Appendix 6**, and the new billing authority **North Yorkshire Council**, The Clerk had explained that we had asked if an extension was allowed but the **authority had not been** received to the clerk from the **appropriate department**,

Appendix 7 an email received post meeting states that no extension has been granted.

The Clerk highlighted the cost of grass cutting, and the increased areas due to Complaints, the clerk & chair presented ideas to reducing areas cut to enable the lowering of the precept, which included

1. The Parish Council only cutting the grass in its income stream i.e. the cemetery,
2. Grass cutting of all verges being handed back to NYCC, whose priority would be junction visibility only.
3. Playing field would be done through grant application.
4. Rewilding to investigate areas that could be managed without cutting

The Clerk highlighted that there was still outstanding work to be done on the streetlights

Resolved The parish council voted by majority for the budget that kept the Precept at its current level.

Recorded Vote - The Chair asked for the vote to be recorded in the minutes. Cllr Charles. Cllr D Firth, Cllr N Firth, Cllr Markham, Cllr Hallsworth voted for keeping the precept at present level, Cllr Bell voted against.

5.4 **Earmarked Reserves (EMR) – Appendix 1**

Resolved The Parish Council agreed unanimously to adopt the following reserves

Cemetery	10000
Street lights	10000
Asset Management	10000

5.5 To **Agree** Precept demand – deadline 31/12/2022

Resolved precept set to £45500.00

5.6 To **Appoint** an Internal Auditor that meets financial & strategic guidelines

Deferred to 10 January 2023

5.7 To **discuss** Insurance Cover & Assets Covered - **Appendix 8 & 9**

Ongoing to review Asset register and what is insured and the premium cost

5.8 Bank Mandate Cllr Charles asked for it to be minuted that following the last meeting he agreed to also be a signatory. Cllr Charles, Cllr N Firth, Cllr D Firth signed the mandate.

Resolved Council agreed to Cllr Charles to being a signatory

2223/12/2/6. Website

The Parish Council voted unanimously to **delegate** the power to the clerk to work with the Web site designer to improve accessibility and transparency.

2223/12/2/7. Casual Vacancy - Appendix 10

The Chair read the Casual Vacancy Notice to be published on 21/12/2022

2223/12/2/8. Date of next meeting

10th January 2023

The Clerk asked the Chair for a closed session at the end in order that councillors could be informed of a confidential matter found in preparing the accounts

Resolved the Councillors voted to have a closed session

Members of the public objected to the closed session and no public participation, the chair reminded them that the Annual meeting was the public meeting, and it is at the discretion of the council at other times. **The agenda had stated from publication that members of the public and press are invited to observe only.**

CLOSED SESSION

Signed.....

Print.....

Date

Appendix 1

Thornton le Dale Parish Council									
Bank Reconciliation as at				21-Dec-22					
Balance b/f 01 April 2022	33755347			35914.03					
Balance b/f 01 April 2022	33560945			41696					
				77610.03					
Add receipts				52639.08					
				130249.11					
Less payments				47123.07					
Balance c/f				83126.04					
Made Up Of:									
Balance as at reconciliation	33755347			41466.39					
Balance as at reconciliation	33560945			41735.25					
				83201.64					
Unpresented items:									
Ref	Receipt	Payments							
Uncleared	0.00	75.60							
	0.00	75.60		83126.04	0.00				

Annual Return:			
Opening Balance	77610.03		
Precept	45500.00		
Other Income	7139.08		
Staff Costs	10457.68		
Other Expenditure	36665.39		
Closing Balance	83126.04	0.00	

Suggested Reserves			
Cemetery	10000		
Street lights	10000		
Asset Management	10000		
	30000		
General reserve	53201.64		

Appendix 2

Ref	Inv Date	Payee	Description	0.00
2223/44	AUG 01/08/2022	EMMA DOUGLAS-SMITH	Month4	Y 1052.55
2223/45	AUG 01/08/2022	DARREN BLAKEMORE	CARETAKING BBP	Y 1240.00
2223/46	AUG 01/08/2022	DARREN BLAKEMORE	GRASS CUTTING BBP	Y 640.00
2223/47	AUG 01/08/2022	A J GRIFFIN	GRASS CUTTING BBP	Y 1350.00
2223/48	AUG 01/08/2022	INSTITUTE OF CEMET	MEMBERSHIP 4301 BBP	Y 95.00
2223/49	AUG 01/08/2022	WARDILL BROS	ACCOUNT 2503 BBP	Y 31.59
2223/50	AUG 01/08/2022	ROYAL MAIL GROUP L	2000394617 BBP	Y 378.00
2223/51	AUG 12/08/2022	Nest	Month 5	Y 69.88
2223/52	sept 30/08/2022	EMMA DOUGLAS-SMITH	Month5	Y 968.37
2223/53	SEP 16/09/2022	JRA SERVICES LIMIT	INV 13173 BBP	Y 107.00
2223/54	SEP 16/09/2022	A J GRIFFIN Pd Direct	THORNTON DALE PLAY	Y 140.00
2223/55	SEP 16/09/2022	A J GRIFFIN Pd Direct	THORNTON DALE PLAY	Y 140.00
2223/56	SEP 16/09/2022	DARREN BLAKEMORE	GRASS CUTTING BBP	Y 640.00
2223/57	SEP 16/09/2022	A J GRIFFIN	GRASS CUTTING BBP	Y 1350.00
2223/58	SEP 16/09/2022	DARREN BLAKEMORE	GRASS CUTTING BBP	Y 1680.00
2223/59	SEP 27/09/2022	Nest	Month 6	Y 68.79
2223/60	SEP 28/09/2022	A J GRIFFIN	GRASS CUTTING BBP	Y 1350.00
2223/61	SEP 28/09/2022	A J GRIFFIN Pd Direct	THORNTON DALE PLAY	Y 140.00
2223/62	SEP 28/09/2022	A J GRIFFIN	GRASS CUTTING BBP	Y 1350.00
2223/63	SEP 28/09/2022	DARREN BLAKEMORE	GRASS CUTTING BBP	Y 640.00
2223/64	oct 28/09/2022	EMMA DOUGLAS-SMITH	Month 6	Y 956.49
2223/65	SEP 28/09/2022	DARREN BLAKEMORE	CARETAKE GRSSCUT BBP	Y 1340.00
2223/66	OCT 21/10/2022	Nest	Month 7	Y 67.71
2223/67	NOV 07/11/2022	BUSINESS STREAM	9010161301 REF BBP	Y 10.54
2223/68	NOV 07/11/2022	DARREN BLAKEMORE	GRASS CUTTING BBP	Y 640.00
2223/69	NOV 07/11/2022	N Firth	WREATH BBP	Y 25.00
2223/70	NOV 07/11/2022	EMMA DOUGLAS-SMITH	Month 7	Y 944.81
2223/71	NOV 07/11/2022	SMITH OF DERBY LTD	SERVICE T0352P BBP	Y 180.00
2223/72	NOV 07/11/2022	DARREN BLAKEMORE	CARETAKING BBP	Y 1080.00
2223/73	NOV 24/11/2022	Nest	Month 8	Y 68.79
2223/74	DEC 02/12/2022	EMMA DOUGLAS-SMITH	Month 8	Y 956.69
2223/75	DEC 02/12/2022	A J GRIFFIN pd to TLD Play park	THORNTON DALE PLAY	Y 280.00
2223/76	DEC 02/12/2022	HILL MEMORIAL INST	HILL RENTAL COSTS BBP	Y 266.00
2223/77	DEC 02/12/2022	SMITH OF DERBY LTD	SERVICE T0350P BBP	Y 180.00
2223/78	DEC 02/12/2022	DARREN BLAKEMORE	CARETAKING BBP	Y 1584.00
2223/79	DEC 12/12/2022	INFORMATION COMMIS C1052513 BBP	GDFR	Y 40.00
2223/80	DEC 12/12/2022	EMPLOYER CONTRIBUT 475PN000000175327 BBP		Y 89.27
2223/81	DEC 12/12/2022	AUTELA PAYROLL SER 9908/PCTHO002 BBP		Y 83.72
2223/82	DEC 12/12/2022	THORNTON - LE - DA PAINT SUPPLIES BBP	Paint for Railings	Y 132.31
2223/83	DEC 12/12/2022	ARTHUR J. GALLAGHE REF5361566 INSURE BBP		Y 1036.34
2223/84	DEC	AUTELA PAYROLL SER 9908/PCTHO002 BBP		N 75.60

Appendix 3

	31/03/2022	31/03/2021	31/03/2020	31/03/2019	31/03/2018
Bal B/F	61149	59125	44539	39985	33409
Precept	45000	44000	44000	28000	27000
Total Other Receipts	16854	13733	40154	17291	13242
Total Income	61854	57733	84154	45291	40242
Staff Costs	13914	15947	13215	11452	10450
All Other Costs	31480	39762	56353	29285	25216
Total Exp	45394	55709	69568	40737	35666
In excess / deficite	16460	2024	14586	4554	4576
	77609	61149	59125	44539	37985

Appendix 4

21/12/2022 12:20				TLD Electors as at 16/3/22						1582.00			
Thornton le Dale Parish Council								Precept per elector		£28.76		£17.70	
	22/23	JFM 222	Total		As is Budget	Pre 2019 Budget							
Income													
Precept	45500.00		45500.00		45500	28000							
Allotments	220.00	1360.00	1580.00		1580	1580	39.5 allotments at £40 consider raising to £50		1975				
Bullfield	0.00	535.00	535.00		535	535	should be a Minimum of £15 a		780				
Cemetery	1375.00	6790.00	8165.00		3500	3500	fees are on the low side consider						
Grass Cutting	775.38		775.38		775.37	775.37							
Caretaker Match	2500.00		2500.00		2500	2500							
Interest	39.25		39.25		40	40							
VAT	1234.45		1234.45		221.85	221.85							
To be repaid to council	1770.00		1770.00		1770.00	1770.00							
Total Income	53414.08	8685.00	62099.08		56422.22	38922.22							
Expenditure													
Parish Clerk	9090.16	2682.49	11772.65		14000	14000							
HMRC	755.17	113.61	868.78		1200	1200							
Pension	612.35	269.76	882.11		1000	1000							
Payroll	263.72	159.22	422.94		150	150							
Staff Expenses	175.28	87.85	263.13		300	300							
Ink subscription & printing exp	153.25	73.77	227.02		200	200	This is high for printing the PC should consider buying a printer and reams of paper as the already pay for ink subscription						
Postage / Stationery	434.99		434.99		500	500							
Street Lighting	0.00		0.00		1500	1500	electricity - Ryedale currently						
Street Lights back electric 19-22					6000	6000							
Street Light Maintenance	134.32		134.32		5000	5000	Dalby Rd						
Clock	300.00	618.00	918.00		1000	1000							
Asset Maintenance	132.31		132.31		200	200							
Tender Adverts		331.20	331.20		350	350							
Caretaker	9905.95	1167.75	11073.70		11000	11000							
Grass cutting - Cemetery & Church Yard	7326.00	1230.00	8556.00	10495.00	10800	10800	25% increase for Fuel						
Cemetery Waste	338.08		338.08		500	500							
Grass cutting	8775.00		8775.00	10965.75	11000	11000	25% increase for Fuel						
Grass cutting Overpaid to be repaid	1770.00												
Grass Cutting TLD play parks	420.00				420	420							
Drainage	8.12		8.12		50	50							
Water	256.71	113.57	370.28		400	400							
Memorial	25.00	25.00	50.00		50	50							
Defib		43.20	43.20		50	50							
Insurance	1036.34		1036.34		1100	1100	? Paid						
Audit	120.00	120.00	240.00		250	250							
PKF Legal fees	0.00		0.00		3500	3500	Contingency						
Subs	768.30	219.75	988.05		1000	1000							
Hires	266.00		266.00		300	300							
Office Equip / Cloud	89.17		89.17		1000	1000	laptop prev approved not bought						
Website	145.00	240.00	385.00		1500	1500	requires improvement for transparency						
Grant	3600.00		3600.00		200	200							
S137	0.00		0.00										
VAT	221.85		221.85		150	150	General reserve		53201.64		53201.64		
							Less loss in YR		-18247.78		-35747.78		
Total Expenditure	47123.07	7495.17	52428.24		74670.00	74670.00							
Surplus/(Deficit)	6291.01	1189.83	9670.84		-18247.78	-35747.78	Future Gen Res		34953.86		17453.86		

Thornton le Dale Parish Council						
	22/23	JFM 222	Total		As is Budget	Pre 2019 Budget
Income						
Precept	45500.00		45500.00		45500	28000
Allotments	220.00	1360.00	1580.00		1580	1580
Bullfield	0.00	535.00	535.00		535	535
Cemetery	1375.00	6790.00	8165.00		3500	3500
Grass Cutting	775.38		775.38		775.37	775.37
Caretaker Match	2500.00		2500.00		2500	2500
Interest	39.25		39.25		40	40
VAT	1234.45		1234.45		221.85	221.85
To be repaid to council	1770.00		1770.00		1770.00	1770.00
Total Income	53414.08	8685.00	62099.08		56422.22	38922.22

Precept

It is recommended the council does not raise its precept of £45,500 (28.76 per elector) due to the current cost of living crisis and the council's reserves being £83588; this is 156% above the annual expenditure. The recommended level of annual reserves is 50 to 75% of the annual expenditure.

The precept was raised in 2019 for the adoption of the streetlight, most works completed, Dalby rd. to adopt and one LP2 to change to LED

It has also come to light that RDC has not recharged the electric for the Street lights for 2019 -2022 As NYCC are now aware this is likely to be recharged

There are no EMR for future emergencies, this needs consideration as below

There is a second option suggested

The Second budget column suggests dropping the Precept back to pre-2019 level of 28,000 (£17.70 per elector)

This will come with a compromised of the parish council cancelling all grass cutting but the Cemetery which is its income stream.

It would be the NYCC responsibility to deal with the highway verges.

Councillors should note that most complaints are received about uncut areas and hedges, these could then be all forwarded to the NYCC Elected Councillor

EMR

It is recommended that the council consider moving some of the money they have in general reserve into a EMR with reserves as suggested below. It is noticed that there are emails recommending further street light repairs. The council also owns several assets that may need future improvement or renovation.

<u>Made Up Of:</u>									
Balance as at reconciliation	33755347		41466.39					Suggested Reserves	
Balance as at reconciliation	33560945		41735.25						
			83201.64					Cemetery	10000
								Street lights	10000
								Asset Management	10000
									30000
<u>Unpresented items:</u>									
Ref	Receipt	Payments						General reserve	53201.64
Uncleared	0.00	75.60							
	0.00	75.60	83126.04	0.00					

Allotments

It is recommended that the council consider increase in the allotment rent to £50 a year per plot. There is also a notable waiting list it may be prudent for the council to consider a fairness policy to avoid multiple plot occupancy when there is such a waiting list and a national shortage of allotments

Bullfield

This is 2 acres of prime grazing area in a sought-after residential area, the weekly rental on this field should be a minimum of 15 pound a week so an increase in the annual rent to 780 pounds. There is also potential to have increase on this if the council considered doing so by investment in a stable block.

Cemetery

This is a difficult area to predict annual income due to its nature, but the fees appear to be on the low side. I would recommend the council looking at other councils such as Wetherby town council for an idea of what fee should be.

The grass cutting and caretaking alone in the cemetery cost £20,000 per year this is likely to increase with the cost of fuel therefore the council needs to be proactive and look at its income stream to ensure that it is charging at an appropriate level.

This again could be reduced by reducing areas cut and rewilding.

Expenditure

Expenditure is detailed below. There are still a couple of areas of an unknown quantity, notably the street light electricity invoice and the invoice from the external auditor, which is still awaited, these have been estimated for the purpose of the budget, £1500 for the electricity and £3500 for the audit fees.

The other costs are based on the 2021/22 spend, with four areas of note

1. Ink subscription & printing at £227 this seems high, the council pay 9.99 a month for an ink subscription and then 10p per copy printed, it would be more economical for the council to provide a printer for the Clerk and pay for ink cartridges as required and buy reams of paper.

It is also my suggestion that the council invest in one or two basic notebooks or laptops to loan to the councillors that don't have computer access to be able to keep themselves updated on council matters in order that they can meet their statutory duty.

2. Street lighting, I note some recent emails recommending some replacements, therefore have estimated £5000. And back electric.
3. PKF little John I have estimated fees to be in line of last year £3500.
4. Website this appears to be a multi organisation web page that the Parish Council is part of. In my opinion it does not meet transparency and accessibility obligations expected of a parish council. Therefore, I have budgeted £1500 to either build new pages or a whole new web page dedicated to the parish council, I do believe if the council had pages that were obvious and it was clear where all the information is, this could help with the current challenges it has. There are many dead links that just create confusion.

For example, I would like to see the accounts page more like the minutes page with a tab for each year from 2015, clearly listing the income & expenditure, AGAR, internal auditors' reports, Budget, asset register, and then any external auditors' comments report clear listing for each year. I do believe the council should rectify this as a matter of urgency, possibly bringing in a consultant to do so.

5. While the council's Clerk remains off sick and the council has need for locums and consultants there will also be increased costs here, but this is difficult to budget.
6. Election there is also the potential cost of the polling station if 10 electors request an election, the polling station Cost come from parish council.

Expenditure									
Parish Clerk	9090.16	2682.49	11772.65		14000	14000			
HMRC	755.17	113.61	868.78		1200	1200			
Pension	612.35	269.76	882.11		1000	1000			
Payroll	263.72	159.22	422.94		150	150			
Staff Expenses	175.28	87.85	263.13		300	300			
Ink subscription & printing exp	153.25	73.77	227.02		200	200	This is high for printing the PC should consider		Suggest review
Postage / Stationery	434.99		434.99		500	500			
Street Lighting	0.00		0.00		1500	1500	electricity - Ryedale currently		Awaiting Price from NYCC
Street Lights back electric 19-22					6000	6000			
Street Light Maintenance	134.32		134.32		5000	5000	Dalby Rd		Emails re upgrades still required
Clock	300.00	618.00	918.00		1000	1000			
Asset Maintenance	132.31		132.31		200	200			
Tender Adverts		331.20	331.20		350	350			
Caretaker	9905.95	1167.75	11073.70		11000	11000			
Grass cutting - Cemetery & Church Yard	7326.00	1230.00	8556.00	10695.00	10800	10800	25% increase for Fuel		likely increase due to Fuel
Cemetery Waste	338.08		338.08		500	500			
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Grass cutting Overpaid to be repaid	1770.00								
Grass Cutting TLD play parks	420.00				420	420			
Drainage	8.12		8.12		50	50			
Water	256.71	113.57	370.28		400	400			
Memorial	25.00	25.00	50.00		50	50			
Defib		43.20	43.20		50	50			
Insurance	1036.34		1036.34		1100	1100	? Paid		
Audit	120.00	120.00	240.00		250	250			
PKF Legal fees	0.00		0.00		3500	3500	Contingency		Awaiting invoices
Subs	768.30	219.75	988.05		1000	1000			
Hires	266.00		266.00		300	300			
Office Equip / Cloud	89.17		89.17		200	200			
Website	145.00	240.00	385.00		1500	1500	requires improvement for		Requires Review
Grant	3600.00		3600.00		200	200			
S137	0.00		0.00						
VAT	221.85		221.85		150	150	General reserve	53201.64	53201.64
							Less loss in YR	-17447.78	-34947.78
Total Expenditure	47123.07	7495.17	52428.24		73870.00	73870.00			
Surplus/(Deficit)	6291.01	1189.83	9670.84		-17447.78	-34947.78	Future Gen Res	35753.86	18253.86

Appendix 6



To: Parish/Town Council Representatives

Mrs V Malthouse
Finance
Tel no: 01653 800888 ext 43451
E-mail: victoria.malthouse@ryedale.gov.uk

20th October 2022

Dear Sir/Madam

Parish precept – arrangements for the financial year 2023/24

As you are probably already aware there will be a new single council in North Yorkshire from 1 April next year, providing all the services you are used to receiving. The new North Yorkshire Council will replace the seven district and borough councils as well as the county council. All eight councils are working together to make sure that the services you value continue as usual when North Yorkshire Council comes into being.

Having one council means services can be strengthened and joined up to improve the quality of life and opportunities for people across North Yorkshire. It will also save money by reducing duplication to put back into frontline services and support local priorities and decision-making.

The process for setting council tax for 2023/24 is now underway. Despite the changes to local government in North Yorkshire, I will continue to be your key contact and I am writing to you now on behalf of North Yorkshire Council to ask for your help and your co-operation.

Parish precept

Part of the budget process requires parish councils to inform North Yorkshire Council of their precept amount for the following year. Although the council tax amount will not be set until February 2023, I am writing to you now because it would be extremely helpful if you could confirm your precept amount by **31 December 2022**.

Hopefully this early notification gives you enough time to assess your own expenditure requirements for the forthcoming year and seek parish council approval. If you are unable to provide this information by 31 December 2022, I would be grateful if you could let me know when you expect to be in a position to do so.

You should also be aware that North Yorkshire Council, as Billing Authority, will have the power under regulations made under Section 41 of the Local Government Finance Act 1992 to "anticipate" a parish precept where one has not actually been received. If your parish does not wish to set a precept for 2023/24 a "Nil" return would also be appreciated.

You can provide your information by one of the following methods:

1. By e-mail to victoria.malthouse@ryedale.gov.uk.
2. By completing and returning the parish council precept form attached at Annex A using the details on this letter.



Council tax setting

In the past, there has been confusion in some areas over the role of the parish councils in the setting of the council tax in relation to their own parish councils.

In summary, the role of the parish council is to determine the amount that they require to precept upon to cover the net cost of their services.

To assist parish councils in setting next year's precept it is our intention to issue a simple spreadsheet, which will allow you to calculate % uplifts and the resulting council tax charges by band, should you wish to use it. The spreadsheet will be provided to you, along with your tax base figure and instructions via e-mail, by 30 November 2022. If you have not received this letter by e-mail please can you provide an e-mail address for the spreadsheet to be sent to.

A finance representative will be attending the parish council webinars planned for 28 and 30 November to explain how to use the spreadsheet and to answer any queries that you might have on the precept setting process.

Precepting arrangements

North Yorkshire Council (as Billing Authority) is required before 31 December of each year to consult precepting authorities on the proposals for payment of the precepts. I am proposing that the council pays parish precepts for 2023/24 in two equal instalments by 28 April 2023 and 29 September 2023. The exception to this proposal will be any parish which precepts for less than £5,000, when the precept will be paid in full on 28 April 2023. If you have any comments or suggestions on this proposal, please let me know your views by **31 December 2022**. My contact details are at the top of this letter.

The proposal is that precepts will be paid by bank transfer direct to your parish bank account. If your details have changed, please complete the attached BACS form at Annex B.

I hope that this information is helpful and that you will be able to confirm your estimates for 2023/24. However, if you have any queries please do not hesitate to contact me using the details above.

Yours faithfully,

A Hodge
Chief Finance Officer (s151)

Appendix 7

RE: FYA



Vi [REDACTED]

[↩ Reply](#)
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[...](#)

Wed 21/12/2022 10:25

You replied to this message on 21/12/2022 12:03.
[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Dear Carrie,

The Precept deadline date set by the LGR (Local Government Reorganisation) Working Party in the original email was 31st December 2022.
 In the New Year we will be chasing up any precept forms and aim to have them all back by mid-January.
 If there are any issues sending the form back, please let me know.

Kind regards

Appendix 8

Thornton Le Dale PARISH COUNCIL

21/12/2022 16:07

ASSET REGISTER

Ref	Description	Identification / Location	Date Acquired	Purchase Price	Valuation	Insurance Value	Custodian	Disposal/D ischarge
1	The Cross commonly known as the Green.	Ref. VG 184						-
2	War Mamorial	? Where & Value ??? Above				£17,424.00		
3	Beck Isle.	Ref. CL 341						-
4	Right of Way between Roxby Road and The Crescent.	NYK301158						-
5	Bull Field in Thornton Lane.	NYK301370						-
6	The cemetery and 40 allotments in Peasland Lane.	NYK300910						
7	Stone shed located in the cemetery estimated value £10,200.01	On Agar			£10,200.01	£18,387.00		
8	Street Lights 103 at £1200	On Agar			£123,600.00			
9	Street Furniture	? What, Where & Value ? Raila ? Any benches				£20,875.00		
10	Gates & Fences	? What, Where & Value,??? Insure				£17,424.00		

Appendix 9

Quote covers

Property damage section	Included
Property insured	Sum insured
The Shed, Thornton Le Dale Parish Council, Po Box 92, Pickering, YO18 9AT, United Kingdom	£18,387
All risks including theft	
Buildings including subsidence (unless otherwise specified) <i>at other building is this insuring</i>	£18,387
General Contents	£0
Gates & Fences <i>why insure these</i>	£17,424
Mowers & Machinery	£0
Natural Surfaces	£0
Other Surfaces	£0
Office Contents	£0
Outside Equipment	£0
Playground Equipment	£0
Sports Equipment	£0
Street Furniture <i>why insure these</i>	£20,875
War Memorials <i>? what is this ?</i>	£17,424

Appendix 10

Thornton Le Dale Parish Council

(Kirkbymoorside District Ward, Ryedale District Council)

NOTICE OF CASUAL VACANCY PURSUANT TO SECTION 87(2) OF THE

LOCAL GOVERNMENT ACT 1972

1. A casual vacancy exists in the office of Councillor for the Thornton le Dale Parish Council, as a result of the resignation of Carolyn Flynn.

2. An election to fill this vacancy will be held if, within 14 working days of the date of this notice, a request by 10 Local Government electors for the said Parish area is received by the Returning Officer of the Ryedale District Council.

3. Requests can be made by email to elections@ryedale.gov.uk or by letter to Corporate Governance, Ryedale District Council, Ryedale House, Malton, YO17 7HH. All requests must include the full name and address of the elector(s) making the request.

4. Any request received by the Returning Officer is available for inspection upon request.

5. A by-election will be held upon receipt of a valid request from 10 registered Local Government electors within the 14-working day period.

6. If insufficient requests are received within the 14-working day period, the vacancy will be filled by the Parish Council by co-option.

Dated this 20th day of December 2022

C Pillow

Signed: Carrie Pillow (Locum Clerk)

parishclerk.thorntondale@outlook.com

Thornton Le Dale Parish Council
Po Box 92,
Pickering,
YO18 9AT