

Thornton le Dale Parish Council

EXTRAORDINARY MEETING

Minutes of the Parish Council Meeting Held At 7.00 pm, on Tuesday 19 March 2024 at TLD Hill Institute, Thornton le Dale YO18 7RR.

Present: Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Hallsworth; Cllr Garbutt; Cllr Balderson; Cllr Hetherton; J Collins (Clerk).

In Attendance :

Minute Taker: Jenny Collins (Clerk).

The Chair, Cllr Barrett, opened the Extraordinary Meeting, convened (S.O 6(a)) for the purpose of transacting specific business in compliance with Standing Order 6 (a).

The Chair summarised the rules of the meeting, stating there would be no public session and announced video recording of the meeting should not be taking place. There was a need to silence mobile phones. Cllr Barrett declared the meeting open.

Formal council meeting commencement at [19:00hrs](#) .

2324/132. To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies Admissions to Meetings Act 1960) & Standing Orders 3 (d)

Resolved: Proposed and accepted.

2324/133. To **Receive** apologies for absence given in advance of the meeting, & to **Consider** the approval of reasons given for absence.

Resolved: Proposed and accepted. Cllr Markham sent her apologies.

2324/134. To **Receive** declarations of interest in any items on the agenda.

Resolved: None declared.

2324/135. To **Confirm & Sign** Minutes of the EOM 1 March 2024 & PCM - 5 March 2024.

Resolved: Minutes for the EOM 1 March 2024 & PCM 5 March 2024 were approved and signed by both Cllr Balderson and Cllr Barrett.

2324/136. To **Consider** and **Approve** all Tender Applications for....

- 1) Grass Cutting of Village verges.
- 2) Grass cutting of Village Cemetery & Churchyard
- 3) Village Caretaker Role

Resolved: Tender submissions were opened in the presence of the Parish Council. Responses for all 3 contracts were recorded and evaluated against both price and quality. Tender submissions were also evaluated on the quality of the response, the information provided including equipment, public liability certification and attitude to Health & Safety/Risk Assessment.

The Parish Council recognise its statutory obligations regarding the demonstration of due diligence with regard to public spending. The Tender application evaluation process assessed essential and desired criteria within all the proposed service level agreements and each tender application was scored against a criteria, focused on delivering a service to the Parish and based upon both service quality and tender pricing.

The following contractors were **Considered** and **Approved** for a 2-year contract award, with contracts starting from the week commencing 25 March 2024.

- 1) Groundserv, based Malton.
- 2) Mark Cunningham Contractors based Levisham.
- 3) Mark Cunningham Contractors based Levisham.

Motion passed with all Councillors in favour.

2324/137 To **Note & Consider** ongoing employment matters.

Cllr Barrett summarized the employment dispute to date with a timeline of the main events (including ACAS and Employment Tribunal). A liaison has been maintained throughout this time with the various professional and advisory bodies, including the process of role review and challenge to AGAR.

Resolved: For the Parish Council to defend the Employment Tribunal, seek the appropriate advice and take the appropriate action necessary as a matter of urgency. **Motion passed** with all Councillors in favour.

2324/138

To **Confirm** the dates of the future meeting (s) for 2024.

Resolved: Already **Agreed** and **Noted** as the 2 April 7 May 4 June 2 July

Formal meeting closed at 20:40hrs.