

THORNTON LE DALE PARISH COUNCIL

Minutes for Parish Council Meeting No 8
Held Tuesday 3rd October 2017 at 7-30 pm in the Hill Memorial Institute

PRESENT

The meeting opened at 1930 hrs with Councillors S Bell (Chair), J Garbutt (Vice Chairman), P Charles, D Porter, M Boden (Clerk) and three members of the public.

NOTICE OF MEETING

Resolved. That notice of the meeting had been given in accordance with schedule 12 para 10(2) of the Local Government Act, 1972.

1 APOLOGIES

Councillors Acomb, Crabtree and Sanderson.

2 To receive reports/ presentations from NYCC and RDC Councillors

None this month.

3 Minutes:

Resolved. That the Minutes of the following meeting, as circulated and taken as read, be and are hereby accepted as a true record of the proceedings thereat: -
Full Council Meeting No 7 held in the Hill Memorial Institute on Tuesday 5th September 2017.

The Minutes were proposed by Councillor Garbutt and seconded by Councillor Charles. All Councillors present were in favour.

4 Matters Arising from the Minutes

None this month

5 Planning: - a) To consider plans submitted by NYMNPA & RDC for the Council's comment.

Applicant: Thornton le Dale Christmas Lights NYM/2017/0610/R3

Address: Land adjacent to Lakeside car park between the north wall and the Beck

Application: Application under Regulation 3 (Town and Country Planning General Regulations 1992) for siting of storage container on aggregate base.

Two Councillors objected to this application: Councillor Porter because it was unsightly and not secure enough and Councillor Charles because he had been informed that shipping containers were not permissible on NYMNPA land. Councillor Bell and Councillor Garbutt did not object.

Applicant: Mr I Palmer NYM/2017/0625/AD
Address: High Oaks Grange, Thornton Road, Pickering
Application: Advertisement consent for the erection of 2 no. advance directional signs.

The Council had no objections to this application.

Applicant: Mr I Palmer NYM/2017/0626/FL
Address: High Oaks Grange, Thornton Road, Pickering
Application: Creation of new highway entrance, widening of access road, erection of replacement play equipment and 2 no. advance directional signs.

The Council had no objections to this application.

Applicant: Mrs Lynn Rutherford NYM/2017/0646/FL
Address: Lowna, Roxby Road
Application: Installation of replacement PVC door and frame to front elevation.
The Council had no objections to this application.

Applicant: Thornton le Dale Estate NYM/2017/0611/CU
Address: Old School, Chestnut Avenue
Application: Change of use from redundant school and barn to 4 no. holiday cottages and retail/restaurant unit.

The Council had no objections to this application.

Applicant: Mr P Smith NYM/2017/0663/FL
Address: Greystones, Maltongate
Application: Replacement of door with windows to south elevation together with installation of French doors to west elevation.

The Council had no objections to this application.

b) To receive notification of outcomes of planning matters previously considered.

Planning permission was granted for NYM/2017/0405/FL: construction of detached garage at Archways, Roxby Road.

6 Chairman's Report:

157/17 **Beck Group.** The Beck Group met on Monday to determine what use to make of the group next. I mentioned the concern mentioned by Luke the Caretaker about the overlap in his responsibilities and the work of the group; it was felt by the group that there could be an advantage in combining resources to an extent and to this end, I undertook to bring this suggestion to the Parish Council.

This might also make sense in the context of addressing how the Caretaker's time would be used for the benefit of the whole Parish area rather than primarily the centre of the village as seems to be the case at present. I propose that the PC should begin to take a more proactive stance with regard to how this resource is used rather than leaving this to the Clerk and that guidelines could be given to the Clerk within which he, as the Caretaker's direct line manager, will organise the details.

158/17 **The Churchyard and the new path.** I discussed the concerns being expressed about the new path with Rev. White and the feeling of the Church is that there is not really a problem. The churchyard is a public space and the Church has no issues with public access. As long as the gate is shut for a full 24 hours in the course of a year then the public does not have a right of access through the wall and if required the gate could be filled in or altered without any issues in terms of public right of way. Closure has been 'Diaried' by the Church officials for 2 days before the anniversary of the path's inauguration. Councillor Porter put forward that if the path was closed for a day to prevent the path becoming a "Public Right of Way" then this would mean that the path would become a "Private Right of Way" and public funds could not be used to support this.

The Chair will arrange to have another meeting with the Rev. White to discuss this.

159/17 **Standing Orders and Organisation of the Agenda.** Looking at the agenda for this meeting, apart from the fact that some of the items may need to be postponed until next month because of time, I was struck that there were several topics that appeared on more than one occasion and also that although the topic of communications had been broached last time, there were very few of the items of what I would describe as correspondence that have been include in this Agenda. I feel this is not what was agreed last time. The item in the minutes from last time is correct in so far as it goes but only refers to part of what was agreed.

The alteration suggested for the standing orders was that all correspondence should be acknowledged within a week of receipt and the originator informed that the content would be considered at the next PC meeting. Of the approximate 20 topics apart from communications from RDC or with regard to training opportunities or planning feedback etc. only 4 seem to be referenced in this month's Agenda.

There is clearly a need for a meeting between the Clerk and the Chair within which items on the Agenda can be explored more with a view to using the time in PC meeting to better effect and I ask that this is made an expectation. If there were particular times when the Clerk was known to be in the village, then residents could bring their concerns to him as well and he and the Chair could use this time to meet, as recommended by YLCA and the Chairing training event attended by the current Chair recently. It is clear from some recent adverts for Clerks that some PC's establish a particular place where the Clerk works and it may be that we decide that this is something we would like to for some or all of our Clerk's working time.

160/17 **Good Councillor Guide Neighbourhood Planning.** This is another booklet produced by YLCA which I feel could be useful for us to consider whether or not we might wish to proceed to a Neighbourhood Plan and which would guide us through the process should we decide to do so.

161/17 **Grants for Individuals in the Parish.** There are views on both sides of this proposition. Our current status as a 'competent Parish Council', in combination with the guidelines given to us by YLCA suggest that we might be in a position to decide to allocate some of our funding in this way. My view is that we might choose to set a maximum figure that is set aside for this use from the Parish precept and invite applications for funding that we could then assess and allocate either according to how many applications we receive or according to criteria that we establish within a separate meeting. It may be that we wish to ask for responses from residents as well to inform our thinking in this regard. If there are no applications in a particular year, the funds would revert to the general fund at the end of the year or at the end of the application period.

7 Councillor / Working Party Reports

None this month.

8 Clerk's Report:

162/17 The Clerk apologised for reporting that allotment number 10 had become overgrown and required strimming. This was incorrect; it was a plot close by.

163/17 The Clerk presented a new “Risk Assessment” to the Council. Councillor Bell suggested a few additions/amendments. She will forward them to the Clerk for inclusion.

164/17 The Clerk presented a new “Media Policy” to the Council. All Councillors were in favour.

9 Village Maintenance Issues:

165/17 The issues regarding the accidents and near misses on the Pelican Crossing was discussed. The Council decided that the only way forward was to ask for a F of I request regarding all correspondence appertaining to this problem.

166/17 The Council was in favour of accepting the cheaper quote regarding new cherry trees in Chestnut Avenue. The Council accepted Councillor M Sanderson’s offer to deal with the purchase and the care of these trees.

167/17 It was proposed by Councillor Charles and seconded by Councillor Bell that a wooden bench be removed from The Green and placed at the bottom of Castle Garth near to Roxby Road. This will leave a place for a new bench that a member of the public will be donating. All Councillors were in favour. Councillor Charles offered to move this bench at his own expense. Resolved.

168/17 The clocks at the Church and the Hill Memorial Institute are now back in good working order. Resolved.

169/17 The bin outside of Ellerburn Church needs replacing. Councillor Charles proposed that this should be carried out and Councillor Garbutt seconded this. All Councillors were in favour. Resolved.

170/17 The iron bench in Whitbygate requires work on it to bring it up to standard. Councillor Charles will remove it to his workshop and arrange for a welder to inspect it and hopefully repair it.

171/17 The light attached to the toilet block and the light on the column outside of it, in the car park, are out. The Clerk was asked to report this.

172/17 Two lights are out in Westgate and they have been reported by Councillor Garbutt and other residents yet work to rectify this has yet to occur. Will the Clerk report them again?

- 173/17 Councillor M Sanderson surveyed the benches in the village and assessed the care and attention that they required. It was decided that all benches would receive appropriate work to bring them up to a reasonable standard but this work would be carried out over a period due to the cost. The colour and type of paint has yet to be decided although a darker colour was preferred.
- 174/17 Councillor Garbutt: There appears to be an impasse between Highways and the householder regarding the retaining wall, between the footpath and garden, at 13 Farmanby Close. Can the Council influence? It was pointed out that the wall, for a considerable distance, down the Close is also subject to this problem.
The Council asked the Clerk to ask for a F of I regarding all paperwork that is associated with this wall.
- 175/17 It was proposed by Councillor Porter and seconded by Councillor Charles that the cemetery should be dealt with as a separate entity and a contract for this work be advertised at the end of 2018. All Councillors were in favour.
- 176/17 It was proposed by Councillor Charles and seconded by Councillor Porter that benches in the centre of the village should be relocated further afield. All Councillors were in favour. Resolved
- 177/17 It was proposed by Councillor Charles and seconded by Councillor Porter that RDC should be asked for their proposed work plan for clearing gutters, possible areas of flooding and gullies in Thornton le Dale and if a survey has been carried out a F of I should be requested for this. This should be asked for every four months from November onwards. All Councillors were in favour.
- 178/17 The collection of grass cutting should not be restricted to specific areas of the village and should apply to all parts of the village or none. This will be reviewed in 2018 when a new grass cutting contract is put out for quotes. All Councillors were in favour.
- 179/17 The Highway carried out a survey in Maltongate and other parts of the village regarding traffic problems. The Clerk was asked to request a F of I regarding this survey.
- 180/17 The WI asked for authorisation to use the village green to help raise funds.
This was proposed by Councillor Porter and seconded by Councillor Charles all Councillors were in favour. Resolved.

181/17 Councillor Porter asked if we would be purchasing a wreath for Memorial Sunday. All Councillors were in favour. Councillor Porter will represent the Council. Resolved.

10 Motions Proposed by Councillors:

None this month.

11 Correspondence:

182/17 Mr C Morris, Customer Service Officer for RDC, asked if the Council would accept the name The View for the new estate in Thornton le Dale. The Council did not think this name was appropriate for the area and suggested that it should be called East Hill Drive. This was proposed by Councillor Charles and seconded by Councillor Bell. All Councillors were in favour.

12 Training

183/17 YLCA offered to carry out Code of Conduct training at the Hill Memorial Institute in November. Due to previous engagements all Councillors could not attend on the suggested dates; it was therefore put forward that the second week in December would be more appropriate. The Clerk was asked to contact YLCA and ask if they could carry out training during this week (11/12/17 to 15/12/17).

13 Finance

184/17 The expenses for September were proposed to be accepted by Councillor J Garbutt and seconded by Councillor S Bell. All Councillors were in favour. The Chair duly countersigned the cheques.

14 Items for next month's Agenda

185/17 Due to the meeting overrunning ten plus items were postponed until the meeting in November.

Date of next meeting.

Tuesday 7th November 2017 at 1930 hrs in the Hill Memorial Institute

The meeting closed at 2145 hrs.