

Thornton Le Dale Parish Council

Clerk & Responsible Financial Officer – Emma Douglas-Smith

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MINUTES OF THE MONTHLY MEETING OF THORNTON LE DALE PARISH COUNCIL HELD AT 7.30 P.M. ON 3RD SEPTEMBER 2019 AT THE HILL MEMORIAL INSTITUTE, MALTONGATE, THORNTON LE DALE, YO18 7LF

PRESENT :

Councillor Sandra Bell – Chair, Councillor John Garbutt – Vice-Chair, Councillor Peter Argument, Councillor Martin Sanderson, Councillor Nancy Firth, Councillor Carolyn Flynn, Councillor Henry Hallsworth
Emma Douglas-Smith (Clerk & Responsible Financial Officer)

060/19 APOLOGIES

To receive apologies and approve reasons for absence

It was Resolved to note all apologies and approve reasons for absence – None received

061/19 To Note any Declarations of Interest:

To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations received

062/19 Minutes

- a. **To accept the minutes of the Parish Council Meeting on Tuesday 6th August 2019 @ 7.30p.m**
It was Resolved to accept the said Minutes as a true and accurate record of the Meeting held on 6th August 2019; these were signed and dated by the Chair – Cllr S Bell.
- b. **To Update members on matters raised at the meeting held 6th August 2019 not specifically within this agenda – None Raised**

063/19 NYCC Flood Risk Project Management Team – Report Submission & Presentation

from Gareth Roberts / Craig Nattress – for Council's consideration – Presentation given by NYCC synopsis of report, findings and next stages, report summary: issues around cleaning what is there such as gullies, Beck weed & silt. More detailed look at gullies required. Flood Team will liaise with Environment Agency & other official bodies. Report will now be picked up by NYCC FT Project Engineer for further investigative work such as CCTV of gullies. Questions raised from MOP/Councillors in regard to getting the small things done now, issues in regard to silt build up in the Beck & regular gully cleaning. MOP & Councillors can and should register questions and concerns to email: floodriskmanagement@northyorks.gov.uk for these to be considered in the next stages.

064/19 Co-opting of Councillors:

- a. **New Co-opted Councillors to sign Acceptance of Office Forms, Clerk to witness – Resolved Completed**



- b. Register of interests to be completed by co-opted councillors – online
<https://www.ryedale.gov.uk/component/rsform/form/35-notification-by-a-member-of-a-local-authority-of-registerable-interests.html?Itemid=1721> – Resolved Cllr Flynn has completed the declaration, noted Cllr Firth to do this within 28 days.

065/19 Local Associations & Committees :

To appoint Councillors to serve as representatives on the organisations listed, carried forward from 7th May Meeting

a. Hill Memorial Institute (Trustees)

Council to consider Trustees for Hill Memorial Institute now that Co-opted Councillors in place – Cllr Garbutt provided an update on the requirements of the Trustees; meet once yearly, fully insured, building in good order. Resolved that Cllr Hallsworth opted out of being a Trustee, all other Councillors happy to be Trustees

066/19 FINANCE

- a. To approve the Financial Statement & Bank Reconciliation to end July 2019 - Spreadsheet issued – **Resolved** Council happy with the Financial Statement spreadsheet as displayed.
- b. To review and approve the September payments schedule (sign cheques at end of meeting) – Resolved – Payments Schedule approved by all Councillors and signed by Cllr Bell - Chair
- c. **Online Banking Update** – Council to consider verbal update from Clerk on options available with NatWest, and decide on next steps – **Resolved** – Clerk to investigate other banks who offer suitable levels of online security and feedback to future meeting.

067/19 PLANNING - To consider plans submitted by NYMNPA & RDC for the Councils comment

- a. **RDC/19/00899/FUL APPLICANT: DESCRIPTION:** Change of use of land to caravan and camping site to include the siting of 4no. holiday accommodation shepherds huts, formation of 3no. caravan pitches, erection of office and general storage building, erection of toilet/shower block and art gallery building and erection of building to house cafe with associated access, parking and landscaping
LOCATION: Land Off Thornton Lane <http://planningregister.ryedale.gov.uk/caonline-applications/>
Resolved: Council object on the following grounds / issues for consideration:
- PC are concerned that existing public footpath(s) or public rights of way do not appear to be shown on the plans. PC would like to see that any and all public footpaths or rights of way are clearly identified and maintained accessible.
 - That there should be adequate provision for pedestrian access to and from the village to the camp site, such as footpaths and safe walk-ways
 - Consideration needs to be give to the vehicular and pedestrian access to the highways / road network and associated safety issues
 - Concerns in regard to the gas pipe safety on the site
 - Sewerage disposal issues, particularly in regard to the protection of local water-courses such as the Beck
- b. **NYM/2019/0457/FL – Re-consult Amended Plans – Wintersdorf, South Lane TLD** – to consider revised plans – PDF docs with agenda for review (previously objected on access to rear property) – **Resolved Councils objections to be sent to NYMNP** : the revised plans do not make it clear or guarantee the correct width for the right of access to the property at the rear. The critical aspect is the actual width of the access, not how much the extension has been reduced in size by – objection is on the grounds that the plans do not highlight the access width, which should be specified and should be sufficient to give full access, as previously noted to the property at the rear.
- c. **NYM/2019/0533/FL – 5 The Close, TLD** – Single Storey Side Extension – PDF docs with agenda for review & comment. **Resolved:** No Objections



- d. **NYM/2019/0561/FL – Applegarth, Castle Close, TLD**, demolition of existing buildings and erection of new single and double storey extensions – **PDF docs with agenda for review & comment – Resolved: No Objections**
- e. **To Consider Any Other Planning Issues:** Late planning consult received NYM19/0571/FL The Stables, Rectory Lane, TLD – **Resolved: No objection**

068/19 Parish Council Policy & Procedures

- a. **Rules for Public Question Time & Public Participation** – Council to consider final version of document for Adoption by Council (circulated with Agenda) – **Resolved: Adopted** by Council. Rules to be laminated and circulated at each meeting, also posted on web site.
- b. **Policy for handling Vexatious, Abusive or Unreasonably Persistent requests from MOP** – Council to consider final Policy document for Adoption by Council (circulated with Agenda) – **Resolved: Adopted** by Council. Policy to be posted on web site.
- c. **Draft procedure document – Guidance for MOP & Council for Recording & Filming at Meetings** – Clerk recommends Council to consider adopting this Guidance policy in line with the Rules for PQT (as a supporting document also to be handed out at meetings) – **(draft document circulated with Agenda)** – Council to review document – **Resolved** – Adopted by Council. Guidelines to be laminated and handed out to MOP at each meeting, also post on web site.

069/19 To Receive Reports & Updates from NYCC & RDC, or Other Authorities

- a. **RDC Report from Cllr William Oxley/ Cllr Chris Delaney** – None Received
- b. **NYCC Report from Cllr Janet Sanderson to TLD PC** – Council to consider report items and consider for any future action (report attached with Agenda) – Council asked for feedback from Cllr J Sanderson on the recent public meeting she held on Traffic Regulation Orders (TRO's). Positive meeting, good public feedback. Next stages – Cllr J Sanderson to meet with Highways, then formal consultation will begin
- c. **NYCC Flood Management Team Report** – as per presentation & report – any further actions – Nothing further at this stage - Resolved
- d. **Thornton le Dale Ward Parishes Meeting held Wed 14th Aug19** – to consider the Notes of the meeting – any follow up items for future agenda – (Notes circulated with Agenda) – Cllr W Oxley gave update on Ward Meeting format changes, and that he will now take responsibility for following up on actions / agenda items. 3 Key items to follow up (i) VAS – working with Cllr J Sanderson & PC's – would like an update view from TLD PC – agreed to review at Oct Meeting.
(ii) Ryedale Lions have offered volunteer help to villages (iii) Forestry England positive session with events organised.
- e. **RDC email notice of £50k TransPennine Fund for local groups or projects** -Council to consider if there are any local groups or projects which could benefit from this fund to send information on to (email with Agenda) – Resolved to carry forward to Oct Meeting.

070/19 Village Maintenance and the Village Environment:

- a. **Pest Control Around Pond** – Council to receive verbal update from Clerk – Resolved: update given and accepted by Council – no further action at this stage
- b. **Churchyard – Council to consider any actions required – Clerk verbal report on:**
 - a) grass cutting areas & frequency (email from Church Warden about over-grown areas) – **Resolved:** Council agree that all areas of the Church-yard should follow the same cutting schedule (no area to be left wild). Clerk to advise Caretaker.
 - b) over-hanging trees on the snicket / walk-way from Church Lane to High Street – frequent complaints about debris and slip risk – Yew Trees over-hanging from Churchyard – **Resolved:** Clerk to obtain quotes from Arborists for the trimming of the trees.

SKB

- c. **Allotments Update to Council**
Plot 2b – Update only - New Tenancy Agreement issued - rent free period to end March 2020 – **Resolved:** no further action
- d. **Grin Bins** – MOP report of damaged Grit Bin Castle Garth/Roxby Road – Clerk update – confirmed it's Council owned & maintained. Issue logged with Highways – feedback received – minor damage will not be replaced due to costs. No further action can be taken. **Resolved:** Council accepted Clerk's verbal report and agree no further action at this stage.
- e. **Street Lighting – Upgrades Work** – Council to consider Clerk's verbal update on current status. **Resolved:** Council accepted Clerk's verbal update – awaiting completion of Phase 1 & invoicing.
- f. **Official Visit of Chairman of NYCC Cllr Jim Clark – 8th Aug19** – to open the Nature Trail around the pond area – Cllr Bell to feedback to Council on the proceedings. **Resolved** - acknowledged

071/19 Employment Matters

- a. **To Approve Clerk Additional Hours Worked August2019** – hours *Total* = 29 – **Resolved** – Council agree payment of additional hours

072/19 To Note Correspondence Received and Approve action required:

- a. **Motion from Cllr John Garbutt** for Council to send a letter of thanks to the previous Volunteers of the NYMNP Car Park area – draft for consideration by Council – circulated with Agenda – **Resolved:** Council agreed letter to be sent
- b. **Land to rear of Brookfield, Maltongate TLD – email from MOP** – Council to consider request for feedback on planning application prior to formal re-submission – email & attachments with Agenda – **Resolved:** Council agreed that they would wish to consider any plans in more detail, which may take some time. Council will consider the official plans, as and when these are issued by the relevant Authority for consultation. Clerk to email suitable response to MOP.

072/19 Activities of Outside Bodies – Village Associations & Committees:

To Receive Reports from those Councillors who attend Village Committees & Meetings –
None received

073/19 To Note matters for Information and items for a future monthly meeting agenda - None

074/19 Date of next PC Meeting:

Tuesday 1st October 2019 at the Hill Memorial Institute at 7.30pm.

Meeting closed at 9.50 p.m.

