

Thornton Le Dale Parish Council

Clerk & Responsible Financial Officer – Emma Douglas-Smith

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MINUTES OF THE MONTHLY MEETING OF THORNTON LE DALE PARISH COUNCIL HELD AT 7.30 P.M. ON 5TH NOVEMBER 2019 AT THE HILL MEMORIAL INSTITUTE, MALTONGATE, THORNTON LE DALE, YO18 7LF

PRESENT :

Councillor John Garbutt – Vice-Chair, Councillor Peter Argument, Councillor Martin Sanderson,
Councillor Carolyn Flynn, Councillor Henry Hallsworth
Emma Douglas-Smith (Clerk & Responsible Financial Officer) & Approx 13 Members of the Public (MOP)
Plus representative Members from RDC & NYCC

087/19 APOLOGIES

To receive apologies and approve reasons for absence - It was Resolved to note all apologies and approve reasons for absence: Received from Cllr Sandra Bell – Holiday; Cllr Nancy Firth - illness

088/19 To Note any Declarations of Interest:

To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

Cllr Henry Hallsworth declared a non-pecuniary interest in item 10.4 on the Agenda (minute item 096/19 d.)

089/19 Minutes

- a. **To accept the minutes of the Parish Council Meeting on Tuesday 1st October 2019 @ 7.30p.m**
It was Resolved to accept the said Minutes as a true and accurate record of the Meeting held on 1st October 2019; these were signed and dated by the Vice-Chair – Cllr John Garbutt
Cllr Henry Hallsworth questioned why discussions are left off the Minutes. Clerk confirmed that the Minutes are a factual record of Resolutions of decisions taken or actions agreed by the Parish Council and not a record of discussions.
- b. **To Update members on matters raised at the meeting held 1st October 2019 not specifically within this agenda** – None Raised

090/19 FINANCE

- a. To approve the Financial Statement & Bank Reconciliation to end Sept 2019 - Spreadsheet issued – **Resolved** Council accepted the Financial Statement spreadsheet as displayed.
- b. To review and approve the November payments schedule (sign cheques at end of meeting) – **Resolved** – Payments Schedule approved by all Councillors and signed by Cllr J Garbutt Vice-Chair
- c. **Online Banking Update** – switching update from Clerk for Council to consider – need to reconsider which bank to use due to complicated set up process with HSBC – **Resolved:** Council agreed that Clerk should make enquiries with the Pickering branch of Barclays and present back to December Meeting. Council noted previous sensitivity from the Chair to using Barclays due to Fracking support.
- d. **NALC Model Financial Regs Updated:** Council to consider email from YLCA advising of the updates, & consider adopting the revised Model Regs issued – copy with Agenda.
Cllr John Garbutt presented a number of points in regard to the revised Model Regs for Council to note and for suggested amendments. **Resolved:** Council agreed all the points and amendments

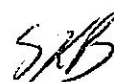
- suggested and to Adopting the new regs with those amendments. Clerk to make the amendments and circulate the Regs to Council Members.
- e. **Budget Process for 2020/2021** – Council to consider the budget process, what is required for review and time-scales, for Clerk to prepare information for future meeting. **Resolved:** Council agreed draft budget to be prepared by Clerk for December PC Meeting, with option to further review at January PC Meeting, in preparation for Precept Request by end of Jan2020.
 - f. **Insurance Renewal** – Due 29th Nov 2019. Long Term Agreement expires Nov2020 – £845.02 – cheq on payments schedule – Also, email notification of Came & Co change to company structure, for Council's information. **Resolved:** Council noted & taken as read – payment made Nov19
 - g. **Village Green Railings Insurance Claim** – settled in sum of £1830.00 – will be paid by BACS – repairs completed **Resolved:** Council noted
 - h. **Street Lighting NYCC** – Invoice for Phase 1 received – NYCC Lighting recommendations for phase 2 – Clerk to give verbal update for Council consideration – spreadsheet issued. **Resolved:** Council agreed that Phase 2 should include the 61 new LED Lantern & Re-wire items as per the spreadsheet at an estimated cost of £17385+VAT to get the benefits of the lower LED use costs asap. Clerk to issue instruction to NYCC Lighting Team to proceed.
 - i. **Street Lighting NYCC** – MOP request for moving of street light causing obstruction – upgrade cost to be considered by Council – email from NYCC **Resolved:** Council agreed to pay for the upgrade element of this cost as per email - £347.84+VAT – Clerk to instruct NYCC Lighting

091/19 PLANNING - To consider plans submitted by NYMNPA & RDC for the Councils comment

- a. **NYM2019/0694/FL** – land off Hallgarth – Market dwelling **Resolved:** No objections
- b. **NYM/2019/0715/FL** -Kirkfield House, South Lane – single storey extension **Resolved:** No Objections
- c. **NYM/2019/0628/FL – Amended Design 25thOct19 – land to rear of Brookfields, Maltongate**
Several MOP were permitted to make verbal representations in regard to this amended design information dated 25th Oct19, which Council considered. **Resolved:** having considered MOP representations and the revised documentation Council reiterate the objections previously made. Council feel that the amended design does not change the original objections and that these still stand. Clerk to respond to the appropriate planning authority on these grounds.
- d. **To Consider Any Other Planning Issues:**
 - i) **RDC19 00579FL – Erection of Pig Shed** – Westfield Lane TLD – notice of Approval letter
Link to full Planning Report – 655 pages – **Resolved:** noted by Council
<https://democracy.ryedale.gov.uk/documents/g3036/Public%20reports%20pack%2006th-Nov-2019%2018.00%20Planning%20Committee.pdf?T=10>
 - ii) **MOP email Planning application NYM/2019/0457/FL Wintersdorf , South Lane** – For Council's information – neighbouring property owner has sent Solicitors letter regarding their right of access, which can be viewed as part of the Consult documents if required **Resolved:** Noted by Council
 - iii) **NYM2019/0751/NM** – late consult submission received after Agenda posted – **Resolved:** Council considered the plans & have no objections

092/19 To Receive Reports & Updates from NYCC & RDC, or Other Authorities

- a. **RDC Report from Cllr William Oxley/ Cllr Chris Delaney** – None Received – **Resolved:** Council noted verbal report from Cllr William Oxley in regard to progress with a VAS scheme & will await further feedback
- b. **NYCC Report from Cllr Janet Sanderson to TLD PC** – report for Council consideration **Resolved:** taken as read
- c. **NYMNP Southern Area Parish Meeting** - Sinnington Village Hall on Tuesday, 15 October 2019 – consider update from Councillors who attended Cllr Martin Sanderson & Cllr Peter Argument – **Resolved:** Cllr Martin Sanderson updated Council in regard to the potential re-development of the footbridge from the NYMNP car park area. Awaiting update from NYMNP.



93/19 Village Maintenance and the Village Environment:

- a. **Churchyard – Overhanging Trees** – Council to consider tree pruning quotes and Clerk recommendations having met with Arborists **Resolved:** Council considered & discussed the 3 quoted presented by the Clerk – decision to proceed with quote from STS Tree Services. Clerk to instruct works to be undertaken asap.
- b. **Allotments:** Compost Heap removal – the heaps need clearing twice a year – previously done by local farmer; no details handed to new Clerk – Council to consider what action to take **Resolved;** use of a local waste disposal company was discussed. Clerk provided with contact details by MOP – to contact to obtain costs and arrange removal on regular basis.
- c. **Allotments – 38b Notice Received** – Clerk inspected, in good condition to hand to next on Waiting List – Council to consider rent to be charged for the remainder of this year – is it pro-rated to end March2020 or rent free due to time of year. **Resolved:** Council agreed a Rent Free period until the end of the current tenancy year (31March2020) Clerk to offer plot to next on list.

094/19 Employment Matters & Training

- a. To Approve Clerk Overtime Hours Worked Oct 2019 – hours Total = 9.75 hrs (up to 26Oct19) – **Resolved – approved by Council**

095/19 Parish Council Web Site:

- a. **Current Web site issues & ongoing requirements** – Council to consider update from Clerk on current situation and possible options **Resolved:** Council agreed that a new PC Web site needs to be developed independently from the current Village Web site, in order to meet Statutory Legislative requirements. Clerk to investigate suppliers & costs and present back to future PC meeting asap.
- b. **Web Site Accessibility Legislation** – Council's obligation to review web site and publish a Accessibility Statement, ensure web site meets Legislative requirements – Council to consider in line with 095/19 a. above. Any new site would need to meet these requirements. **Resolved:** Council acknowledge that this legislation would be taken into consideration in the development of a new web site – have until Sept2020 to implement - noted

096/19 To Note Correspondence Received and Approve action required:

- a. YLCA Email – Government Consultation on permitted development rights for 5G deployment – Council to consider email content, review Gov consultation docs online and the feedback survey <https://www.surveymonkey.co.uk/r/3LBZ5ZH> - update from Cllr Argument/ Cllr Firth on completion of Survey for Council consideration **Resolved:** noted as completed by Council
- b. **Grant Application Letter – TLD Bowling Club** – purchase & fitting of hot water boiler – (letter with Agenda) **Resolved:** Council agree to provide a grant contribution of £200 upon receipt of copy invoice. Clerk to liaise with the Club to understand the current status of the purchase to decide best way to make the grant, either as pledge upon completion or a contribution to enable the purchase.
- c. **MOP Email Grass Cutting Complaint, Beck Isle** – for Council's consideration – any action to be taken **Resolved:** Council agree that, whilst they appreciate the effort the MOP puts in on a personal basis to the Beck Isle area, the issue is not with the grass cutting but with the type of planting being done in this area personally by the MOP which makes it difficult to undertake the required grass cutting, particularly around grass borders. Clerk requested to write to MOP to explain this. No further action.
- d. **FOI Request Letter Received** – Council to consider the content of the request & whether the request can be met.

Cllr Henry Hallsworth left the room at this juncture, having declared an interest in this item

Resolved: Council discussed the FOI request and agreed that a Refusal Notice should be issued in response to the letter, on the grounds of enacting Section 14 and Section 12 of the FOI Act 2000. Clerk to draft letter for signature and sending in line with 20 day deadline.

- e. **The North Yorkshire Strategy For Tackling Loneliness – A Consultation – YLCA Email** – Council to consider response to the Consultation & how (Framework doc 78 pages) – deadline 1st Dec19 – framework web links & consult survey **Resolved:** Council agreed that this is an important aspect of village life and that there were many activities and associations in the Village promoting individual

involvement. Having reviewed the Survey Council did not feel it was appropriate, therefore would not be completing this survey.

<https://communityfirstyorkshire.org.uk/projects/tlc-north-yorkshire/staying-social-staying-well-the-loneliness-campaign-strategic-framework-consultation/>
<https://www.surveymonkey.co.uk/r/YW39FZC>

- f. **MOP Email** – Request to use the Village Green from TLD Community Choir for Christmas Carols on Friday 20th December 2019, 4 p.m. onwards – Council to consider request **Resolved:** Council agreed – Clerk to advise MOP

097/19 Activities of Outside Bodies – Village Associations & Committees:

To Receive Reports from those Councillors who attend Village Committees, Meetings, & Seminars
Resolved - No reports received

098/19 To Note items for a future monthly meeting agenda

Cllr Martin Sanderson asked for the Council to consider better access for disabled and push-chairs onto the Village Green, along with another bench. Cllr Sanderson agreed to submit an Agenda item request to the Clerk for December Agenda with supporting information.

099/19 Date of next PC Meeting:

Tuesday 3rd December 2019 at the Hill Memorial Institute at 7.30pm.

Meeting closed at 9.35 p.m.

