

**MINUTES OF THE MONTHLY MEETING OF THORNTON LE DALE PARISH COUNCIL HELD  
AT 6.00 P.M. ON TUESDAY 1<sup>ST</sup> SEPTEMBER 2020 BY REMOTE VIDEO & TELEPHONE  
CONFERENCE USING ZOOM MEETING APPLICATION – AS PER COVID-19 LEGISLATION  
PRESENT :**

**By Video:** Cllr Sandra Bell – Chair, Cllr John Garbutt – Vice-Chair, Cllr Martin Sanderson, Cllr Peter Argument, Cllr Nancy Firth, Cllr Carolyn Flynn **By Telephone:** Cllr Henry Hallsworth

**By Video:** 3 Members of the Public (MOP), Plus representative Member from NYCC – & RDC

1. **APOLOGIES** – To receive apologies and approve reasons for absence. It was Resolved to note all apologies and approve reasons for absence: **Resolved:** Apologies received from Cllr Flynn to leave the meeting early.
2. **To Note any Declarations of Interest:**
  - 2.1 To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests: **Resolved:** None Disclosed but it was noted that Cllr Garbutt perhaps had a minor pecuniary interest against item 11.1 on the Agenda relating to the selling of ice-cream.
3. **MINUTES**
  - 3.1 To accept the minutes of the Parish Council Meeting held Tuesday 4<sup>th</sup> August 2020 @ 6.00 p.m  
**Resolved:** Minutes approved
4. **FINANCE**
  - 4.1 To approve the Financial Statement & Bank Reconciliation to end July 2020 - Spreadsheet  
**Resolved:** approved by Council
  - 4.2 To review and approve the payments schedule – BACS payments made – **Resolved:** Approved by Council
  - 4.3 Quarterly Bank Accounts Reconciliation Audit – Qtr 1 end June 2020 undertaken by Cllr Flynn undertaking – Report back to Sept meeting **Resolved:** Cllr Flynn confirmed everything was in order no anomalies, very straight-forward.
5. **PLANNING**

**Current & Historic Planning applications can be viewed by Councillors at**  
<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
Ryedale DC – <https://planningregister.ryedale.gov.uk/caonline-applications>  
Or by visiting NYM offices in Helmsley or RDC Planning Office Malton

  - 5.1 NYM2020 0563 WTCA – tree work notification & info – any objections from Council **Resolved:** No objections from Council
  - 5.2 MOP Resident Complaint to Planning and RDC in regard to breach of planning and noise – previous campsite planning application declined - Council to consider the information and any appropriate response.  
MOP made a representation in regard to the issues residents are facing, Cllr Janet Sanderson confirmed she had had some involvement and liaison with the relevant authorities. **Resolved:** Council agreed it was a significant issue causing problems for local residents and the village as a whole particularly due to the breach of the Covid Legislation. Agreed that Clerk should write/ email all the relevant authorities, including the Police, Planning, RDC & Environmental Health to get some action

- 5.3 **Business and Planning Act 2020 - Pavement Licenses** – consider email notice from RDC **Resolved:** taken as read, Council agreed to monitor any consultation requests carefully.
6. **To Receive Reports & Updates from NYCC & RDC, or Other Authorities**
- 6.1 **RDC Report from Cllr William Oxley/ Cllr Chris Delaney** – update from Cllr William Oxley on : Vehicle Automated Signs (VAS).  
Council discussed the viability of the Scheme and potential issues with cost verses effectiveness. Have tried VAS in the past. It did not work and was costly. **Resolved:** Council agreed that this scheme was not something they felt they could support at this point in time due to the lack of data based evidence that speeding was an issue, or that the signs impacted that.
- 6.2 **NYCC Report from Cllr Janet Sanderson to TLD PC** – Council to consider report content – any update on the Beck silt issue from Cllr J Sanderson. **Resolved:** Council considered Cllr Janet Sanderson's verbal report on the funding obtained for a Siltation Feasibility Study by the Environment Agency – no action for the PC at this time.
- 6.3 **Highways Notice of A64 Weekend Closures** – Council to consider the Notice **Resolved:** Taken as read
- 6.4 **Citizen's Advice** – Service update Bulletin & request for funding – Council to consider request **Resolved:** Council agreed that a proper procedure and application process was required for grant / funding requests and that this should be considered as part of the Budget review process at the end of the 2020 year. Agreed that Clerk should respond to Citizen's Advice advising that a Grant Fund may be established in the future for which they would be able to apply if that were the case. Clerk to document Grant Fund for future meeting for Council to discuss further, possible amount of pot, budget and process.
- 6.5 **NALC Notice – Health & Wellbeing Week – Rebuilding Communities** – online events & seminars – Council to consider attendance **Resolved:** noted by Council – no one available to attend
- 6.6 **Ward Parishes Meeting 19 Aug20 – Notes:** Council to consider the notes and any follow up actions **Resolved:** Taken as read – no action
- 6.7 **Letter from NYCC Leader re: Councils restructure & devolution** – Council to consider letter content **Resolved:** Taken as read
7. **Parish Council Web Site:**
- 7.1 **New PC Web Site** – Final amends and changes to web site have been completed by Image Creation; arranging date for Admin Training with Clerk and File Manager review – site to go live Sept **Resolved:** Council acknowledged Clerk verbal update for go live plan in Sept
8. **Village Maintenance and the Village Environment:**
- 8.1 **Allotments:**
- a. **Council to consider the ongoing issue of Trees or large bushes on allotment plots** – Clerk revisited & taken photos – issues with 2 plots – large Elderflower Tree plot 32 (photo) & Fir-Tree Plot 34 (photo) – Clerk to write to Tenants to get removal of Fir Tree and Elderflower to be cut right back to bush size – Council to approve the action **Resolved:** Council agreed that Clerk should write to both plot tenants – plot 34 Fir Tree to be removed including root extract, plot 32 Elderflower to be substantially pruned to a manageable size.
- b. **Council to consider whether to take any action in regard to the large grass area (photo) at the far end of the allotments adjacent to plot 36 and 40** – Could be fenced as a small plot – long waiting list currently **Resolved:** Council agreed the area should be left as it is currently, while it is being maintained by plot tenants. It would be costly and difficult to fence it.
- 8.2 **Rubbish Bins** – Beck Isle area of village – Update to Council from Clerk – bins ordered awaiting confirmation of delivery **Resolved:** Council acknowledged order placed awaiting delivery
- 8.3 **Caretaker notice to stop cutting Cemetery & Churchyard from March 2021** – Council to consider action to take **Resolved:** Council agreed that the grass cutting should be put out to tender. Clerk to prepare relevant Specification document / Tender information for a future meeting for Council to agree
- 8.4 **Hub Group – adopting phone box through BT consultation** – obtain Vintage red box – Clerk to update Council **Resolved:** no action for Council at this time.

SAB

**9. Employment Matters & Training**

- 9.1 **Approve Clerk Overtime Hours Worked August 2020 – up to 23rd August – 6 Hours** **Resolved:** Approved by Council
- 9.2 **Clerk Holidays reminder** – 2 weeks from 7<sup>th</sup> Sept & 1 week 9<sup>th</sup> Nov – no action required – Contact for urgent matters whilst on holiday – Council to confirm e.g. Interment requests **Resolved:** Cllr Garbutt to deal with any urgent Cemetery related matters in the Clerk's absence.
- 9.3 **YLCA Training Bulletin & Dates** – Council to consider & approve any attendance and costs **Resolved:** Taken as read – no requests for attendance

**10. Policies & Procedures:**

- 10.1 **NALC Notices about Government White Paper – changes to Planning** – Council to consider the White Paper documents and possible response to Consultation – may require separate group review all the docs in detail and to respond **Resolved:** Agreed that Council Members should take time to read the White Paper and planning changes documents ahead of the next PC meeting – to follow up with further discussion and any relevant action – Agenda for October
- 10.2 **Parish Plan** – the last Parish Plan 2013 – 2019 is now out of date – Council to consider whether or not to undertake putting together a new Parish Plan, what actions might be involved, timelines, and costs etc **Resolved:** Council agreed to give further consideration to the merits of either a Parish Plan or the possibility of a Neighbourhood Plan. Need to understand the process fully, including costs and workload. Agreed to ask NYMNP to attend a future PC Meeting to present their Local Plan and discuss options with PC.

**11. To Note Correspondence Received and Approve action required:**

- 11.1 **Velo Ice-cream – request to sell ice-cream** – follow up letter to Council from the applicant – Council to consider letter content and reconsider request **Resolved:** letter content noted. Council cannot reconsider for 6 months as previous Resolution was made less than 6 months ago.
- 11.2 **MOP Email Request – Scattering of Ashes** – Council to consider the request and relevant response **Resolved:** Council agreed it cannot give permission for the scattering of ashes in the village generally due to land owner, and potential Environmental Health issues. Clerk to respond appropriately to MOP.

**12. Activities of Outside Bodies – Village Associations & Committees:**

To Receive Reports from those Councillors who attend Village Committees, & Meetings - **NONE**

**13. To Note matters for a future monthly meeting agenda –**

Apologies for October meeting from Cllr Firth due to holiday

**14. Date of next PC Meeting:**

Tuesday 6<sup>th</sup> October 2020 - by Remote Video & Telephone Conference using Zoom Meeting (unless Government restrictions/ recommendations on face to face meetings are lifted)

Meeting closed at 19.58 (7.58 p.m.)

