

**MINUTES OF THE MONTHLY MEETING OF THORNTON LE DALE PARISH COUNCIL HELD
AT 6.30 P.M. ON TUESDAY 1ST DECEMBER 2020 BY REMOTE VIDEO & TELEPHONE
CONFERENCE USING ZOOM MEETING APPLICATION**

PRESENT :

By Video: Cllr Sandra Bell – Chair, Cllr Martin Sanderson, Cllr Peter Argument, Cllr Carolyn Flynn, Cllr Nancy Firth, Clerk & RFO – Emma Douglas-Smith

By Telephone: Cllr Henry Hallsworth (arrived late)

By Video: representative Member from NYCC Cllr Janet Sanderson and RDC: Sally Roger – Communities Team, Cllr William Oxley - RDC (part of meeting), **MOPs: 2**

Meeting commenced 18.30

1. **APOLOGIES** – To receive apologies and note reasons for absence. It was **Resolved** to note all apologies and reasons for absence: **Cllr John Garbutt**
2. **To Note any Declarations of Interest:**
 - 2.1 To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests: **Resolved: None declared.**
3. **MINUTES**
 - 3.1 To accept the minutes of the remote Parish Council Meeting held Tuesday 3rd November 2020 @ 6.30 p.m : **Resolved:** Accepted and approved by Council as a true and accurate record.
4. **FINANCE**
 - 4.1 To approve the **Financial Statement & Bank Reconciliation to end October 2020** - Spreadsheet **Resolved:** accepted and approved by Council
 - 4.2 To review and approve the **December payments schedule (Nov Invoices)** – BACS payments made **Resolved:** Council approved the payments in the sum of £2756.14
 - 4.3 Council to review & consider increasing Cemetery Fees in line with other Cemetery fees in the area – comparison provided by Clerk: **Resolved:** Council reviewed the fees comparison spreadsheet prepared by the Clerk. New fees were discussed and agreed by Council for adoption as of 1st December 2020. Clerk to amend Fee document and publish on web site.
 - 4.4 **Cemetery Hedge Cutting:** To review and approve costs / quote - £100 + VAT **Resolved:** Costs approved by Council. Clerk to arrange cutting.
 - 4.5 **Annual Budget & Precept 2021/2022** – to consider & finalise the Budget as per spreadsheet prepared by Clerk – complete the budget figures for 2021/22 & Precept setting – RDC forms to complete, Clerk & Chair to sign; **Resolved:** Council considered & discussed the final budget income & expenditure figures, and the level of Precept. Council agreed to increase the Precept for the year 2021/2021 slightly from £44,000, to £45,000 (2.27%) – agreed by Council. Clerk to prepare documents for signature and issuing to RDC.
5. **PLANNING**

Current & Historic Planning applications can be viewed by Councillors at
<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Ryedale DC – <https://planningregister.ryedale.gov.uk/caonline-applications>

Council to consider Planning consultation notifications and any relevant responses required:

- 5.1 **NYM/2019/0628/FL – Land to Rear of Brookfield, Maltongate :** Council to consider content of NYMNP letter notifying of Planning Meeting 3rd Dec. Need to notify of intention to attend. **Resolved:** Council considered a statement read by a MOP. Council agreed that Cllr Peter Argument would attend the planning meeting to speak on behalf of the PC. Clerk to notify NYMNP.

To Receive Reports & Updates from NYCC & RDC, or Other Authorities

- 6.1 **NYCC Report from Cllr Janet Sanderson to TLD PC –** Council to consider report content – **Resolved:** report taken as read by Council
- 6.2 **RDC Reopening the High Street :** Council consider email request to place Lamp-post wraps with Covid-19 information – approval required. **Resolved:** Council approve the RDC Covid-19 post wraps on the condition that they are all removed in due course.
- 6.3 **Northern PowerGrid Notice of Potential Works:** Council to review the information provided but no action required at this time. **Resolved:** information noted by Council no action required currently.

Village Maintenance and the Village Environment:

- 7.1 **Notice of Road Closure : Roxby Rd 30Nov to 3Dec -** For Council information – Council to consider any action required **Resolved:** noted by Council – no action

Employment Matters & Training:

- 8.1 To approve Clerk overtime for November – 5.5 hrs **Resolved:** approved by Council
- 8.2 To approve Clerk holiday dates for December : 15 hrs (1 week) w/c 28th December **Resolved:** Approved by Council

Policies & Procedures:

- 9.1 **Tender Documents & Process – Cemetery & Churchyard Grass Cutting:** Council to review draft documents and process. Tender dates & deadlines to be set, technical data for the tender e.g. num of cuts. To approve any amends for adoption & agree what advertising (where & when). **Resolved:** Council discussed and approved amendments to the documents, Tender dates and deadlines, and to arrange suitable advertising in local Handy Mag within reasonable cost. Documents approved for adoption as of 1st December 2020, subject to the agreed amendments. Clerk to circulate, post on web site and Notice board.

To Note Correspondence Received and Approve action required: No General Correspondence

Activities of Outside Bodies – Village Associations & Committees:

To Receive Reports from those Councillors who attend Village Committees, & Meetings - NONE

To Note matters for a future monthly meeting agenda

Cllr Martin Sanderson made a motion for Council to consider the issue of Beck Maintenance at a future meeting. Accepted by council for a future meeting. Cllr Martin Sanderson to prepare information and send to Clerk for Feb Agenda.

Date of next PC Meeting:

Tuesday 2nd February 2021 (note: no meeting in January 2021) - by Remote Video & Telephone Conference using **Zoom Meeting 6.30 p.m.**(unless Government restrictions/guidelines on face to face meetings are lifted)