

Thornton Le Dale Parish Council

Clerk & Responsible Financial Officer – Emma Douglas-Smith

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MINUTES OF THE MONTHLY MEETING OF THORNTON LE DALE PARISH COUNCIL HELD AT 6.30 P.M. ON TUESDAY 2ND MARCH 2021 BY REMOTE VIDEO & TELEPHONE CONFERENCE USING ZOOM MEETING APPLICATION

PRESENT :

By Video: Cllr Sandra Bell – Chair, Cllr Martin Sanderson, Cllr Peter Argument, Cllr Carolyn Flynn, Cllr Nancy Firth, Clerk & RFO – Emma Douglas-Smith

By Telephone: Cllr Henry Hallsworth

By Video: representative Member from NYCC – Cllr Janet Sanderson & RDC – Cllr William Oxley

MOPs: 0

Meeting commenced 18.38

1. **APOLOGIES** – To receive apologies and note reasons for absence. It was **Resolved** to note all apologies and reasons for absence: Cllr John Garbutt – Vice-Chair
2. **To Note any Declarations of Interest:**
 - 2.1 To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests: **Resolved: None declared.**
3. **MINUTES**
 - 3.1 To accept the minutes of the remote Parish Council Meeting held Tuesday 2nd February 2021 @ 6.30 p.m : **Resolved:** Accepted and approved by Council as a true and accurate record. **It was noted by Council that item 7.2 is not a Hub Group initiative.**
4. **FINANCE**
 - 4.1 To approve the **Financial Statement & Bank Reconciliation to end January 2021** Spreadsheet **Resolved:** Approved and accepted by Council
 - 4.2 To review and approve the **payments schedule (Feb21 Invoices paid March21)** – **Resolved:** BACS payments made in the Sum of £1,683.23 approved and accepted.
 - 4.3 **Councillor Quarterly Internal Audit / Review of Accounts, bank statements etc** – Cllr Flynn to feedback to meeting having completed the Q3 to end Dec2020 inspection of accounts. **Resolved:** Cllr Flynn reported everything to be in order – no anomalies.
 - 4.4 **Allotments Annual Rental & Costs – 1st April 2021 to 31st March 2022:** Council to consider the rental figure for the new rental year, including Water & any other costs that should be included – overview of 2020/2021 costs provided by Clerk for review (spreadsheet). **Resolved:** Council reviewed the costs of running the Allotments, including, water, admin & maintenance, noting that gate-posts and fencing are likely to need some substantial replacement or repair this year. Last years rental was discussed which included an element for water charges. Council agreed that the annual rental should be set at **£40 per year to include ALL COSTS**. This would be reviewed annually. This would be the standard rental charge (including costs).
 - 4.5 **Bull field Tenancy - 3 years from 1April20 - annual review of tenancy & rent currently £535** – Council to consider the rental income; whether to increase or not. **Resolved:** Council agreed rental to remain at £535 for the coming year. Clerk to advise tenant and ask for BACS payment.
 - 4.6 **NYCC Highways Notification of Payment for Grass Cutting:** Council to consider letter content & confirm intentions to carry on with the village grass cutting. **Resolved:** Council agreed the PC should continue with the Grass Cutting.



5. PLANNING

Current & Historic Planning applications can be viewed by Councillors at
<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Ryedale DC – <https://planningregister.ryedale.gov.uk/caonline-applications>

Council to consider Planning consultation notifications and any relevant responses required:

- 5.1 **NYM2020 0994/FL – 5 Hall Farm Cottages – home office building** **Resolved:** No objections
- 5.2 **RDC Planning - Review of the Ryedale District Council Statement of Community Involvement (SCI) and Information about Future Planning Consultation (email):** for Council to consider any response. **Resolved:** Council agreed no response required at this time.
6. **To Receive Reports & Updates from NYCC & RDC, or Other Authorities**
- 6.1 **NYCC Report from Cllr Janet Sanderson to TLD PC – Council to consider report content**
Resolved: It was noted that the NYMNP Car Park barrier was going to be reinstated.
Discussion took place in regard to the on-going issues of the Beck management and the exorbitant costs of the Env. Agency Feasibility Study. Cllr Martin Sanderson confirmed he had had a first meeting with Phil Fisher as per the Resolution passed at Feb PC Meeting. He will be able to conduct a “walk of the Beck” late Spring to produce a report for the PC on recommended maintenance work. Council agreed that the Beck should remain a priority and that local level action was required within Env. Agency parameters and NYMNP conservation requirements.
- 6.2 **NYCC Highways – A64 Closures Notification from 22nd Feb2021** **Resolved** – Noted by Council
- 6.3 **Ward Parishes Meeting Notification (email): 24th March 7p.m. – remote:** Council agree Member attendance and any items they wish to present for the Agenda. **Resolved:** No items for the Agenda. Councillors noted date of meeting for attendance.
- 6.4 **Leader of RDC email update re: Changes to Local Government Restructure:** for Council consideration **Resolved:** taken as read
- 6.5 **NYCC Leader of Council letter to Parish Council – Local Government Restructure:** for Council consideration **Resolved:** Taken as read
- 6.6 **NYMNP – Parish Forums meetings - notification of dates (email) TLD are Southern Area 15th April 19.00 –** **Resolved:** Date noted for possible attendance - remotely
- 6.7 **NY Fire & Rescue email about a new Outreach Programme:** Council to consider the information in the email and any further action **Resolved:** Agreed for attendance at a future meeting possibly June or July.
- 6.8 **NY Water – update on major works due to commence in TLD – for Council information – no action req’d** **Resolved:** Noted
- 6.9 **NYCC Notice of Footway Closure – Church Hill/ Main Street – between 15th March & 16th April 2021** **Resolved:** Noted
7. **Village Maintenance and the Village Environment:**
- 7.1 **Notice Board at the Pond – damaged – Cllr Garbutt holds the keys - Cllr Janet Sanderson email requesting repair. Clerk never informed this notice board was PC owned, so wasn’t aware. Council to consider replacement / repair and what to use it for. See photos taken by Clerk Feb21.** **Resolved:** Cllr Argument to liaise with the Hub Group in regard to the new notice board they were due to install which they obtained planning and funding for. Suggest transferring that to the existing notice board by the Pond and Hub to take that on instead. Use the grant to repair. Cllr PA to report back to next meeting.
8. **Employment Matters & Training:**
- 8.1 **To approve Clerk holiday dates for May 2021 : 15 hrs (1 week) w/c 10th May 2021**
Resolved: Approved

SKB

- 8.2 **Employment Committee to arrange Annual review for Clerk (start date was 1st April 2019)** – review before or around 1st April 2021, to include annual pay review as per National Pay-scales. **Resolved:** Clerk to liaise with the respective Cllrs on the Emp. Committee to set up a mutually convenient date and time – meeting to be Zoom/ Remote.
9. **Policies & Procedures:**
- 9.1 **Update PC Meeting Date Listing for 2021** – continue by remote means until further NALC / Gov notification under the Remote Meeting Regulations – Council to consider & approve proposed Council Meeting dates and times for publishing on web site (draft list doc). **Resolved:** Revised Meeting Date Listing approved and noted it would be subject to change in line with Government regulations and NALC/YLCA guidance on face to face meetings. Clerk to post on web site & notice board.
- 9.2 **YLCA email The views of YLCA Member Councils on the power to hold remote meetings – Survey to be completed:** Council to consider completion of the Survey <https://www.surveymonkey.co.uk/r/YZVQRNM> **Resolved:** Council agreed that the Power to be able to continue to hold remote meetings as an option along with face to face meetings would be useful. Agreed Clerk to complete the survey on that basis on behalf of PC.
10. **To Note Correspondence Received and Approve action required:**
- 10.1 **Email & report from MOP Owner of the Pinfold, Maltongate & photo: see also Clerk's response email:** Council to note that following the item on February agenda, Cllr Martin Sanderson and the Clerk both independently inspected the Pinfold wall & seating area – see additional photos taken by Clerk. It was reported back to Council Members by email that the repair had been undertaken, and that the wall appeared secure. This was prior to receipt of the email from the proprietor. Council to consider whether any further response required. **Resolved:** No further action or response required.
- 10.2 **Citizen's Advice Service Update:** for Council information – no action required: **Resolved:** NOTED
- 10.3 **MOP Email regarding Traffic Restriction Orders, Maltongate :** Council to consider email content and any response required. Clerk replied providing info for NYCC Highways and Cllr Janet Sanderson as initial points of contact. **Resolved:** Council agreed not within their Power or responsibility & agreed that any MOP enquiries should be pointed to the correct Authority by the Clerk.
- 10.4 **YLCA Notice of Remote 2 Day Conference April 2021 (£40 per delegate):** Council to consider attendance and authorise any relevant costs. **Resolved:** Noted – no requests for attendance
11. **Activities of Outside Bodies – Village Associations & Committees:**
To Receive Reports from those Councillors who attend Village Committees, & Meetings - **NONE**
12. **To Note matters for a future monthly meeting agenda** – Noted that the Beck maintenance should remain a priority for future Agenda discussion, when further info. is available.
13. **Date of next PC Meeting: Tuesday 6th April 2021** by Video & Tele Conference using Zoom Meeting 6.30 p.m.(unless Government restrictions/ guidelines on face to face meetings change)

Meeting closed at : 20.24

