

Thornton Le Dale Parish Council

Clerk & Responsible Financial Officer – Emma Douglas-Smith

PO Box 92, PICKERING, YO18 9AT

email: parishclerk.thorntondale@outlook.com

Tel: 01751 477985

MINUTES OF THE MONTHLY MEETING OF THORNTON LE DALE PARISH COUNCIL HELD AT 6.30 P.M. ON TUESDAY 6TH APRIL 2021 BY REMOTE VIDEO & TELEPHONE CONFERENCE USING ZOOM MEETING APPLICATION

PRESENT :

By Video: Cllr Sandra Bell – Chair, Cllr John Garbutt – Vice Chair, Cllr Martin Sanderson,
Cllr Peter Argument, Cllr Carolyn Flynn,
Cllr Nancy Firth, Clerk & RFO – Emma Douglas-Smith

By Telephone: Cllr Henry Hallsworth

By Video: Representative Councillors from NYCC & RDC; Cllr Janet Sanderson, Cllr William Oxley

MOPs: One

Meeting commenced 18.36

1. **APOLOGIES** – To receive apologies and note reasons for absence. It was **Resolved** to note all apologies and reasons for absence: **None Received**
2. **To Note any Declarations of Interest:**
 - 2.1 To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests: **Resolved: None declared.**
3. **MINUTES**
 - 3.1 To accept the minutes of the remote Parish Council Meeting held Tuesday 2nd March 2021 @ 6.30 p.m : **Resolved:** Accepted and approved by Council as a true and accurate record.
4. **FINANCE**
 - 4.1 To approve the **Financial Statement & Bank Reconciliation to end February 2021** Spreadsheet **Resolved:** Approved and accepted by Council
 - 4.2 To review and approve the **payments schedule (March21 Invoices paid April21)** – **Resolved:** BACS payments made in the Sum of £3,892.40 approved and accepted.
 - 4.3 **For Council Information: Clerk submitted VAT reclaim in the sum of £3210**, which has been received from HRMC to the bank account March2021 – no action required by Council. – **NOTED BY COUNCIL**
 - 4.4 **Annual Year End AGAR – Council to note** that the Annual AGAR documentation has just been received by the Clerk (25th March2021). Clerk will be working on the prep of all the documents and data for the AGAR in the coming weeks in line with relevant deadlines. – **NOTED BY COUNCIL**
 - 4.5 **Office Equipment - Laptop** – Clerk continues to have a lot of problems with the Laptop – Council to give approval for a replacement more up-to-date laptop and required software licences to be purchased. £1,500 was in the 2021/2022 budget for IT, web site hosting, office equipment, laptop, printer and sundry items. **Resolved:** Council agreed to replacement Laptop & software; Clerk to obtain prices & recommendations.
 - 4.6 **Allotments: Gateposts & Fencing repairs or replacement:** Clerk has been given a recommendation contact. Arranging for the inspection of gateposts & fencing and a price. Council to consider pre-approval of this work to be undertaken subject to a cost level. Agree to Clerk updating via email notification to the PC Members. **Resolved:** Council agreed repairs are required; Clerk to obtain pricing.



5. **PLANNING**

Current & Historic Planning applications can be viewed by Councillors at

<http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Ryedale DC – <https://planningregister.ryedale.gov.uk/caonline-applications>

Council to consider Planning consultation notifications and any relevant responses required:

- 5.1 **NYMNP2021 – Notice of Tree work – Conservation Area – Buck Inn car park** – trimming and removal of overhanging branches – March21 – photo – for info not consultation on Tree Notices but concerns can be logged before 11th April – **NOTED BY COUNCIL**
- 5.2 **NYMNP - will be creating a new plan for the National Park** (email) – inviting input, suggestions etc through the link provided and at the Parish Forum Meetings (15th April 2021). **NOTED BY COUNCIL**
- 5.3 **Galloway Estates on behalf of the Home Office requirement for Emergency Services Network Radio Mast – planning consultation – Dalby Forest** – Council to consider letter from Galloway to NYMNP, and the proposals for ESN Masts in Dalby Forest – have been approached for consultation purposes – response required asap. **Resolved:** No objects from Council
6. **To Receive Reports & Updates from NYCC & RDC, or Other Authorities**
- 6.1 **NYCC Report from Cllr Janet Sanderson to TLD PC** – Council to consider report content – Cllr Janet Sanderson provided a verbal update in regard to the (a) NYMNP Car Park Barrier and issues with access for the community groups and sports facilities that need to use the access road beyond the barrier (b) the Beck and (c) the NYMNP Southern Area Parishes Meeting on 15th April & NYMNP proposals to produce a new Plan. **Resolved:** Council agreed that they would send a letter to NYMNP highlighting the concerns and issues regarding the current location of the car park barrier, the difficulties imposed by that on the community groups which need access, and the general issue of NYMNP attempting to raise revenue from those groups for use of the access road, rather than offering support to the community. **Cllrs Martin Sanderson and Carolyn Flynn agreed to draft a letter for approval via email by Council and issuing to NYMNP.**
- 6.2 **NYMNP – Parish Forums meetings** - notification of dates TLD are Southern Area 15th April 19.00 – **NOTED BY COUNCIL**
- 6.3 **RDC – email & booklet info regarding restructuring of the RDC Community Team** – Council to consider document content and any response required. Clerk has noted new point of contact for TLD area – **NOTED BY COUNCIL**
- 6.4 **RDC Reminder email – consultation on local Gov reorganisation** – link in doc – Council to consider any response required – **NOTED BY COUNCIL**
- 6.5 **Motion by Chair – Cllr Sandra Bell** – Council Members to give some thought to the impact if the Unitary / restructure changes take place, which **may** result in Parish Councils having access to additional funds. Should that be the case, such funds could be used for Special Projects in the village; Request that Council Members start to think about how any such additional funding / grant could be used to the benefit of the Village on projects. Timings and outcomes of this are not known currently. **Noted by council to consider for future meeting & consider canvassing local residents, should such funding become available**

7. **Village Maintenance and the Village Environment:**

- 7.1 **Notice Board at the Pond – damaged** – Council to consider Cllr Peter Argument's verbal feedback following liaising with the Hub Group about adopting this notice board for their use / general Village info.
- Cllrs Peter Argument & Martin Sanderson provide verbal feedback on costs to repair the notice board of circa £125/£135. Confirmed that Hub Group are considering the option of adopting this notice board. **Resolved:** Council agreed to the cost of the repairs and to proceed with the work – notice board will then be either adopted by the Hub Group or used by the PC.

Discussion also took place about the PC Notice Boards at the Hill Institute which are currently in poor repair and require some refurbishment. **Resolved:** Council agreed that they should be repaired if possible. Cllr Sanderson to provide Clerk with information he had sourced. Clerk to liaise with Caretaker about repairing the doors & painting.

- 7.2 **Northern PowerGrid works Maltongate & Westgate** – overhead lines going underground – info from Contractor for PC Info.- Council to consider documents and any questions or issues they wish to raise to the Contractor. **Noted by Council**

8. **Employment Matters & Training:**

- 8.1 **To approve Clerk holiday dates for September 2021** : 30 hrs (2weeks) w/c 6th & 13th Sept 2021 – will affect September meeting date – Council to consider moving Sept meeting to 31st August or holding August meeting on Tues 3rd August and no Sept meeting. **Resolved:** Council agreed that the September PC meeting should be held on Tuesday 31st August 2021.

9. **Policies & Procedures:**

- 9.1 **YLCA email – Revised Model Code of Conduct for Councillors – produced by the Local Government Association:** The new code has been ratified and adopted by NALC. Council to consider the contents of the YLCA email – decide whether to Adopt the new Code now and have any relevant training when this becomes available, or to adopt the new Code after training has been undertaken – any training is likely to be through the YLCA at a cost & to be by remote means. No time-table of such training has been provided yet. Not available in editable Word document from NALC yet – being prepared. **Resolved:** Agreed to be adopted by Council straight away as of 6th April 2021. Clerk to make relevant updates to editable document once received from NALC.
- 9.2 **YLCA WRU Coronavirus Update regarding Face to Face Meetings** – Council to consider the content of the YLCA WRU in this regard and any actions needed. **Note:** Government has not agreed to an extension of this legislation – currently remote meeting legislation will end 7th May 2021.

10. **To Note Correspondence Received and Approve action required:**

- 10.1 **MOP email request for Grit bin – Castle Garth Thornton View** : Highways have surveyed/ assessed against their criteria and it doesn't qualify; PC to consider funding Grit bin inc cost of refills annually. Highways costs - The cost of a bin is £50 + VAT, the location needs to be agreed with Highways. Highways can provide 2 refills each year during the winter season for £75+VAT. Councils are free to find alternative suppliers for the salt. Council to consider the MOP request for this grit bin. **Resolved:** following discussion, Council agreed that a Grit Bin would be supplied by the PC at this junction between Castle Close, Castle Garth & Thornton View. It was noted this was justified as it was one of the highest road points in the village, it becomes very inaccessible in bad weather (snow & ice), and most of the village is gritted by a local contractor with a tractor who is unable to access Thornton View due to the size of vehicle / equipment. It was also noted that this would be subject to gaining Highways approval for the location of the grit bin. Clerk to progress.
- 10.2 **MOP letter to PC – TLD Village Mental Health Awareness/ Buddy Bench** – PC to consider contents of the letter and any response which may be required. Clerk has acknowledged receipt. **Resolved:** Council acknowledged the content of the letter albeit not agreeing with the content. Council agreed that their position is unchanged in regard to the location of a buddy bench. Asked Clerk to respond on that basis and thank the MOP for thinking of the well-being of the village.
- 10.3 **MOP letter to PC – Re: Hub Group Notice Board & PC Notice Board by the Pond** – Council to consider the letter content and any response require. Clerk has acknowledged receipt. **Resolved:** Council agreed that the issue of the new notice board and any grant funding received is not for the PC but between the MOP and the Hub Group. Clerk to respond to that effect.
- 10.4 **YLCA Training Bulletin Update** – Council to consider any training required / requests – **No Training Requested**

SKB.

11. **Activities of Outside Bodies – Village Associations & Committees:**

To Receive Reports from those Councillors who attend Village Committees, & Meetings –

None received ahead of the meeting:

Cllr Henry Hallsworth provided a brief verbal update in regard to his attendance at an Alms Houses Meeting.

12. **To Note matters for a future monthly meeting agenda**

- 12.1 **May will be the Annual Parish Meeting :** Council to consider any information or items that should be on the Annual Parish Meeting Agenda/ Update, including the Chair's annual report information. Also to consider and agree timings of the two Annual meetings held in May. The Annual Parish Meeting and the Annual Parish Council Meeting. These will be by remote means, unless moved to after 7th May 2021.

Resolved: Council agreed that the annual meetings would take place on 4th May by remote means at the proposed times of 6.30 p.m. and 7 p.m. respectively. Chair to provide a Chair's Annual Report for the Annual Parish Meeting to the Clerk.

13. **Date of next PC Meeting: Tuesday 4th May 2021** by Video & Tele Conference using Zoom Meeting .(unless Government restrictions/ guidelines on face to face meetings change). Remote meeting legislation ends on 7th May 2021, unless Government extends this.

Annual Parish Meeting 6.30 p.m.

Annual Parish Council Meeting 7.00 p.m.



Meeting closed at : 20.15