

Thornton Le Dale Parish Council

Clerk & Responsible Financial Officer – Emma Douglas-Smith

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MINUTES OF THE MEETING OF THORNTON LE DALE PARISH COUNCIL

HELD AT 7.00 P.M. ON TUESDAY 4 OCTOBER 2022

AT THE HILL MEMORIAL INSTITUTE, MALTONGATE, THORNTON LE DALE YO18 7LF

Present Councillors Bell, Charles, Flynn, Hallsworth, D Firth and Markham Clerk – Nicki Lishman (RDC) Members of the public – Four attendees	
1	Apologies for absence
	Apologies for absence were received from Councillor N Firth and from Emma Douglas-Smith, Clerk and Responsible Financial Officer.
2	Declarations of Interest
	Councillor Charles declared a personal, non-pecuniary and non-prejudicial interest in Items 7.1 to 7.6 as he is a local builder.
3	Public Forum
	1. A MOP asked if the Parish Council had paid for the planning application for a new noticeboard and planters outside The New Inn. After debate the following actions were agreed. ACTIONS • Clerk to check which organisation had paid for the above planning permission • Cllr D Firth volunteered to be responsible for the upkeep of the noticeboard after installation • Add to the agenda for the next meeting of the Parish Council 2. A MOP asked Councillor Flynn for an explanation of the words used in an email she had sent. ACTION Councillor Flynn explained that the email had been sent in error and the words used were due to the questions that had been raised. However, she regretted the error, having not meant to offend and apologised to the MOP involved. The MOP accepted the apology and advised that the matter was now closed.
4	Minutes
4.1	The minutes of the meeting held on 6 September 2022 were presented. Resolved That the minutes of the meeting held on 6 September 2022 be approved and signed by the Chair as a correct record. Voting record - Carried by general affirmation
4.2	Updates Minute 8.1 – The Chair advised that a further inspection had taken place at the cemetery. Approx 10 graves required work to remove overgrown plants and some headstones had issues.

	After debate Councillor Flynn proposed and Councillor Bell seconded a number of actions as follows. Resolved 1. That the village caretaker be contacted to arrange a half day of work in liaison with a working group to address the plant and tree issues and restore any plots in accordance with the cemetery rules 2. That estimates are obtained for works to trees along the cemetery/highway boundary and the removal of the large conifer at the Nellis plot 3. Replace any damage or missing signage in the cemetery such as that regarding the control of dogs, removal of wreaths, care of waste etc. Voting record - Unanimous
5	Finance
5.1 & 5.2	The Clerk verbally listed the number of invoices received over the last four weeks. The Chair advised Councillors that BACS payments had run as expected except one to Autela, the Council's contractor for the payment of salary Resolved - Noted
6	To receive and consider reports from NYCC, RDC or other authorities
6.1	It was proposed by Cllr Bell and seconded by Cllr Flynn that the Parish Council donate £100 to Citizens Advice, following their recent fundraising request. Resolved That a donation of £100 be made to Citizens Advice Voting record - Unanimous
6.2	It was proposed by Councillor Flynn and seconded by Councillor Markham that information on the RDC Community Grants Scheme be shared with the community via cards in Garbutt's window, the noticeboard and the Parish website. Resolved That information on the RDC Community Grants Scheme be shared with the community via cards in Garbutt's window, the noticeboard and displayed on the Parish website. Voting record - Unanimous
6.3	NYCC have launched a county-wide conversation called "Let's Talk" to understand how the public are feeling, what are their priorities for their local areas and to get feedback to inform decision making for the new North Yorkshire Council. The Parish Council is requested to promote this amongst the community. Resolved - Noted Voting record - Unanimous

7	Planning
7.1	NYM/2022/0630 – application for the removal of attached outbuilding and construction of two storey and single side extensions at The Poplars, Dale View, Pickering Road, Thornton le Dale Resolved - No objections.
7.2	NYM/2022/0631 – application for the construction of garage at The Poplars, Dale View, Pickering Road, Thornton le Dale Resolved - No objections.
7.3	NYM/2022/0648 – application for the installation of solar panels to front elevation at 12 Heron Close, Thornton le Dale Resolved - No objections.
7.4	WITHDRAWN - NYM/2021/0808/FL – construction of single storey extension at Low Paper Mill Barn, Ellerburn Road, Thornton le Dale Resolved - No objections.
7.5	NYM/2022/0696 – application for a non-material amendment to planning approval NYM/2019/0628/FL to allow alterations to landscaping and position of three car parking spaces at land to the rear of Brookfield, Maltongate, Thornton le Dale Resolved - No objections.
7.6	NYM/2022/0610 and 38MRA04 – notification of tree works at Meadow Rise, Pickering Road, Thornton le Dale – NYMNP approved 27 September 2022 Resolved - Noted.
	Councillors were advised of a planned site visit re. Application for a variation on condition 2 (material amendment) of planning approval NYM/2019/0261/FL to allow revised dwelling design at rear of Roxby Hill Farm, Pickering Road, Thornton le Dale on 7 October at 2.30pm
8	Village maintenance and the village environment
8.1	See Minute 4.2 above
8.2	CORRECTION: The agenda should have read “Tree maintenance at Peaslands Lane”. Resolved – Noted that works are completed
8.3	Recent information on training for Councillors was presented. Resolved – That Training for Councillors be a standing item on the agenda
9	Employment matters
	Nothing to report
10	Policies and Procedures
10.1	Resolved – The Clerk to check that the Code of Conduct is up to date.

11	To consider correspondence received and approve action required
11.1	Rachel Pearson had contacted the Council, offering to quote for Internal Audit services for the year 2022/23. At the meeting held on 6 September 2022, Council had agreed to consider this contract in January 2023. Resolved – Advise R Pearson of the Council's decision to consider this contract in January 2023.
11.2	Correspondence had been received from Stockill Funerals and Snainton PC regarding possible damage to gravestones by gravediggers Resolved - Noted.
11.3	A number of items of correspondence had been received around the date of/since publication of the agenda and were presented for Council's information. Email dated 16 September 2022 Formal complaint – passed to RDC's Monitoring Officer Email dated 21 September 2022 MOP banning order – passed to RDC's Monitoring Officer Email dated 21 September 2022 Complaint to PFK Littlejohn, the External Auditor. A response had been received on 28 September advising that the objection was consider eligible. The Council will await further information from the Auditor. Resolved - Noted.
11	Activities of outside bodies, village associations and committees
	Nothing to report
12	To note matters for a future meeting agenda
	• Correspondence from The Hub regarding the balance of Jubilee funds • Freedom of Information request • Noticeboard and planters as Minute 3 above • Review of MOP banning order
13	Date of next meeting
	Tuesday 1 November 2022 at the Hill Memorial Institute, Maltongate, Thornton le Dale at 7pm