



Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held At
7.00 P.M. On Tuesday 7th March 2023 at
The Hill Memorial Institute, Maltongate,
Thornton Le Dale YO18 7LF

Present:

Cllr Markham (Acting Chair) (*within Minutes will be abbreviated to Chair*) Cllr Charles, Cllr Hallsworth, Cllr N Firth, Cllr D Firth,

Locum Clerk – Carrie Pillow (*within Minutes will be abbreviated to Clerk*)

Members of public – 25

Commencement of Meeting 19:00 hrs

2223/3/61.

- a. To receive apologies for absence given in advance of the meeting.

Cllr Bell

- b. To consider the approval of reasons given for absence.

Resolved: - Approved

- c. To Agree a Chair for Meeting

Resolved: - Approved Cllr Markham as Acting Chair

Resolved: - The Chair propose to move the public session to the end; Unanimously agreed.

2223/3/62. To **received** declarations of interest in items on the agenda.

None

2223/3/63. To confirm & sign the minutes of the PC meeting held on **8th February 2023**

Resolved: - Approved by Chair Cllr Markham.

2223/3/64. To **discuss** ongoing matters arising from previous meetings and council business

Resolved: - Social Media – The Council discussed and confirmed that any comment made on social media are personal opinion, If the Council need to make any information available, between meetings it will be done via the Clerk.

2223/3/65. **Policies** – To update or To Adopt -

- a. **Grants** – Terms of Reference - **Resolved:** - Adopted by The Council

- b. **GDPR Policy** - **Resolved:** - Adopted by The Council

2223/3/66. Meeting Venue - Safety / No of people

Hill Institute – The Council had been informed that the limit is the number of chairs, The Council discussed that in future, this will be enforced and once all seats were gone, no standing will be allowed in the room or doorways, as this prevents egress.

Grammar school - Correspondence indicates that their constitution does not allow for regular sessional bookings.

2223/3/67. Meeting Time - To consider a change to meeting start time to 6:30pm

Resolved: - Rejected Meeting time to remain at 19:00hrs

2223/3/68. Allotments – Review any updates

Fences – The council confirmed that any fences around the Individual plots are the tenant's responsibility. The council are only responsible for the fence/ hedge around the full site.

Plot Numbers – The Councils Approved the Individual Plot Numbers, that can be made for the materials cost only.

Caretakers – Compost Waste, is being added to from the Allotments, The council discussed fencing it off, Following a Cllrs suggestion to reduce the area to nearer the cemetery and create a small allotment plot behind it, therefore also creating a barrier to the caretakers compost heap, The Council agreed to take this Plan forward. **Resolved**

2223/3/69. Bullfield Tenancy - Review any updates

One Bid Received in Meeting £850 for 1 Year – Resolved the Council accepted this bid.

2223/3/70. Caretaker -

a. This Month's Priorities - **Resolved** – To authorize caretaker to Hire Equipment to Grind out Stumps, Including all stumps from previous trees removed.

b. **Commercial Waste** – RDC 3/5/22 £338.08 / 4/5/21 £324.18 (Consider other Options available)

Ongoing - To review waste collections to see if larger bin and cheaper elsewhere, clerk to seek price from Brunton's

2223/3/71. Grass cutting Contract - How do councillors suggest deciding what is to be cut this year,

Ongoing - Map received from contractor – to be copied and reviewed areas to be cut.

2223/3/72. Street Lights - Review any updates

No Updates on upgrades

2223/3/73. Asset Register / Street Furniture - Review any updates

Asset Register updated with clocks and gritter – Asset Register placed on Web

2223/3/74. Councillor Vacancy - Election March Thursday 9 March – Good Luck

The Chair acknowledged the Election on Thursday – Acknowledging all 3 candidates on the ballot and acknowledged the 2 candidates in the room.

2223/3/75. Cemetery

- a. To consider reduction to DD grave EROB & Interments

Resolved: - The Council approved the amendment of the EROB of a Single or DD grave to be £300
1st Interment in a DD grave £400 same as a Single Grave, 2nd Interment in DD grave £200

- b. To consider non-resident status - if only moved for care issues in later life

Ongoing - Councillors discussed but want more time to consider correct wording, deferred to next meeting.

- c. To Consider Amendment to Memorial Application

Resolved: - Amended application adopted by The Council

- d. To consider temporary marker peg markers to identified headstones,

Resolved: - The Council approved temporary markers being placed on front of headstone requiring work

- e. Memorials – Requiring safety work report progress if information gathering –

Ongoing council to discuss action if pegs don't prompt EROB owners to contact Council

2223/3/76. Training – Councillors / Clerk / Expectations of new Councillors - Any requests

Whole Council are interested in the whole council Face to Face Training offered by the YLCA – To look at a date when council vacancy filled.

2223/3/77. Grants - Consider any requests.

- a. Playpark Application – Required further accounts details. **Ongoing**
- b. Xmas Lights – Information required for Yearend. Group accounts, Evidence of what the money was spent on. **Ongoing**

2223/3/78. Notice Boards -

- a. Application – Permitted rights – Approved by National Parks
- b. Cemetery – The Council Approved the purchase of the Board for the Cemetery, the style placed in the application was conservative, in keeping and reasonably priced. **Resolved.**
- c. Green – The council **deferred** to next meeting to review.

2223/3/79. Parish Plan - Review any updates

No further volunteers, clerk report that a local town council reports the Parish Plan to have cost 20K, The cost against benefit needs to be considered

2223/3/80. To **discuss** new planning applications received, or Previous Applications

a. NYM/2022/0084 - Village Car Park and Grounds, Maltongate, Thornton le Dale - Review

Following recent communication with the National Parks, we have been informed

"It is still our intention to replace this bridge, however we will need to revisit and review the proposal.

We considered the timings, and felt interim action was needed, therefore we completed an inspection of the bridge which highlighted the rotten handrails.

Maintenance works were conducted, and the handrails were replaced to make sure the bridge remains open and safe for public use. " - (This is the text we have been asked to share)

b. 23/00137/MFUL Erection of an agricultural building providing milking parlour and collecting yard facilities (

Resolved: - The Council supports the Application

2223/3/81. To **discuss** matters raised by Parish Clerk/Responsible Financial Officer:

a. **Bookkeeping** current year to date - Circulated to councillors.

Bank Balance – 28/2/2023 - £55606.01

Cashbook balance - £48259.61

b. Reserves

Beck Reserve – Set aside December 2021

What Power? – of Parish council to act or spend on an asset the Parish Council does not own

Understanding the beck is responsible of riparian owners

1 March 2023 (1 - 2022 - 2023 CP - Current)

Thornton-le-Dale Parish Council
Reserves Balance
1 - 2022 - 2023 CP - Current

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Cemetery - Annual			12,398.74	1,120.00	-11,278.74
Street Lights - Maintenance		10,000.00			10,000.00
Asset Management		10,000.00	2,348.17		7,651.83
Allotments			1,972.09	901.99	-1,070.10
Village Upkeep			21,856.04	3,275.38	-18,580.66
Street Lights - Ownership transf	20,000.00		8,145.76		11,854.24
Beck - Silt Management	5,000.00				5,000.00
Cemetery - Asset Management		10,000.00			10,000.00
Bullfield			8.12		-8.12
Total Earmarked	25,000.00	30,000.00	46,728.92	5,297.37	13,568.45
TOTAL RESERVE	25,000.00	30,000.00	46,728.92	5,297.37	13,568.45
GENERAL FUND					34,691.16
TOTAL FUNDS					48,259.61

c. **Bank mandate** status

Barclays – still no further forward, Clerk reports other councils reporting their account being closed.

Lloyds – Going through opening Process

d. **payments** approval – GDPR compliant list

Vouche Code	Date	Minute	Description	VAT Ty	Net	VAT	Total
131 Pension	07/02/2023		Pension	X	-26.30	0.00	-26.30
125 Grounds	13/02/2023		Soil	S	104.26	20.85	125.11
123 Comper	13/02/2023		Compensation	X	5,200.00	0.00	5,200.00
124 Notice E	14/02/2023		Planning Notice Boards	X	66.67	13.33	80.00
130 Insuranc	15/02/2023		Insurance Refund	Z	-153.41	0.00	-153.41
121 Training	24/02/2023		Training	X	25.00	0.00	25.00
129 Caretak	24/02/2023		Caretake Duties	X	160.00	0.00	160.00
129 Caretak	24/02/2023		Caretake Duties	X	860.00	0.00	860.00
129 Caretak	24/02/2023		Caretake Duties	X	1,600.00	0.00	1,600.00
129 Caretak	24/02/2023		Caretake Duties	X	280.00	0.00	280.00
129 Caretak	24/02/2023		Caretake Duties	X	60.00	0.00	60.00
122 Printing	27/02/2023		Ink Waste Pads	S	14.12	2.82	16.94
127 Telepho	28/02/2023		Pay as Go Top up	X	10.00	0.00	10.00
128 IT Cons	28/02/2023		Paper	X	21.00	0.00	21.00
134 Clock R	08/03/2023		Institute Clock	S	1,447.00	289.40	1,736.40
			Total		9,668.34	326.40	9,994.74

e. Website and publication requirements

Asset Register / Reserves / Bank Reconciliation updated copies placed on web

f. Budget - Comparison 22/23 – 23/24 / reserves from 22/23 Budget

The clerk asked the councillors, why misinformation is still in social media, and what else needs to be done to highlight facts that are in plain sight?

Streetlights Phase one payment £19126.88 in 19/20 accounts, in public domain since April 2020

Streetlights Phase two payment £12856.26 in 20/21 accounts, in public domain since April 2021

Streetlights **20000 reserve** in 22/23 Budget agreed Dec 21 – in public domain since Dec 2021

Budget agreed Dec 21 predicted £34,534 **overspend** this had been in public domain for 15 months!

Budget agreed Dec 22 predicted £18247.78 overspend this is in public domain, ½ the previous year predicted overspend why did this cause such an outcry?

g. External Auditor Report –

The Clerk was asked what was involved with the external auditor final review – The Clerk explained that It is all driven by the External Auditor who ask specific questions.

The clerk was asked for - Analysis of the 'other' income 20/21 to 21/22 – this then identified the funeral director £3400 over payments that required refunding in this current year 22/23

Asset Register – The clerk was asked to explain the values of the Assets as no evidence could be found for an accounting basis for the value of the streetlights, therefore after discussion with the External auditor reinstated to the transfer value.

The External auditor also reviewed the changed to the web page, files uploaded and readability, Font Size. Etc

The External Auditor decided when they have enough, not The Council.

2223/3/82. To **report** any new correspondence received by clerk for the council.

a. Cars blocking driveways – This is a Highways issue that the council has very minimal powers to influence, The Council agreed all complaints should be forwarded to NYCC Highways & the NYCC representative. Residents will also be pointed to these contacts.

b. Bird flu – Reported in area.

- c. WI – requested use of the Green on 8th May – The Council had no objection.
- d. Application for bench outside allotments – Council agreed in principle with the location, Clerk to liaise with applicant and licencing authority.

2223/3/83. To **receive** matters raised by members for inclusion on future agendas.

Complaint to Council – Full council closed session.

2223/3/84. To **confirm** the dates of the future meeting(s) -

Tuesdays - 2nd May APCM & PCM 9th May APM

2223/3/85. **Employment Matters.**

86.1 Advert for Clerk / RFO

The Clerk confirmed that as of the 1ST March the council were in a legal position to advertise for a replacement Clerk.

Resolved:- The Council approved the Vacancy advert to be sent to the YLCA.

Public Session – max 15 mins **Commenced of Meeting 20:00 hrs**

2223/3/86.

Members of the public and press are invited to attend, there will be a 15 minute Public Question Time at the start of the meeting, at the discretion of the PC. Public Participation is managed by the Chair and in line with the Parish Council Rules. Members of the public must adhere to the rules set by the Council for Public Participation.

All comments will be documented, as *Bullet Points* only but no verbal response will be given. Items not on the current agenda need to be sent in writing to the clerk for adding to future agendas at The Council's discretion.

- M.O.P 1 – Cherry Trees – Cemetery
Question re prior report
Indemnity of Operator – (Ref 7/12/21 Minutes 4.5)
Logs – What happened to them.
- M.O.P 2 – Commented that the Old Grammar School is used regularly by other groups
- M.O.P 3 – Asked why not Village Hall considered
- M.O.P 4 – (Ex Parish Councillor) Payment list in Jan Minutes, why supplier names excluded. (GDPR)
Salaries Why Jan / Feb one payment
(Clearly listed as 2 separate Months. Individuals not identified GDPR)
- M.O.P 5 – Bull field why cost increase,
Why term reduced,
Can pay monthly (Will put back on next agenda and back out to tender for any contract change)

Closure of Meeting 20:15 hrs

Name:

Signature

Date