

**Minutes of the Parish Council Meeting  
Held At 7.30 P.M. On Tuesday 6<sup>th</sup> June 2023 at  
TLD Methodist Hall, Thornton le Dale YO18 7LF**

**Present:**

Cllr Markham (Chair); Cllr Bell; Cllr Charles; Cllr Hallsworth, Cllr N Firth; Cllr D Firth; Cllr Old

**In attendance:**

Locum Clerk – (*within Minutes will be abbreviated to Clerk*) & Members of public – 30

**Commencement of Meeting 19:30 hrs**

**2324/26.** To receive apologies for absence given in advance of the meeting,  
& to consider the approval of reasons given for absence.

None

**2324/27.** To **received** declarations of interest in items on the agenda.

None

**2324/28.** To confirm & sign the minutes of the PC meeting held on 2<sup>nd</sup> May 2023

**Resolved** - 2<sup>th</sup> May 2023 Annual Parish Council Minutes approved and signed by the Chair.

**2324/29.** Caretaker - Consider a task and finish group to discuss way forward.

**Resolved** – To review need for a caretaker in 2 months.

**2324/30.** To **discuss** ongoing matters arising from previous meetings and council business

a) To confirm current standing order version.

**Noted** – The Standing Orders on the Web are the current version, and don't state when the 'Public Session' will be on the Agenda.

b) To consider YLCA role review

**Resolved** – To review a YLCA role review at the next meeting.

**2324/31.** **Allotments** - Review any updates; To discuss trees near plot 1

**Resolved** – The Clerk to contact the believed owner of the Trees' York Diocese'

**2324/32.** **Grass cutting** Contract - Review any updates; to discuss Cemetery & Church Yard contract / tender.

**Noted** – Emergency grass cuts of Cemetery done by village contractor. Churchyard to be cut before the next meeting (dependent on workload of the grass cutter).

**Resolved** – to discuss the future 2023 grass cutting for Church & Cemetery in closed session following the public session

**2324/33.** **Training** - Whole Council Face to Face - Booked 20/7/2023 – 3-6pm

**Action** – to confirm if Methodist Hall is available for training.

**2324/34.** To **discuss** new planning applications received, or Previous Applications

NYM/2023/0306 - Bleach Mill Farm - Installation of EV charging point on the fence and two ground mounted solar arrays (14 solar panels) on the land to the north

The Council discussed the need for increase shielding.

ZE23/00521/FUL. - The Orchard Wilton Road - Change of use and extension of existing store building to form a one bedroom holiday let

No Comments to add.

NYM/2023/0333 - land east of Longlands Lane erection of replacement agricultural storage building

No Comments to add.

**2324/35.** To **discuss** matters raised by Parish Clerk/Responsible Financial Officer:

a) Bookkeeping current year to date - Circulated to councillors.

**Noted** - As at 31/5/2023

Balance at bank – £67,960.65.

Budgeted spend – £59,911.96.

General reserve - £4881.84.

b) Bank mandate status

**Noted** - Cllr Markham mandate being processed by the Bank, and Cllr Charles & Cllr Old to be submitted

c) Payment's approval

**Resolved** – The following payments were approved.

| Ref | Date       | Cost Code                 | Invoice/<br>Order No | Supplier                               | Description                                          | Notes                                                                                            | Net    | VAT   | Total  | Total<br>(Payment) |
|-----|------------|---------------------------|----------------------|----------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------------------|--------|-------|--------|--------------------|
| 12  | 06/06/2023 | Defib                     |                      | D Mitchell                             | Defibrillator                                        | (wel medical)                                                                                    | 59.95  | 11.99 | 71.94  | <b>71.94</b>       |
| 13  | 06/06/2023 | Grass Cutting - Play Park | TLDPP IV2            | Manthorpe Park Playground              | Playing Park Grant 1 of 6 cuts                       | 50% 1 of 6 cuts                                                                                  | 70     | 0     | 70     | <b>70</b>          |
| 14  | 25/05/2023 | Clerk Salary              |                      | Clerks Salary                          | Clerks Salary                                        | Paid as per Financial regulations & Employment Contract; as discussed with YLCA & NYC Monitoring | 930.86 | 0     | 930.86 |                    |
| 14  | 25/05/2023 |                           |                      |                                        |                                                      |                                                                                                  | 100    | 0     | 100    | <b>1030.86</b>     |
| 15  | 06/06/2023 | Caretaker                 |                      | Darren Blakemore<br>(Blooming Gardens) | Village Caretaking duties                            |                                                                                                  | 900    | 0     | 900    |                    |
| 15  | 06/06/2023 | Grass Cutting             |                      |                                        | Cemetery Grass cut                                   |                                                                                                  | 203    | 0     | 203    | <b>1103</b>        |
| 16  | 06/06/2023 | Grass Cutting             | 9                    | A J Griffin (A J Griffin)              | Grass cutting as per contract n                      | 17/5 & 31/5                                                                                      | 1350   | 0     | 1350   | <b>1350</b>        |
| 17  | 06/06/2023 | Grass Cutting             | 01 ex                | A J Griffin (A J Griffin)              | Grass cutting additional areas to contract agreement | 17/5 & 31/5                                                                                      | 405    | 0     | 405    | <b>405</b>         |
| 18  | 06/06/2023 | Website                   | 5564                 | Image Creation                         | Web Site                                             |                                                                                                  | 145    | 0     | 145    | <b>145</b>         |
| 19  | 06/06/2023 | Waste Removal             | 112575               | A Brunton                              | Cemetery Waste                                       |                                                                                                  | 18.26  | 3.65  | 21.91  | <b>21.91</b>       |
| 20  | 06/06/2023 | Training                  | 614                  | YLCA                                   | Training                                             | Whole council                                                                                    | 256    | 0     | 256    | <b>256</b>         |
| 21  | 06/06/2023 | Hire                      |                      | Methodist Church                       | Hall Hire                                            | Hire                                                                                             | 30     | 0     | 20     | <b>30</b>          |
| 22  | 06/06/2023 | Defib                     |                      | C Pillow                               | Defibrillator                                        | (wel medical)                                                                                    | 59.95  | 11.99 | 71.94  | <b>71.94</b>       |

## 2324/36. Cemetery

- a) Memorial application - GRA495 Memorial Application form

**Resolved** – The memorial application was approved.

- b) To review Memorials - Requiring safety work report progress

**Resolved** – The Council set the deadline of 31<sup>st</sup> August 2023 for memorials to be reinstated to Namm Standards, or booked in. Following the deadline, The Council will take steps to make safe by laying flat.

## 2324/37. To report any new correspondence received by clerk for the council.

- a) Parish Poll - To Discuss correspondence.

**Noted** – Email from Elections Office, the poll date 21/6/2023, at a cost to The council of £1900.00.

**Noted** – Email from Monitoring Office, Confirming the poll is an expression of Views, and not binding for the Parish Council.

## b) Bench Application

**Noted** – Application for bench, clerk to liaise with applicant, to confirm preferred location and review need for planning.

## c) Grant Application

**Noted** – letter from squash club, Clerk to forward grant application form.

## 2324/38. To receive matters raised by members for inclusion on future agendas.

Committees / Trustees – To review Councillors roles.

To **confirm** the dates of the future meeting(s) -

|      |                         |                       |                          |                        |                            |                          |                          |                          |
|------|-------------------------|-----------------------|--------------------------|------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| 2023 | 4 <sup>th</sup> July    | 20 <sup>th</sup> July | Training 3-6             | 8 <sup>th</sup> August | 12 <sup>th</sup> September | 10 <sup>th</sup> October | 7 <sup>th</sup> November | 5 <sup>th</sup> December |
| 2024 | 2 <sup>nd</sup> January |                       | 6 <sup>th</sup> February |                        | 5 <sup>th</sup> March      |                          | 2 <sup>nd</sup> April    | 7 <sup>th</sup> May      |

**Ongoing** – The council could not agree the future dates, to consider in the future.

## 2324/39. Public Session – If time allows for a max 15 mins.

**All comments will be documented, but no verbal response will be given. Items not on the current agenda need to be sent in writing to the clerk, **If within the parish council powers to act** may be added to future Agendas, **at the Council's discretion.****

Q1 - Memorials - Who would pay the cost of laying down memorials in the cemetery – this was confirmed that this would be a cost to the council.

Q2 - Poll - What is the purpose if it is not binding?

Q3 – Streetlights – Why are the poles being changed to urban looking green poles, Clerk will investigate with NYC.

## 2324/40. Grass cutting - Church & Cemetery

- a) The council **resolved** to exclude members of the press and public due to the nature of the business to be transacted at agenda item 9.2 below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings) Act 1960)

- b) To receive and consider grass cutting of Cemetery & Church yard for this Season.

**Resolved** – The Council agreed to the continue using the contractor who cuts the village to cover the church yard & Cemetery for the current season, and review in the new year.