

**Minutes of the Parish Council Meeting
Held At 7.30 P.M. On Tuesday 26th September 2023 at
TLD Methodist Hall, Thornton le Dale YO18 7LF**

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair) ; Cllr Markham; Cllr Hallsworth,
Cllr Garbutt; Cllr Hetherton; Cllr Balderson

In attendance:

Locum Clerk – (*within Minutes will be abbreviated to Clerk*) & Members of public – 28

Commencement of Meeting 19:30 hrs

Cllr Informally chose Cllr Garbutt to open the meeting

2324/47. To consider the appointment of a Chair & to receive the Chair declaration of office

Cllr Garbutt proposed Cllr Barrett, seconded by Cllr Green – Voted 4 in favour 2 Abstained.

Resolved: Cllr Barrett elected chair.

2324/48. To appoint a Vice Chair

Cllr Balderson proposed Cllr Green, seconded by Cllr Heatherton – Voted 4 in favour 2 Abstained.

Resolved: Cllr Green elected Vice chair.

2324/49. To receive apologies for absence given in advance of the meeting,
& to consider the approval of reasons given for absence.

None

2324/50. To **Receive** declarations of interest in items on the agenda.

None

2324/51. To **Receive & Sign** the minutes of the EOPC meeting held on 18/7/2023

Resolved - 18th July 2023 Minutes approved and signed by the Cllr Markham.

To **Receive & Sign** the minutes of the EOPC meeting held on 25/7/2023

Resolved - 25th July 2023 Minutes approved and signed by the Cllr Markham.

2324/52. To **Receive and Consider** matters raised by Parish Clerk/Responsible Financial Officer:

a) To **Consider** New Bank application - Virgin Bank Application

Resolved – The Council approved the opening the Online Virgin Account

b) To **Consider** adoption of amended Policies following advice from YLCA

- Financial Regulations

Resolved – The Council approved the adoption of the above updated policy.

- Standing Orders.
- Rules for a Public Session
- Guidance on Recording or Filming at Meetings

Ongoing – The Council resolved to defer the adoption of the above updated policies to the next meeting.

- c) To **Consider** the list of payments and clerks' salary, with additional payment to be considered for the next pay period.

Resolved – The Council approved the following payments.

Voucher N	Date	Net	VAT	Total	Description	Supplier	Invoice Date
36	27/07/2023 00:00	70		70	Play Park 3 of 6 Cuts	Manthorpe Park Playground	01/07/2023 00:00
37	27/07/2023 00:00	70		70	Playing Park Grant 2 of 6 cuts	Manthorpe Park Playground	01/06/2023 00:00
38	25/07/2023 00:00	1350		1350	Grass cutting as per contract map	A J Gardening	19/07/2023 00:00
39	25/07/2023 00:00	405		405	agreement	A J Gardening	19/07/2023 00:00
40	25/07/2023 00:00	225		225	Church grass cut	A J Gardening	19/07/2023 00:00
41	25/07/2023 00:00	450		450	Cemetery grass cut	A J Gardening	19/07/2023 00:00
42	27/07/2023 00:00	250	50	300	Settlement Legal Advice	Christopher Moses (Personal Advice & Solutions Ltd)	14/02/2023 00:00
43	27/07/2023 00:00	448.76	89.75	538.51	Street Light Repairs	North Yorkshire Council	22/06/2023 00:00
44	25/08/2023 00:00	987.96		987.96	Clerks Salary	Clerks Salary	25/08/2023 00:00
45	29/07/2023 00:00	8.33	1.67	10	Pay as Go Top up	Clerk Exp	29/07/2023 00:00
46	29/07/2023 00:00	76.12		76.12	Water	Business Stream Yorkshire Water	21/06/2023 00:00
47	29/07/2023 00:00	95		95	Cemetery Membership	ICCM	01/04/2023 00:00
48	27/07/2023 00:00	100		100	Hall Hire	Methodist Church	27/07/2023 00:00
49	31/07/2023 00:00	27.5		27.5	Village Hall Hire	Thornton Dale Village Hall	31/05/2023 00:00
50	02/08/2023 00:00	15		15	Old Grammar School	Old Grammar School	23/05/2023 00:00
51	02/08/2023 00:00	18.26	3.65	21.91	Cemetery Waste	A Brunton	01/08/2023 00:00
52	25/08/2023 00:00	9.41		9.41	Drainage Board	Vale of Pickering Internal Drainage Board	10/08/2023 00:00
53	25/08/2023 00:00	675		675	Grass cutting as per contract map	A J Gardening	20/05/2023 00:00
54	25/08/2023 00:00	202.5		202.5	agreement	A J Gardening	20/05/2023 00:00
55	25/08/2023 00:00	450		450	Cemetery grass cut	A J Gardening	20/08/2023 00:00
56	25/08/2023 00:00	195		195	Church grass cut	A J Gardening	20/08/2023 00:00
57	26/09/2023 00:00	987.96		987.96	Clerk CP	Clerks Salary	25/09/2023 00:00
58	26/09/2023 00:00	2025		2025	2022 Ex Grass Cuts - Unpaid	A J Gardening	20/08/2023 00:00
59	26/09/2023 00:00	64		64	Hall Hire	Hill Memorial Institute	10/09/2023 00:00
60	26/09/2023 00:00	384.02		384.02	hmrc	HMRC	
61	26/09/2023 00:00	70		70	Play Park Grant Cut 4 of 6	Manthorpe Park Playground	01/08/2023 00:00
62	26/09/2023 00:00	70		70	Play Park Grant Cut 5 of 6	Manthorpe Park Playground	01/09/2023 00:00
63	22/09/2023 00:00	8.33	1.67	10	Pay as Go Top up	Clerk Exp	

- 2324/53.** To **Consider** working with **YLCA to complete a salary clerk role review**; for review of salary point and hours prior to employment of a permanent clerk. **Council Administration Reserve**

Resolved – The Council approved the engagement of the YLCA to conduct a role /salary review.

- 2324/54.** To **Note** YLCA Whole council training 31/10/2023
Council Administration Reserve

1 of the 7 councillors were unable to attend the training on 31/10/2023, an alternative date to be sort if possible.

- 2324/55.** To **Confirm** the council meeting dates, to add as below commencing at 19:30pm. -

2023	24th October	7th November	5th December		
2024	2nd January	6th February	5th March	2nd April	7th May

Close of Meeting 21:10 hrs

