



Thornton Le Dale Parish Council

**Minutes of the Parish Council Meeting
Held At 7.30 PM on Tuesday 7th November 2023
At The Methodist Hall, Maltongate, Thornton le Dale**

Present:

Cllr Barrett (Chair), Cllr Balderson, Cllr Garbutt, Cllr Green, Cllr Hallsworth, Cllr Hetherton, Cllr Markham

Locum Clerk – Carrie Pillow Members of the public – circa: 30

Commencement of meeting: 19.30 hrs

Public Session – 15 mins prior to the start of the council business

No emails received from MoP

Questions from the floor: *No questions from MoP*

Formal council meeting commencement.

2324/56. To receive apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.

None

2324/57. To Receive declarations of interest in items on the agenda.

None

2324/58. To Confirm & Sign the minutes of the **24/10/2023**

Minutes Approved.

2324/59. Consider & Note ongoing matters arising from previous meetings and council business

a) To consider adoption/readoption of Council Policies

Tree Policy - Cllr Green: it was a long winded document produced by the LC. More detail required with relevance to Thornton le Dale Parish Council owned land – definitive map/s required of land owned by the PC. Cllr Garbutt: Confirmed it was a massive policy but at the same time covers everything and more. Therefore it could be amended in time with relevance to the Village.

RESOLVED: TO ADOPT TREE POLICY

Bench Policy: Cllrs agreed that the Bench policy was in line with what was required.

RESOLVED: TO ADOPT BENCH POLICY:

b) Grit / Salt Bins - To Consider adoption of bins NYC wish to remove.

To Consider reposition of Parish Council Salt bin to another location

NYC proposed that TLD adopt 5 more salt bins.

RESOLVED: Cllrs agreed to have the 5 salt bins removed by NYC

RESOLVED: To remove the Heron Close salt bin and place at/near the Village Green area

c) To Consider holding ICCM Memorials workshop

TLD to host ICCMM workshop: cemetery survey: 2 free places for the hosting village: cost hire of Hall: provide lunch: 15/20 people attend
Cllrs agreed it would be beneficially to host

RESOLVED: To hold ICCM workshop

d) To Consider Task and Finish Group for Local Parish Plan & To Consider Terms of Reference.

Proposed: To set up Task and Finish Group for local Parish Plan.

Cllr MM stated it was a waste of time and the previous Parish Plan in 2013 had a cost of £15,000

RESOLVED: To set up task and finish group for local Parish Plan

e) To Consider Finance Committee, & remit for Terms of Reference.

Resolved: Finance Committee agreed – to consist of: Cllrs Green, Hetherton, Garbutt and Balderson

f) To Consider next steps for Church Clock repairs.

Smiths of Derby has done a full report: Cost to fix is: £1,979.00

Cllr Barrett suggested fund raising

MoP: Happy to do fund raising for the clock

JG: Raise money with time scale:

RH: Put the clock hands at 12 with no cost implications

RESOLVED: To switch clock off and put the hands at 12

RESOLVED: To accept Smith of Derby quote

g) To Consider Parish Upkeep Advisory Committee

Role to review and make recommendations for the Full Council to make decisions on.

Parish Maintenance / Upkeep requirements

Grass cutting - Cemetery/ churchyard / Village - review areas & contracts

RESOLVED: To have Upkeep advisory group with amendments to terms of reference

2324/60. To Consider any new planning applications received, or previous Applications / Decisions.

NYM/2023/0691. Application for removal of existing LPG tank and siting in a revised location together with construction of garage/store building at Nutwood, Low Dalby, Pickering

RESOLVED: No objection

ZE23/05748/FUL - Erection of a temporary two bedroom agricultural worker's dwelling LOCATION: Land At Broadmires Lane

DG: Agreed to the need but clarity on what temporary means.

RESOLVED: No objection

2324/61. To Receive and Consider matters raised by Parish Clerk/Responsible Financial Officer:

- a) To Receive current bank balance - Circulated to councillors.

Barclays: still unavailable - Virgin on line Banking correct

Barclays: Direct debits: ICO – water on direct debit – Locum Clerk informed the Cllrs that she is not sure if these direct debits had been frozen or were in fact on a direct debit system.

Some Payments should have gone into the Barclays account. Locum Clerk informed the Cllrs that she was not sure about this. Cllr Hetherton asked if the previous Cllrs still had access to Barclays: Locum Clerk stated previous Cllrs legally refused to make payments therefore they put the Council in a predicament by refusing to make contractual payments

- b) To Note bank mandate status & consider any actions required

Barclays: bank mandate gone in: Chair has done an ID check. Cllr Garbutt was previously on the mandate for Barclays as a former Cllr some years back

Chair stated: Hopefully by the end of the week PC can access the Barclays account. Neither the Locum Clerk nor any of the Cllrs had received an up to date Barclays statement to date. Cllr Markham advised the Chair when he receives a current Barclays statement he could pass to the Locum Clerk, which he confirmed he would.

Cllr Hetherton asked for more information on the Lloyds bank account, which she had requested previously at the September meeting. Locum Clerk confirmed that they never did anything with Lloyds. Cllr Hetherton referred to the March and April 2023 Minutes – March 2023 state: Lloyds going through the opening process. The April Minutes recorded completion within two weeks. The Locum Clerk confirmed this had been rejected and not opened. The Chair asked about the purpose of the Lloyds Bank account had been pursued and was advised by the Locum Clerk it was an alternative to the Barclays mandate

- c) To Consider Payment's for approval

The Chair stated that there were 4 payments on the Payment Approval List. Cllrs Green had not signed up to the Virgin account and questioned the incorrect postcode attached to his name. The Locum Clerk explained to Cllr Green that the information the Locum Clerk provided to Virgin Bank was the Cllrs name, email and telephone number only. The postcode was that of the Locum Clerks home address.

Cllr Hetherton: Voucher 75 – proposed to put a hold on it as it wasn't due until much later in the month. Cllr Green agreed that information was required before approval. The Locum Clerk did not agree, stating it was contractual and had to be approved at this meeting.

The Chair raised the question of voting for all 4 payments together or dealing with them individually. The Locum Clerk advised the Council approve 3 payments and acknowledge the 4th, as being contractual. There was no agreement to approve all four at this point, despite the Locum Clerk stating 'Breach of Contract'.

In order to move this forward the Chair asked the Locum Clerk for advice in relation to the current proposal to approve all 4 when Cllrs were not in agreement. The Locum Clerk then confirmed that they could be signed off individually.

The Locum Clerk advised the Chair to approve all 4 payments. Cllr Green did not agree as he considered that they should be approved individually

LC informed the Cllrs: 1 contractual payment and that we were acknowledging it – not approving it as due at the end of the month..

Chair: asked if we could vote on the payments separately – LC: informed the Cllrs that they have to approve all together

LC: voucher 75 – council will be in Breach of Contract:

Chair suggested the Cllrs go through each payment individually:

LC informed the Cllrs that it was not allowed to approve individually and then LC changed her mind

Payment: 77 – YLCA – training	£244.00	approved
Payment: 76 – Bruntons: -	£21.91	approved
Payment: 74 – Gallagher Insurance	£1,049.75	approved
Payment: 75 – Locum Clerk salary	£987.96	3 in favour – 4 not in favour as further information had been requested.

Cllr Markham asked how would it be signed off. The Chair stated we can discuss it. The Locum Clerk disagreed stating 'Breach of Contract' and she would be 'walking out'. The Chair informed the Locum Clerk that the Council had not stated what payment 75 was. Councillors discussed moving this item into the closed session. The Locum Clerk disagreed stating the Council had breached her contract.

The Chair confirmed that there was no correspondence for discussion and that Council would now move in to Closed Session at **20.45**

The meeting closed at **20:45** hrs at which point the Locum Clerk gathered her packs and papers and left the meeting. She did not minute the closed meeting.

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2324/65.

a) To resolve to exclude members of the press and public due to the nature of the business to be transacted at agenda item 9.2 below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960)

b) Parish council Website - NOT DISCUSSED

c) Memorials - To Consider action to take with stonemason not completing applications or payments

NOT DISCUSSED

MEETING CLOSED