

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00 P.M. On Tuesday 02 July 2024 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Markham; Cllr Goodson-Moore (new)
J Collins (Clerk)
Apologies: Cllr Hetherton; Cllr Balderson

Members of public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

None raised

Formal Council Meeting Commencement 19:02 hrs

2425/130. To **receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.
Cllr Balderson and Cllr Hetherton gave apologies. Noted.

2425/131. To **Receive** declarations of interest in items on the agenda.
No declarations of interest. Noted.

2425/132. To **Confirm & Sign** Minutes of the PCM of the 4 June 2024.
Confirmed & duly signed. Noted

2425/133. To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** new Councillor to the Parish Council following a recent vacancy. Appointment of June Goodson-Moore. **Chair Cllr Barrett summarised the outcome of the election, which was uncontested, and welcomed Cllr Goodson-Moore to the Parish Council as a member.**
- b) To **Receive** the Signed Declaration of Office/Registration of Office Form for Cllr Goodson-Moore. **Forms duly signed in the PCM, copies to be sent to Elections at NYC.**
- c) To **Receive and Consider** updates to the Tree Works: Following the approval of the works from the Parks, the trees will be cut back on the 15 July 2024. Cllr Green asked for volunteers to help with overseeing the road/traffic management, and those volunteers will be able to take some of the cut down wood.
Resolved and noted.
- d) To **Receive** update from Community Fund Raising Group re Clock Repair (TOR): the report has been received and reviewed by the Parish Council. The Chair Cllr Barrett confirmed that the clock (from the findings of the report) warrants recognition of being a war memorial, and that the church bells are of national significance. Therefore, this will now be potentially seen as a repair rather than replacement. This is now being considered by the Diocese, timescales still yet to be decided. **To be added to next agenda.**

- e) To **Receive and Consider** the proposed new model of the NALC Financial Regulations
The model needs to be discussed, meeting to be arranged and agreed at the Finance Committee, and then brought to full Council
Resolved: No update, to bring forward to the next PCM.
- f) To **Receive** update on Banking Matters including Virgin Money Mandate
Resolved: Cllr Green confirmed that the new Barclays mandate is now in place. The Virgin Money mandate has been signed and sent for processing. **To be added to next agenda.**
- g) To **Receive** update on the proposed review of the Parish Action Plan.
Resolved: No further update received, to be carried forward to the next agenda.
- h) To **Receive and Consider** way forward on a new Parish Plan
Resolved: First meeting took place on the 02 July 2024, the new group will develop a framework for the plan, this will focus on engagement across all age groups within the parish and will include a public consultation. This group will be led by residents and Cllr Goodson-Moore will be the link back to the parish council. The Terms of Reference are to be confirmed. The agreement to implement this group was previously recorded in the PCM of 24 October 2023. **To be added to next agenda.**
- i) To **Receive and Consider** an updated review to the Council's allotments/Scribe
Resolved: To be covered later in the agenda in connection with the accounting package Scribe.
- j) To **Receive and Consider amended** bench policy
Resolved: This is now finalised, and has been added as a document to the TLD pc website
- k) To **Consider** bench application from Crafty Hubbers
Resolved: New bench has been kindly donated from the Crafty Hubbers village group, and location agreed outside the Almshouses. Installation to take place in July, parish council to organise.
- l) To **Consider** application from Hub for supporting letter to the NYMNPA
Resolved: The letter was drafted by the Chair Cllr Barrett, and received positively by the parks, who encourage the participation of any villagers/parishioners particularly those with a keen gardening interest to make contact and participate in the upkeep sessions. Chair Cllr Barrett encouraged interested residents to contact the Parks directly.
- m) To **Receive** update on Employment Matters
Resolved: No further update, tribunal has been postponed until later in the year.

2425/134. To **Consider** any new planning applications received, or previous Applications/Decisions.

New Applications

- a. NYM/2020/0375 – Beck Hall, Priestman's Lane, TLD
- b. NYM/2024/0343 – Overbrook Caravan Site, Station House, Maltongate, TLD
- c. NYM/2024/0397 – Village Hall, Pickering Road, TLD
- d. NYM/2024/0281 – The Poplars, Dale View, Pickering Road, TLD
- e. NYM/2024/0406 – Comber House, Church Hill, TLD
- f. NYM/2024/0459 – 2 Willow Garth, TLD

Update/Decisions

- a. NYM/2024/0387 – Forge View, Thornton Le Dale - **REGISTERED**
- b. NYM/2024/0278 – Comber House Lodge, Dog Kennel Lane, Thornton Le Dale * **AWC**
- c. NYM/2024/0351 – Forge Cottage, 1 Thornton View, Thornton Le Dale **AWC**
- d. NYM/2024/0095 – Land adjacent St. Hilda's Churchyard, Ellerburn **AWC**
- e. NYM/2024/0222 – Brook Cottage, Brook Lane, Thornton Le Dale **AWC**

* Retrospective

AWC – Approved with Conditions

* retrospective

All Received and Considered, comments as above. *Additional applications added since the agenda due to timings.*

2425/135. To Receive and Consider matters raised by Parish Clerk/RFO:

a) To **Receive** current bank balance -

- * Community Account: £8,163.67 (no change)
- * Business Premium Account: £52,473.36. (no change)
- * Virgin Money £29,901.57

* Balance at the end of June 2024.
All balances **received**.

b) To **Note & Consider** bank mandate status and any actions required

Cllr Green confirmed the new bank mandate for Barclays has been received and updated, however no communications has been received from Barclays. New mandate for Virgin Money completed following the resolution to add both Cllr Green and the Clerk, J Collins as authorised signatories (agreed in the previous PCM).

Resolved: Cllr Green to chase Barclays again. To submit the VM mandate.

c) To **Consider** Payments for approval

Resolved: All payments approved as detailed in the Clerks Notes, including the amended Scribe invoice.

d) To **Consider** Payments In/Received

Resolved: All payments In/Received were **Noted**, including the total allotment income received to date.

e) To **Receive** update re Internal Audit – Finances 23.24

Clerk confirmed that all signed audit papers/associated paperwork has been submitted on time to the external auditor. Copies of all 23.24 paperwork including the Public Rights document, has been uploaded onto the TLD pc website.

Resolved: Noted.

f) To **Note** any updates/financial planning of the challenge to the AGAR 22.23

Resolved: To bring forward to the next meeting agenda. When the final report has been received from the external auditor it will be published and distributed to all Councillors for review. **No change**.

2425/136. To Receive new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

a) Scribe – Update on Invoice / Best way forward.

Resolved: Further to an arranged Zoom call with Scribe, Cllr Hetherton and the Clerk, it was agreed the invoice for the 23.24 year be reduced by £244.80. Scribe confirmed that no formal quote was sent to the parish council prior to the decision to adopt the accounting package, and no contract was signed by Scribe and the parish council. **To be reviewed later in the year against other finance/accounting options and brought back to council.**

b) Village Tidy Group/Caretaker – plan of action

Resolved: Many of the areas where weeds were a problem and highlighted at the previous PCM, have been tackled. This has also included volunteer litter picking and village pond tidy. Clerk to communicate additional areas to the caretaker: Roxbury Terrace, and snicket between Roxbury Rd and the Crescent. **To keep on the agenda.**

c) TLD Beck fencing concerns – update

The Parks have agreed to repair/replace the fencing and have approached their contractor for pricing. Parks has requested a donation from the Parish Council. Awaiting pricing, Clerk to chase during June for an update. **No further update. To carry forward.**

d) TLD website – update. Training documents to be produced ahead of new website launch by web host, to enable Clerk to add documents to the site in a timely manner. **To keep on the agenda.**

e) Parish Portal Access for TLD PC

Technical issues continue, NYC has given additional dedicated resources to resolve. **No update.**

f) Issue with Allotments/Plot holder complaints

These were Noted. **Clerk to communicate directly with plot holders.**

g) All other correspondence

As covered in the Clerks Notes document.

2425/137. To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

- **Resolved:** To consider the replacement and/or removal of salt bins. More information needed. **To be added to next agenda.**

2425/138. To **Confirm** the dates of the future meeting(s) -

13 August 2024 03 September 2024 01 October 2024

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, **motion passed.**

Meeting Closed at 19:53 hours.

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