

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00 P.M. On Tuesday 03 September 2024 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Goodson-Moore; Cllr Hetherton; Cllr Balderson; J Collins (Clerk)
Apologies: Cllr Markham

Members of public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

None raised

Formal Council Meeting Commencement 19:02 hrs

2425/148 To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.
Cllr Markham gave apologies. Noted.

2425/149 To **Receive** declarations of interest in items on the agenda.
Cllr Barrett declared an interest in the agenda point 2425/152 re the Planning session and offered to remove himself from the meeting during this discussion. **Noted.**

2425/150 To **Confirm & Sign** Minutes of the PCM of the 13 August 2024.
Agreed to amendment due to the in correction on agenda point 142 g i), where 2 councillors voted against the decision regarding the Parish Council donating £500 to the Beck Isle fencing. **Minutes were noted, confirmed and signed.**

2425/151 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re Church Clock Repair, including update from the Diocese.
Cllr Hetherton confirmed that the recent Parish Church Clock report cannot be published on the pc website, however it was confirmed that the quote from Cumbrian Clocks of **£2,702.00 (excl. vat)** was the most competitive. Agreement reached unanimously by the Parish Council to pay the 30% deposit and give instruction for the repairs to the Parish church clock be completed asap. Service and repairs to the Parish church clock to be paid from the ring-fenced fund-raising money, and the Memorial Hill Institute clock to be serviced at the same time to save costs, however the cost of the MHI clock is to be paid for by the Parish Council. Total costs for both services to the clocks estimated at £430.00 (max.). **Proposal agreed unanimously to complete the repairs and service (of both clocks) at the same time. Resolved and noted.**
- b) To **Receive and Adopt** the proposed new model of the NALC Financial Regulations.
The most recently circulated Regs were presented, and unanimously approved by the Parish Council. Clerk to update the website
To be removed from the next PCM agenda.

- c) To **Receive** update on banking matters including Virgin Money update
Cllr Green confirmed that the latest banking mandate has been received and approved by the Bank.
Awaiting written confirmation from the Bank.
Resolved: To bring forward to the next PCM.
- d) To **Receive and Consider** updates from the Parish Plan Group
Cllr Goodson-Moore confirmed that the group is making excellent progress, and that each household within the Parish will receive a flyer, which will detail the dates for the public consultations. Meetings ongoing.
Resolved: To bring forward to the next PCM.
- e) To **Receive and Consider** plan for the village upkeep and maintenance – Caretaker
i. Update to TLD Beck Isle fencing: No dates given yet for the repairs. To keep chasing.
ii. Cemetery: Moles. 2 visits conducted during August to tackle the issue. To keep on the agenda
iii. Salt Bins: PC previously decided against the option of adopting specific bins. Volunteers will be assisting with the redistribution of the salt. To keep on the agenda.
- f) To **Receive and Consider** Insurance policy cover in line with the Internal Audit Report 23.24.
Cllr Green kindly offered to investigate the options ahead of the renewal date of 27 November 24. It was confirmed that NFU had declined the offer to quote. Quotes from other providers will be sought.
Resolved: To bring forward to the next PCM
- g) To **Receive and Consider** updates/actions to Asset Register/Risk Assessment (as above)
The task of bringing the register up to date including a full review for Insurance purposes, is to be delegated to the Finance Committee. Clerk agreed to seek clarification from YLCA on the latest Asset Valuation Policy, which will help guide the decision on the necessary pc Insurance for all Assets. Consideration needs to be given to items not currently included in the Insurance policy, such as streetlights/church clock/Defib?
Resolved: Voted unanimously to delegate to the Finance Committee, and to bring forward to the next PCM.
- h) To **Receive and Consider** update on Almshouses in TLeD. Cllr Balderson kindly gave an update on the roof which is currently being looked at involving an architect, and also looking to appoint a new admin clerk.
Resolved: To bring forward to the next PCM.
- i) To **Receive and Consider** update from the Forest & Dale Community Flood Group
Cllr Green kindly gave an update which included the groups aims, which includes looking at potential risks for flooding, and to how to prevent these. Grant for this has been awarded by the North Yorkshire Council, with focus on specific areas in both TLeD, Snainton and Ebberston. The grant is for feasibility and a pilot scheme to tackle these issues.
Resolved: To bring forward to the next PCM.
- j) To **Receive and Consider** update on Employment Matters
The Parish Council has received a summons to attend the Employment Tribunal on the 6th of September 24, in Leeds. No further update.
Resolved: To bring forward to the next PCM.

2425/152 To **Consider** any new planning applications received, or previous Applications/Decisions.

New Applications

- a) NYM/2024/0572 – 9 Low Dalby, Pickering (retrospective)
- b) NYM/2024/0584 – 4 The Close, TLD
- c) NYM/2024/0454 – 5a The Flat, Whitbygate. TLD (amended details) **

Update/Decisions

- | | |
|--|-----------------------------------|
| d) NYM/2024/0459 – 2 Willow Garth, TLD | No objections |
| e) NYM/2024/0454 – 5a, The Flat, Whitbygate, TLD | Registered** |
| f) NYM/2024/0505 – Bridle Manor, Station Road, TLD | Non-Material amendment AWP |
| g) NYM/2024/0501 – 3 Forge View, Maltongate, TLD | Registered |
| h) NYM/2024/0406 – Comber House, Church Hill, TLD | Registered |

* Retrospective

AWC – Approved with Conditions

AWP – Approved with Provisions

Resolved: All Received and Considered, no further comments. Cllr Barrett remained present during the agenda point. All planning matters had been emailed to all councillors present prior to the meeting.

2425/153 To **Receive and Consider** matters raised by Parish Clerk/RFO:

- a) To **Receive** current bank balances:
 - * Community Account: £360.17 Aug
 - * Business Premium Account: £52,669.59 (1.51% Interest) Aug
 - * Virgin Money: £22,983.12 Aug

Sign

Print

Date

* Balance at the end of August 2024.

Resolved: All balances **Received**. **Agreement also made to transfer £10,000.00 from the Virgin Money account into the Barclays Community account, with immediate effect. Cllr Green to action this instruction. This agreement was voted for unanimously by all councillors.**

- b) To **Note & Consider** bank mandate status and any actions required
Cllr Green already provided an update.
Resolved: Cllr Green kindly advised the update, as previously covered.
- c) To **Consider** Payments for approval
Resolved: All payments **Approved** as detailed in the Clerks Notes (attached to the agenda).
Agreement also made to transfer £20,000.00 from Virgin Money account into the Barclays Premium/Reserve account as soon as the second half of the 24.25 precept has been paid from NY Council. Cllr Green to action this instruction. This agreement was voted for unanimously by all councillors.
- d) To **Consider** Payments In/Received
Resolved: All payments In/Received were **Noted**. Additional payments/invoices to be approved were **Noted** as follows:
Clerk Overtime – £64.08
Stationery Items - £60.00 approx.
- e) To **Consider and Receive** update on the recent Public Inspection and the new challenge received to the AGAR 2023/24
Resolved: Comments noted. To bring forward to next PCM.
- f) To **Consider and Receive** Scribe Payment Report (new)
Resolved: Noted.

2425/154 To **Receive** new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

- a) TLD pc website changes
Resolved: Noted. Some further tidying work needed, to include Links.
- b) Parish Portal access for TLeD pc: No update
Resolved: To keep on the agenda.
- c) Allotments – new release from Scribe. **Noted. To carry forward to the next agenda.**
- d) Cemetery – future planned Audit/Noticeboard contacts. Agreement to attach a copy of PC councillor details to the noticeboard. To be actioned by Cllr Hetherton. To consider a full audit/inspection of the cemetery and records once the original paper records are returned. **To keep on the agenda.**
- e) Remembrance Planning: Cllr Barrett confirmed that he has completed all the necessary documentation and forwarded this to NY Highways for consideration. To keep on the agenda. **Noted.**
- f) Restoring Nature Conference
Cllr Goodson-Moore has kindly agreed to attend in September and provide feedback to the Council at the next meeting.
- g) All other correspondence: the key complaint received was from a resident regarding the overnight parking of campervans in the parking bays on Chestnut Avenue, outside the Almhouses. To change this would mean a change to the Traffic Order (currently no restrictions overnight), and the parish council felt that this would impact on nearby residents who do wish to park there overnight, and therefore there would not be sufficient appetite to change this. Clerk to feed this back to complainant.

2425/155 To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

- **Resolved:** To consider the following
 - Consideration of the budget forecast for the financial year 25.26 **To be added to next agenda.**

2425/156 To **Confirm** the dates of the future meeting(s) -

01 October 2024 05 November 2024 03 December 2024

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, **motion passed.**

Meeting Closed at 20:25 hours.

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