

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00 P.M. On Tuesday 05 November 2024 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Goodson-Moore; Cllr Hetherington; Cllr Balderson; Cllr Markham; J Collins (Clerk)
Apologies: None
Members of public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

None raised.

Formal Council Meeting Commencement 19:02 hrs

2425/167 To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.
No apologies. All councillors present.

2425/168 To **Receive** declarations of interest in items on the agenda.
None declared. Noted.

2425/169 To **Confirm & Sign** Minutes of the PCM of the 01 October 2024.
Minutes were noted, confirmed and signed.

2425/170 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re Parish clock & Hill Memorial Institute clock repair/service
Cllr Hetherington confirmed that Cumbrian Clocks are due to complete both the repairs and service to both Parish Council clocks located on All Saints Church & the Hill Memorial Institute on the 14 November.
Resolved, noted and to bring forward to the next PCM.
- b) To **Receive and Consider** update re the boundary wall – All Saints Church
The Parish Council has received correspondence from Thornton Dale Parochial Church Council regarding the wall highlighting concern for the retaining wall & public steps leading to the gates needing repairs. Acknowledgement from the PC has been given to the Church Council. The Chair summarised that the Parish Council is unsure of the legal framework regarding the liability of the wall, and therefore further investigations/research and enquiries will need to be undertaken. Further correspondence needed with Highways. MOP stated that their understanding was that the main roadside wall became the Highways responsibility during their time served as Church Warden.
Noted and to bring forward to the next PCM.
- c) To **Receive and Consider** updates from the Parish Plan Group
Cllr Barrett confirmed that the group is making excellent progress, consultation meetings have taken place with the public, which were well attended. The public survey has been compiled and the complete set of questions has been circulated to the full council for approval. All councillors voted in favour of distributing the set of questions/survey.
Resolved: Noted. To bring forward to the next PCM.

- d) To **Receive and Consider** plan for the village upkeep and maintenance
- Update to TLD Beck Isle fencing: NYMNPAs has advised that the repairs will commence within the next 2 weeks. To keep on the agenda.
 - Cemetery: No issues with the moles at present. Hedge trimming quote received from Mr. T Bosomworth for £200, which is the same as last year. All councillors voted in favour to accept this quote for the hedge trimming at the cemetery. To keep on the agenda.
 - Salt Bins: Cllr Barrett confirmed that we keep this on the agenda as winter approaches.
Caretaker Jobs agreed as follows: To continue with the Maltongate/Whitbygate and all main roadside pavements through the centre of the village/village green. Additional work also highlighted as follows: Roxby Road/Castle Road/Beckside left of the carpark entrance – large Elder Shrubs need cutting back. Cllr Hetherington to meet the caretaker and show him this area.
Resolved. Noted. To bring forward to the next PCM.
- e) To **Receive and Agree** Parish Council Insurance policy cover review/renew update.
Cllr Green presented the agreement from the TLeD Finance Committee meeting, whereby it was unanimously agreed to select Zurich Insurance for the Parish Council Insurer for the next 3 years. The quote will remain fixed for the duration, is the most competitive and the policy fully meets the needs of the Parish Council. The Insurance cover has been updated in line with the Internal Audit recommendations 2024/25 and will include revised insurance values as well as the inclusion of both the Parish Council clock sited on All Saints Church tower, and on the Hill Memorial Institute. Indemnity covers such as personal accident, employer liability, public liability has also been reviewed and considered. The Parish Council Asset Register has also been updated in line with the tender approach. All councillors voted in favour to accept the Finance Committee recommendations.
Resolved: Noted. To remove from agenda.
- f) To **Receive and Agree** updates/actions to Asset Register/Risk Assessment (as above)
Resolved: Agreed to bring to full council in December.
- g) To **Receive and Agree** budget forecasts for 2025-26, including Ear-marked reserves.
Cllr Green presented the Finance Committee recommendations regarding the budget and EMR. Motion passed with 6 councillors voting in favour for both the Budget 2025-26, and the EMR policy to be adopted. Clerk to post the details onto the PC website.
Resolved: Noted and adopted. To remove from agenda.
- h) To **Receive and Agree** the Precept for 2025-26
Resolved: To agree precept for 2025-26 as recommended by Cllr Green (Finance Committee).
- i) To **Receive and Consider** update on Almshouses in TLeD
Cllr Balderson kindly gave a further update confirming that the main meeting is due to take place on the 19 November, therefore a further update will be provided in December.
Resolved: To bring forward to the next PCM.
- j) To **Receive and Consider** update from the Forest & Dale Community Flood Group
Cllr Green kindly gave an update which included the further meetings at Ryedale House, and site visits planned during November. Parish Councils are currently considering the Expression of Interest documentation, which allows them to apply for funding to help prevent future flooding in their area.
Resolved: To bring forward to the next PCM.

2425/171 To **Consider** any new planning applications received, or previous Applications/Decisions.

New Applications

- NYM/2024/0735, The Bumbles, 5 Hallgarth Lane, Thornton le Dale
- NYM/2024/0720, High Grange House, South Lane, Thornton le Dale
- NYM/2024/0710, Oban Cottage, Maltongate, Thornton le Dale
- NYM/2024/0697, Brookfield, Maltongate, Thornton le Dale
- NYM/2024/0701, Brookfield, Maltongate, Thornton le Dale
- NYM/2024/0654, Hemell House, Dog Kennel Lane, Thornton le Dale

Update/Decisions

- NYM/2024/0640 – Heron Cottage, Maltongate, TLeD: **registered**
- NYM/2024/0605 – The Hall Stables, Chestnut Avenue, TLeD: **registered**
- NYM/2024/0609 – High Dalby House, TLeD: **AWC**
- NYM/2024/0608 – China Garth, Brook Lane, TLeD: **no objections**

*** Retrospective**

AWC – Approved with Conditions

AWP – Approved with Provisions

Resolved: All **Received and Considered**, no further comments. All planning matters had been emailed to all councillors prior to the meeting.

2425/172 To **Receive and Consider** matters raised by Parish Clerk/RFO:

a) To **Receive** current bank balances:

- * Community Account: £10,360.17
- * Business Premium Account: £72,669.59 (1.51% Interest)
- * Virgin Money: £11,416.89

* Balance at the end of October 2024.

Resolved: All balances **Received**. Council was reminded that £20,000.00 was transferred from the Virgin Money account into the Barclays Premium account during October as agreed previously.

b) To **Note & Consider** bank mandate status and any actions required

Due to the ongoing issues with the Virgin Money service levels, Cllr Green recommended that the VM business account is wound down, once the PC has paid some outstanding invoices. Motion agreed and passed to wind down the VM account immediately, all councillors in favour.

Resolved: Motion passed. To be brought forward to December PCM.

c) To **Consider** Payments for approval

Resolved: All payments **Approved** as detailed in the Clerks Notes (attached to the agenda).

d) To **Consider** Payments In/Received

Resolved: All payments In/Received were **Noted**. Additional payments/invoices to be approved were **Noted** as follows:

Clerk overtime (cemetery Audit): approved at 6 hours

Ward Hadaway (legal bill 50%): approved to pay £3,600.00

YLCA (cemetery training x's 2): approved to pay £70.20

e) To **Consider** update and actions re bad debtor from the 23.24 financial year

Resolved: Comments noted. It was agreed unanimously that the Parish Council will take court action against the contractor to recover overdue invoices from Jun23, through the Small Claims Court. To bring forward to next PCM.

f) To **Consider and Receive** the option to a further reclaim of VAT

Resolved: Clerk updated that the Ward Hadaway invoice had been received and therefore proposed to complete a vat reclaim within the next 4 weeks, with a further reclaim suggested at year end.

2425/173 To **Receive** new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

- a) Parish Portal Access for TLD PC: Highways hosting a workshop on the way forward, to be updated at the December PCM
- b) Allotments – maintenance plans & way to identify plots (Autumn/Winter). Open Day: To be carried forward to December PCM, with suggestion of a mailshot to allotment holders
- c) Cemetery – audit update & next steps/noticeboard contacts: To be carried forward to December PCM, to discuss the proposal of a Cemetery Committee being formed.
- d) Remembrance Parade planning: Cllr Barrett confirmed all preparations are in hand for the day.
- e) All other correspondence:
 - a. Royal Garden Party nominations: no further action
 - b. NALC pay scale announcement/recommendations: All councillors in favour to note and action the NALC recommendations regarding the Clerk's pay scale adjustment back dated to the start of the 2024-25 Financial Year. **Noted.**
 - c. NYC Sandbag support: Details of the scheme were announced by the Chair with reference to websites for further information and assistance. **Noted.**
 - d. Resident complaint regarding deceased tree. **Noted.**
 - e. Road lighting enquiry to Highways. The clerk advised that the enquiry re the legacy agreements is still outstanding. **To carry forward.**
 - f. Rural electric vehicle (EV) charging. **No appetite as no suitable PC land available.**

2425/174 To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

Resolved: The Chair proposed to include the following topics for inclusion at the December PCM

- i. Bio-diversity policy/plan
- ii. Health & Safety plans
- iii. Thornton Le Dale Public Conveniences/WC's

Resolved: All councillors in favour to include the aforementioned.

2425/175 To **Confirm** the dates of the future meeting(s) -

03 December 2024 07 January 2025 04 February 2025

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, motion passed.

Meeting Closed at 20:30 hours.

CLOSED SESSION

2425/176

(a) To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).

Resolved: Members of the press and public were excluded. Council members agreed unanimously.

(b) To **Note & Consider** Employment Tribunal update

20:35 Cllr Markham left the meeting at her own request during an overview of the update from Cllr Barrett. Cllr Goodson-Moore provided an update of the correspondence and recommendations from the council's solicitors Ward Hadaway.

Resolved: Noted and considered. Confidential so NO notes available for public review.

Meeting Closed at 20:56 hours.

DRAFT

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