

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00 P.M. On Tuesday 03 December 2024 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Hetherton; Cllr Balderson; Cllr Markham;
J Collins (Clerk)
Apologies: Cllr Goodson-Moore
Members of public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

None raised.

Formal Council Meeting Commencement 19:02 hrs

2425/177 To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.

Apologies received from Cllr Goodson-Moore and accepted.

2425/178 To **Receive** declarations of interest in items on the agenda.

None declared. Noted.

2425/179 To **Confirm & Sign** Minutes of the PCM of the 05 November 2024 and the Finance Committee meeting of the 05 November 2024.

Minutes were noted, confirmed and signed.

2425/180 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re Parish clock & Hill Memorial Institute clock repair/service
Cllr Hetherton confirmed that Cumbrian Clocks completed the repairs and service to the Parish Council clock sited on the All Saints Church. To remove from future agendas. Hill Memorial Institute to remain on the agenda as service still to take place.
Resolved, noted and to bring forward the HMI to the next PCM.
- b) To **Receive and Consider** update re the boundary wall – All Saints Church
The Parish Council had received correspondence from Thornton Dale Parochial Church Council regarding the wall highlighting concern for the retaining wall & public steps leading to the gates needing repairs. Acknowledgement from the PC has been given to the Church Council. The Chair summarised that the Parish Council will continue to make further enquiries regarding the wall, a mop assisted with these discussions during the meeting. Further investigations/research and enquiries still need to be undertaken involving various interested parties, including Highways.
Noted and to bring forward to the next PCM.
- c) To **Receive and Consider** updates from the Parish Plan Group
Cllr Barrett confirmed that the group is making excellent progress, consultation meetings had taken place with the public, which were well attended, and the public survey is now Live and advertised on various social mediums, including the parish council website, posters, doorstep leaflets, and Facebook. Closing date for all responses is the 17 January 2025.
Resolved: Noted. To bring forward to the next PCM.

- d) To **Receive and Consider** plan for the village upkeep and maintenance
- Update to TLD Beck Isle fencing: NYMNPA has advised that the repairs will commence 09 Dec, slight delay however the works will take 3-4 days to complete. To keep on the agenda.
 - Cemetery: Slight issue still with the moles, however agreement for no further intervention at this stage. Hedge trimming works completed by contractor Mr. T Bosomworth since the last meeting.
 - Salt Bins: Cllr Barrett these had been checked for the village green ahead of the Christmas Lights switch-on (07 Dec) and confirmed to keep this on the agenda as winter approaches.
- Caretaker Jobs agreed as follows: Since the last meeting, focus has been the village centre including Maltongate, and all main roadside pavements through the centre of the village/village green. Additional work previously highlighted by Cllr Sanderson including the Beck Isle area will remain a focus during the next couple of months, and agreed works will commence, caretaker has been briefed and is aware of this.
- Resolved. Noted. To bring forward to the next PCM.**
- e) To **Receive and Agree** Parish updates/actions to the Asset Register/Risk Assessment.
Clerk confirmed that this has been updated in line with the Internal Audit recommendations (2023/24) and submitted as a base for the recent Insurance quotes. Clerk agreed to publish the latest copy of the Asset Register on the council website.
Cllr Green proposed the updated Financial Risk Assessment document for review and approval by the Parish Council. Chair remarked how comprehensive this policy was over the previous one, thanked Cllr Green and took this to the vote. Clerk to upload the approved RA policy document to the council website.
Resolved: All councillors were in favour to approve and accept the Financial Risk document. To keep on the agenda as further approvals needed for the separate RA documents relating to both cemetery and churchyard.
- f) To **Receive and Agree** a new Parish Council Health and Safety policy
Cllr Green confirmed this had been updated, and the Chair proposed to the councillors to approve and accept this new version. Clerk to upload the new approved H&S policy document to the council website.
Resolved: All councillors agreed to approve and accept the new H&S policy. To remove from future agendas.
- g) To **Receive and Consider** update on Almshouses in TLeD
Cllr Balderson kindly gave a further update confirming that the AGM meeting had occurred in November, the committee has been applying for various grants and a further update will be provided in March 2025. To bring back to the council at the March 25 PCM. Chair also confirmed that the Parish Council had provided a letter of support to the Almshouses, to assist in their funding opportunities.
Resolved: To bring forward to March 2025 PCM and remove for the time being.
- h) To **Receive and Consider** update from the Forest & Dale Community Flood Group
Cllr Green kindly gave a further update on the activity involving active site visits, Expressions of Interests of local Parish Councils, Ebberston and Snainton, which includes applying for funding from the Local Authority to help prevent future flooding in their area. This is work in progress.
Resolved: To bring forward to the next PCM.
- i) To **Receive and Consider** a new Bio-diversity policy
Chair confirmed that this is a new initiative to consider, and this will stay on the agenda for now
Resolved: To bring forward to the next PCM.
- j) To **Receive and Consider** proposals brought forward by North Yorkshire Council re public conveniences/toilets in Thornton Le Dale
Chair confirmed recent correspondence/proposal received from the Local Authority for the Parish Council to consider the adoption/responsibility of maintaining the conveniences/toilets in the village. Discussions followed which resulted/confirmed that there was no appetite at parish council level to take on this proposal.

2425/181 To **Consider** any new planning applications received, or previous Applications/Decisions.

New Applications

- NYM/2024/0809, Krithia, Westgate, Thornton le Dale
- NYM/2024/0454, 5a, The Flat, Thornton le Dale
- NYM/2024/0771, Amadys, Church Lane, Thornton le Dale
- NYM/2024/0801. Becks Pharmacy, Maltongate, Thornton le Dale
- NYM/2024/0800, 9 Aunums Close, Thornton le Dale

Update/Decisions

- NYM/2024/0735, The Bumbles, 5 Hallgarth Lane, Thornton le Dale **REGISTERED**
- NYM/2024/0720, High Grange House, South Lane, Thornton le Dale **AWC**
- NYM/2024/0710, Oban Cottage, Maltongate, Thornton le Dale **REGISTERED**
- NYM/2024/0697, Brookfield, Maltongate, Thornton le Dale **AWC**

- e) NYM/2024/0701, Brookfield, Maltongate, Thornton le Dale **LBC granted**
- f) NYM/2024/0654, Hemell House, Dog Kennel Lane, Thornton le Dale **AWC**

LBC – Listed Building Consent
AWC – Approved with Conditions
AWP – Approved with Provisions

Resolved: All **Received and Considered**, no further comments. All planning matters previously emailed to councillors prior to the meeting.

2425/182 To Receive and Consider matters raised by Parish Clerk/RFO:

- a) To **Receive** current bank balances:

- * Community Account: £13,955.37
- * Business Premium Account: £72,669.59 (1.51% Interest)
- * Virgin Money: £801.64

* Balance at the end of November 2024.

Resolved: All balances **Received**.

- b) To **Consider** Payments Received and for Approval

Resolved: All payments **Approved** as detailed in the Clerks Notes (attached to the agenda).

- c) To **Consider** future payments In/Received (see Clerks Notes)

Resolved: All payments In/Received were **Noted**. Additional payments/invoices to be approved were **Noted** as follows:

TA	Teal Signs	£96.00	Contractor signs
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- d) To **Receive and Consider** update re bad debtor from the 23.24 financial year

Resolved: Clerk confirmed that the money outstanding has been received. To remove from future agendas.

2425/183 To Receive new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

- a) Parish Portal Access for TLD PC/Highways workshop update

Clerk confirmed receipt of new information/actions for the new portal, and will register accordingly

- b) Allotments – maintenance plans/way forward/mail shot/Open Day?

Cllr Green confirmed that both the water at the allotments AND cemetery had been turned off due to the inclement weather and will remain off for the time being. The council cannot risk the possibility of the tap freezing, which may result in substantial repair costs/loss of water if there is a burst tap. The Chair agreed for a sign to be placed on the Noticeboard confirming this action. **To be actioned by Cllr Hetherton and Cllr Green. To keep on the agenda re the future Mail shot**

- c) Cemetery – audit update & next steps/new committee

Due to the additional and outstanding work needed on audit of burial records, cemetery practices including the H&S, it was agreed to form a Cemetery Committee. The Chair confirmed that he will construct a Terms of Reference document. The councillors who agreed to be part of this committee are as listed: Cllr Hetherton/Cllr Barratt/Cllr Green/Cllr Garbutt. **To keep on future agendas.**

- d) Grant expenditure update: Clerk confirmed update on expenditure has been circulated to all councillors and agreed to publish a redacted version on the council website.

- e) All other correspondence:

a. Training needs 2025: New councillor training proposed for Cllr Balderson and Cllr Goodson-Moore. Ongoing future cemetery training to be considered.

b. Road lighting enquiry to Highways: ongoing, awaiting further details from Highways

c. Information Commissioners Office (ICO): Clerk has updated the Data Controller information.
Noted

d. Supporting the Almshouses. **Noted**

2425/184 To Receive matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

Resolved: None

2425/185 To **Confirm** the dates of the future meeting(s) -

07 January 2025 **04 February 2025** **04 March 2025**

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, **motion passed**.

Meeting Closed at 20:25 hours.

NO CLOSED SESSION

DRAFT

DRAFT

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