

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00 P.M. On Tuesday 07 January 2025 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Hetherton; Cllr Balderson.
J Collins (Clerk)
Apologies: Cllr Goodson-Moore; Cllr Markham
Members of public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

None raised.

Formal Council Meeting Commencement 19:01 hrs

2425/186 To **Receive** apologies for absence given in advance of the meeting,
& to consider the approval of reasons given for absence.
Apologies received from Cllr Goodson-Moore and Cllr Markham accepted.

2425/187 To **Receive** declarations of interest in items on the agenda.
None declared. Noted.

2425/188 To **Confirm & Sign** Minutes of the PCM of the 03 December 2024
Minutes were noted, confirmed and signed.

2425/189 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re Hill Memorial Institute clock repair/service
This is still Work in Progress and will remain on the agenda.
Resolved, noted and to bring forward the HMI to the next PCM.
- b) To **Receive and Consider** update re the boundary wall – All Saints Church
The Parish Council had received correspondence from Thornton Dale Parochial Church Council regarding the wall highlighting concern for the retaining wall & public steps leading to the gates needing repairs. Acknowledgement from the PC has been given to the Church Council. The Chair updated the findings from the last meeting, concluding that on the 22 September 2013, Thornton Le Dale Parish Council became legally responsible for the Church wall. Further enquiries and conversation need to be had with the Diocese of York, including the query as to whether the Church-held Insurance would cover both the building and the boundary walls. Cllr Hetherton also agreed to investigate historic notes/files on the subject. To remain on the agenda.
Resolved: To bring forward to the next PCM.
- c) To **Receive and Consider** updates from the Parish Plan Group
Chair, Cllr Barrett confirmed 150 responses had been received regarding the survey, notably 60% were from a demographic over the age of 56 years. The Chair of the PP group will be making a conscious effort to target and encourage responses from a much younger audience. Closing date for all responses is the 17 January 2025. Direct marketing to include social media.
Resolved: Noted. To bring forward to the next PCM.

- d) To **Receive and Consider** plan for the village upkeep and maintenance
- Update to TLD Beck Isle fencing: This is now completed, however Beck Isle will remain on the agenda as the caretaker has been given work there which involves the tidy of the beds, & the removal of some bushes/shrubs.
 - Cemetery: Water butts/water supply. Chair confirmed that it appeared that the water butt had been donated and that the contributor needs to be sought if possible. This will remain on the agenda until agreement can be reached on whether it will remain in the cemetery and where it could be positioned. Currently, the water tap is turned off due to the freezing conditions, and will be turned back on at some stage, however this needs to be agreed by the Parish Council.
 - Salt Bins: Chair confirmed that this will remain on the agenda due to the wintry conditions.
- Caretaker Jobs agreed as follows: Beck Isle area will remain a focus during the next couple of months, weather permitting. Additionally, Cllr Hetherston suggested that the cemetery gates will need staining, when the work commencing on the memorial bench maintenance in early Spring.
- Resolved. Noted. To bring forward to the next PCM.**
- e) To **Receive and Agree** Parish updates/actions to the Risk Assessment documents.
Chair confirmed that both the cemetery and the closed churchyard document has been circulated to all councillors prior to the meeting for review and consideration. Chair proposed adoption of both Risk Assessment documents, all those present were in favour of adoption.
- Resolved: All councillors were in favour to approve and accept the Risk Assessment documents for both the cemetery and the closed churchyard. To keep on the agenda as further approval needed for the separate generic RA document.**
- f) To **Receive and Consider** update from the Forest & Dale Community Flood Prevention Group
Cllr Green kindly gave a further update confirming the 17 January 2025 as the next meeting date. Further consideration to be given to Lockton PC as well as Snainton/Ebberston villages. This is Work in Progress.
- Resolved: To bring forward to the next PCM.**
- g) To **Receive and Consider** a new Bio-diversity policy
Chair confirmed that this is a new initiative to consider, and this will stay on the agenda for now. WiP.
- Resolved: To bring forward to the next PCM.**
- h) To **Receive and Consider** Terms of Reference for the cemetery working group
Chair proposed the adoption of the Terms of Reference, which were circulated ahead of the meeting, for councillors to review and consider.
- Resolved: All councillors in favour of adoption of the Cemetery Working Group Terms of Reference**

2425/190 To **Consider** any new planning applications received, or previous Applications/Decisions.

New Applications

- a) None

Update/Decisions

- NYM/2024/0735, The Bumbles, 5 Hallgarth Lane, Thornton le Dale: **AWC**
- NYM/2024/0710, Oban Cottage, Maltongate, Thornton le Dale: **REG**
- NYM/2024/0809, Krithia, Westgate, Thornton le Dale: **REG**
- NYM/2024/0454, 5a, The Flat, Thornton le Dale: **AWC**
- NYM/2024/0771, Amadys, Church Lane, Thornton le Dale: **AWC**
- NYM/2024/0801, Becksides Pharmacy, Maltongate, Thornton le Dale: **REG**
- NYM/2024/0800, 9 Aunums Close, Thornton le Dale: **REG**

LBC – Listed Building Content

AWC – Approved with Conditions

AWP – Approved with Provisions

REG – Still Registered

Resolved: All Received and Considered, no further comments. All planning matters previously emailed to councillors prior to the meeting.

2425/191 To **Receive and Consider** matters raised by Parish Clerk/RFO:

- a) To **Receive** current bank balances:
- | | | |
|--------------------|------------------------------------|-----------------|
| Virgin Money | - £801.64 Nov | £97.57 Dec* |
| Barclays Community | - £13,995.37 Nov | £11,455.33 Dec* |
| Barclays Premium | - £72,915.05 (1.51% Interest) Dec* | |

* Balance at the end of December 2024.

Resolved: All balances **Received**. It was **proposed and agreed for Cllr Green to explore further the option to close the Virgin Money account. Cllr Green to speak to VM on behalf of the Parish Council to find out what the process will be to close the account.**

- b) To **Consider** Payments Received and for Approval
Resolved: All payments **Approved** as detailed in the Clerks Notes (attached to the agenda).
- c) To **Consider** future payments in/Received (see Clerks Notes)
Resolved: All payments in/Received were **Noted**. Additional payments/invoices to be approved were **Noted** as follows:

TA	YLCA	70.20	Councillor training
TA	YLCA	35.10	Cemetery/EROB Training
TA	Post Office	40.00	Postage Stamps for cemetery/allotments

Resolved: All councillors in favour of approval

- d) To **Receive** information/update on the Interim Audit for 2024/25
Resolved: Clerk provided an update. This is WiP.

2425/192 To **Receive** new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

- a) Parish Portal Access for TLD PC/Highways workshop update
The Clerk confirmed access is now given and the PC has an account which is Live on the portal. This is the same one as the one that residents can use too, to report any Highways issues.
- b) Allotments – maintenance plans/mailshot
To keep on the agenda re the future Mail shot/maintenance and fees, particularly in relation to the proposed increased fees for the Fin Year 25-26 from Scottish Water. Work in Progress.
- c) Wayleaves agreement/update: Next steps is to have a walk around the village to identify any other telegraph poles on PC-owned land. Chair to organise and to report back to the next meeting. The agreement has been brought up to date for now, and payment due/backdated.
- d) All other correspondence:
- Training needs 2025: update. **Clerk to forward information to Cllr Balderson**
 - Road lighting enquiry to Highways: no further update. **To remove from agenda**
 - Parish Council benches: reminder of policy. **Reminder given.**
 - Precept 2025-26/grass cutting/splays grant for 2025 season. **Confirmed by Clerk.**
 - Water rates/pricing increase notice. **Noted by the Parish Council**

2425/193 To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.
Resolved: None

2425/194 To **Confirm** the dates of the future meeting(s) -

07 January 2025 04 February 2025 04 March 2025

The Chair Cllr Barrett **Proposed** a motion to close the meeting.
Resolved: All councillors in favour, **motion passed.**

Meeting Closed at 19:46 hours.

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