

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00pm on Tuesday 04 February 2025 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Hetherton; Cllr Goodson-Moore
J Collins (Clerk)
Apologies: Cllr Markham; Cllr Balderson
Members of public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

None raised.

Formal Council Meeting Commencement 19:01 hrs

2425/195 To **Receive** apologies for absence given in advance of the meeting,
& to consider the approval of reasons given for absence.
Apologies received from Cllr Markham and Cllr Balderson accepted.

2425/196 To **Receive** declarations of interest in items on the agenda.
None declared. Noted.

2425/197 To **Confirm & Sign** Minutes of the PCM of the 07 January 2025
Minutes were noted, confirmed and signed.

2425/198 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re Hill Memorial Institute clock repair/service
This is still Work in Progress and will be removed from the agenda for now.
Resolved, noted and to remove from future agendas.
- b) To **Receive and Consider** update re the boundary wall – All Saints Church
This is still noted as Work in Progress. Previous notes as per 07 Jan Minutes, with the only addition being that the Chair, Cllr Barrett is in regular contact with the Diocese of York and currently awaiting an update from the Church architect.
Resolved: To bring forward to the next PCM.
- c) To **Receive and Consider** updates from the Parish Plan Group
Closing date has passed, the group is now in a period of consolidation, review and analysis of the data from the survey. The group is hoping to publicise some results by 20 March, and report further at the Annual Parish Meeting in May.
Resolved: Noted. To bring forward to the next PCM.
- d) To **Receive and Consider** plan for the village upkeep and maintenance
 - i. Update to TLD Beck Isle: Work still to be completed involving the tidy of the beds, & the removal of some bushes/shrubs. Focus also still on Maltongate. Hedge to be completed in the cemetery following a request from a neighbouring resident. Cemetery gates to be stained, again weather permitting.

- ii. Cemetery: Water butts/water supply. The Parish Council is still unaware of the donor of the water butt, therefore this will stay on the agenda. Chair, Cllr Barrett gave an update on the water/tap repair due to the freezing conditions. The tap will remain off during any freezing conditions and will only be switched on when the weather permits its safe use, and this will be done by a parish councillor.
- iii. Salt Bins: Chair gave an update and confirmed that this will remain on the agenda due to the wintry conditions.

Caretaker Jobs agreed as follows: Beck Isle area will remain a focus during the next couple of months, weather permitting. Additionally, Cllr Hetherton suggested that the cemetery gates will need staining, when the work commences on the memorial bench maintenance in early Spring.

Resolved. Noted. To bring forward to the next PCM.

- e) To **Receive and Agree** Parish updates/actions to the Risk Assessment document (Generic)
Chair confirmed that the generic RA document has been circulated to all councillors ahead of the meeting. Chair proposed adoption, all those present were in favour of adoption.

Resolved: All councillors were in favour to approve and accept the generic Risk Assessment document. The Clerk to add to the website and remove from future agendas.

- f) To **Receive and Consider** update from the Forest & Dale Community Flood Prevention Group
Cllr Green kindly gave a further update. This is still Work in Progress, with the contractors due to start work imminently on the flooding prevention projects in the villages Ebberston/Snainton. A further project for new ditches to be considered for the Whitbygate road, which ultimately will prevent further flooding in the centre of Thornton Le Dale village. A MOP queried the gulleys on the road near the TLD recycling centre, Cllr Green agreed to visit this area as well as Whitbygate, to investigate the issues with this and the silt-trap.

Resolved: To bring forward to the next PCM.

- g) To **Receive and Consider** a new Bio-diversity policy
Chair confirmed that this is a new initiative to consider and proposed a motion to adopt the latest policy document, which had been circulated to all councillors ahead of the meeting. All in favour.

Resolved: Policy document adopted and to be added to the website.

- h) To **Receive and Consider** an update from the cemetery working group
Cllr Hetherton provided an update, including details of the initiatives being looked at to improve the space. This is Work in Progress, including documentation/process and cemetery fees.

Resolved: To bring forward to the next PCM including a review of the Fees.

2425/199 To **Consider** any new planning applications received, or previous Applications/Decisions.

Planning Applications Update

New Applications

- a) NYM/2025/0002 – Ganstead, Whitbygate, Thornton Le Dale
- b) NYM/2025/0013 – Leab Cottage, Maltongate, Thornton Le Dale
- c) NYM/2025/0046 – Woodside Cottage, Church Lane, Thornton Le Dale
- d) NYC/ZE24/08937/FUL – Midsummer Caravan & Camping, Low Marishes, TLD

Update/Decisions

- a) NYM/2024/0710, Oban Cottage, Maltongate, Thornton le Dale: REG
- b) NYM/2024/0809, Krithia, Westgate, Thornton le Dale: REG
- c) NYM/2024/0801. Beckside Pharmacy, Maltongate, Thornton le Dale: REG
- d) NYM/2024/0800, 9 Aunums Close, Thornton le Dale: REG

LBC – Listed Building Content

AWC – Approved with Conditions

AWP – Approved with Provisions

REG – Still Registered

Resolved: All Received and Considered, comment noted by Cllr Garbutt regarding the road safety concerns on NYC/ZE24/08937/FUL. All planning matters circulated to councillors prior to the meeting.

2425/200 To **Receive and Consider** matters raised by Parish Clerk/RFO:

- a) To **Receive** current bank balances:
- | | | |
|--------------------|------------------------------------|-----------------|
| Virgin Money | £97.57 Dec | £4,566.73 Jan* |
| Barclays Community | £11,455.33 Dec | £10,111.03 Jan* |
| Barclays Premium | - £72,915.05 (1.51% Interest) Jan* | |

* Balance at the end of January 2025.

Resolved: All balances received. Following the January PCM, it was proposed and agreed for Cllr Green to close the Virgin Money account. Cllr Green proposed the signing of a letter to be sent to Virgin Money confirming closure with immediate effect. This was signed in the meeting by Cllr Green (Head of the Finance Committee); Chair Cllr Barrett and RFO/Clerk J Collins. Clerk agreed to obtain Cllr Markham's signature post-meeting, due to her absence.

- b) To **Consider** Payments Received and for Approval
Resolved: All payments Approved as detailed in the Clerks Notes (attached to the agenda).
- c) To **Consider** future payments in/Received (see Clerks Notes)
Resolved: All payments in/Received were Noted. Additional payments/invoices to be approved were **Noted** as follows:

TA		YLCA	35.10	Clerk training/FOI
TA		Paid by Wardills	13.58	Repair to cemetery tap
TA		J Collins/TLD pc	66.60	Proposed overtime – cemetery work

Resolved: All councillors in favour of payments to approve

- d) To **Receive** information/update on the Interim Audit for 2024/25
Resolved: Clerk provided an update. All information has been sent to the auditor. This is WiP.

2425/201 To **Receive** new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

- a) ICO Correspondence
The Clerk confirmed this has been received following a complaint from a MOP.
- b) Town and Parish Survey from NYC – Traveller Sites
The Clerk confirmed this has been circulated to all councillors for review.
- c) NYC Call for Action
The Clerk confirmed this has been circulated to all councillors for review.
- d) Allotments update: Work in Progress, map to be updated by the Clerk with vacant plots.
- e) Wayleaves Agreement update: back-dated cheque received. Northern Powergrid agreed to incorporate the 3 additional poles situated on the common land at Beck Isle as this land is maintained by the Parish Council. Clerk awaiting confirmation of this from NP.
- f) All other correspondence:
- Training needs 2025: update. Cllr Goodson-Moore gave an update on the training received as a new councillor. Cllr Hetherton also gave an update on the training received for the cemetery EROB. The Clerk confirmed her future training on the FOI Act.
 - Community Newsletter: Chair requested some information for the next edition. Cllr Garbutt kindly agreed to offer to write the article.
 - Rishi Sunak's constituency office: comms received with a request to attend a PC event. Possible invite to the Annual Parish Meeting, once the date is confirmed. To leave on the agenda for March.
 - Manthorpe Play Area: Grant request received for grass cutting. Clerk to forward forms.
 - Allotments: To re-visit fees at the next PCM
 - VAT Reclaim: submitted and claim of £3,561.07 received into the PC bank account.

2425/202 To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

Resolved: None

2425/203 To **Confirm** the dates of the future meeting(s) -

04 March 2025

01 April 2025

06 May 2025

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, **motion passed.**

Meeting Closed at 20:03 hours.

DRAFT

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