

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00pm on Tuesday 04 March 2025 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Hetherton; Cllr Goodson-Moore; Cllr Balderson; J Collins (Clerk)
Apologies: Cllr Markham.
Members of Public

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

Members of the public raised the following questions:

Question raised by a MoP regarding the tree on the High Street/Church Hill which seems to be blocking the street light splay. The Chair/Clerk noted the details.

Formal Council Meeting Commencement 19:01 hrs

2425/204 To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.
Apologies received from Cllr Markham accepted.

2425/205 To **Receive** declarations of interest in items on the agenda.
None declared. Noted.

2425/206 To **Confirm & Sign** Minutes of the PCM of the 04 February 2025
Minutes were noted, confirmed and signed.

2425/207 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re the boundary wall – All Saints Church
This is still noted as Work in Progress. Cllr Barrett in receipt of the Architect Report 2021, and the observations were that the wall was in a state of disrepair. Cllr Barrett to circulate the report to all councillors for consideration. This is the small wall at the top of the front steps to the church. Cllr Hetherton suggested for the Parish Council to obtain a grant, details to follow. Cllr Garbutt also suggested the Historic Churches Fund, again details to be circulated soon.
Resolved: To bring forward to the next PCM.
- b) To **Receive and Consider** updates from the Parish Plan Group
Meetings continue to consider and progress the results of the public survey, with the intention to publish the results in the next Community Newsletter. Cllr Goodson-Moore questioned the publishing costs, which Adrian Foster (MoP) suggested could be an additional £150 (out of the PPG budget). The report/results will also be presented at the Annual Parish Meeting in May.
Resolved: Noted. To bring forward to the next PCM.

- c) To **Receive and Consider** plan for the village upkeep and maintenance
- i. Update to TLD Beck Isle: Work still to be completed involving the tidy of the beds, & the removal of some bushes/shrubs. Focus also still on Maltongate. Hedge now completed in the cemetery; resident has written in to the Parish Council expressing their thanks for the work.
Cemetery gates to be stained, again weather permitting. The next job to tackle on Maltongate is the self-seeding Elders. The Clerk highlighted the recent necessary tree work identified at All Saints Church, which was recently pointed out by the village caretaker, and these costs need to be considered (if available) at the next PCM.
 - ii. Cemetery: Water butts/water supply. The Parish Council is still unaware of the donor of the water butt, therefore this will now be removed from the agenda. The Clerk to request the caretaker to investigate the best position for the water butt, to include any costs to site this, including guttering/fall pipes. Chair, Cllr Barrett gave an update on the water/tap repair due to the freezing conditions. The water tap is currently on during these current warmer conditions but will be turned off if there is the chance of freezing conditions.
 - iii. Salt Bins: No news on this, to be removed from future agendas.
Caretaker Jobs agreed as follows: No change, to include the items as above. Beck Isle area will remain a focus during the next couple of months, weather permitting.
Resolved. Noted. To bring forward to the next PCM.
- d) To **Receive and Consider** update from the Forest & Dale Community Flood Prevention Group
Cllr Green kindly gave a further update. This is still Work in Progress, with work now completed on the road grips from Whitbygate in TLD, up to the turn off for Dalby Forest. There is the possibility of further underground mapping of drains in the centre of the village, further update to be provided at the next PCM. A MOP queried the gulleys on the road near the TLD recycling centre, Cllr Green agreed to visit this area as well as Whitbygate, to investigate the issues with this and the silt-trap – this is still outstanding, Clerk to chase for an update. Cllr Green confirmed that there is an Open Day at Snainton on the 26 April for anyone interested, to highlight the Flood Prevention Work/present further news on Climate Change.
Resolved: To bring forward to the next PCM.
- e) To **Receive and Consider** an update from the Cemetery Working Group
This is still Work in Progress, including documentation/process and cemetery fees. New documentation including Rules/Application Forms/Fees to be circulated, reviewed and considered at the next PCM.
Resolved: To bring forward to the next PCM.
- f) To **Receive & Consider** update from the AGAR 2023/24 challenge
Cllr Barrett provided an update to include the recent correspondence between the Clerk and PKF LittleJohn. Further update to be provided at the next PCM.
Resolved: To bring forward to the next PCM.
- g) To **Receive & Consider** VE Day Commemorations
Cllr Barrett confirmed that the Parish Council has received a special license for Bell Ringing to commemorate the 80th celebrations of VE Day. Suggestions for the day to include a Village Picnic at the Village Hall (Sunday 4 May 2025). Cllr Hetherton suggested contact with the WI, and Cllr Barrett suggested linking in with the Christmas Lights Committee to include the hanging of the lights/bunting for the VE Day. The Village Hub and Village Hall community groups offered to help and suggested a donation from the Parish Council. The option and the amount will be considered at the next PCM.
Resolved: To bring forward to the next PCM.
- h) To **Receive & Consider** date/preparations for Annual Meeting of the Parish Council
Dates being considered include 17/20/24th of May. The Clerk has agreed to contact YLCA for best practice on the day, dates and attendees/format for the day to be considered once the PC is able to make a decision.
Resolved: To bring forward to the next PCM.
- i) To **Receive & Consider** tender for the Bull Field
Agreement to post the advert as soon as possible on the noticeboard/pc website and local social media platforms. Bids will be considered at the next PCM in a Closed Session.
Resolved: To bring forward to the next PCM.

2425/208 To **Consider** any new planning applications received, or previous Applications/Decisions.

Planning Applications Update

New Applications

- a) NYM/2025/0108 – Nisa Local, 5 Pickering Rd, Thornton Le Dale
- b) NYM/2025/0046 – Woodside Cottage, Church Lane, Thornton Le Dale
- c) NYC/ZE24/08937/FUL – Midsummer Caravan & Camping, Low Marishes, TLD
- d) NYC/2025/0114 – Bridale Manor, Station Road, Thornton Le Dale (added post-agenda)

Update/Decisions

- a) NYM/2025/0002 – Ganstead, Whitbygate, Thornton le Dale: NO OBJECTIONS
- b) NYM/2025/0013 – Leab Cottage, Maltongate, Thornton le Dale: REG
- c) NYM/2024/0710, Oban Cottage, Maltongate, Thornton le Dale: AWC
- d) NYM/2024/0809, Krithia, Westgate, Thornton le Dale: AWC
- e) NYM/2024/0801. Becks Pharmacy, Maltongate, Thornton le Dale: REG
- f) NYM/2024/0800, 9 Aunums Close, Thornton le Dale: AWC

LBC – Listed Building Content

AWC – Approved with Conditions

AWP – Approved with Provisions

REG – Still Registered

Resolved: All **Received and Considered**. All planning matters circulated to councillors prior to the meeting.

2425/209 To **Receive and Consider** matters raised by Parish Clerk/RFO:

- a) To **Receive** current bank balances:

Virgin Money	£4,566.73 Jan*	£96.73 Feb* (TBA)
Barclays Community	£10,911.03 Jan*	£15,537.24 Feb*
Barclays Premium (Reserve)	£72,915.05 Feb	

* Balance at the end of February 2025.

Resolved: All balances received.

- b) To **Consider** Payments Received and for Approval

Resolved: All payments **Approved** as detailed in the Clerks Notes (attached to the agenda).

- c) To **Consider** future payments in/Received (see Clerks Notes)

Resolved: All payments in/Received were **Noted**. Additional payments/invoices to be approved were **Noted** as follows:

TA	Hill Memorial Int	176.00	PC Room Hire
TA	YLCA	70.20	Training
TA	WJP Software Ltd	30.00	Annual Web domain host - Gov.uk
TA	J Collins (Amazon)	56.00	Printer Ink
TA	Starboard Systems Ltd	921.60	Annual subs for Scribe
TA	Microsoft 365 (£84.99)	59.99	Annual subs to MS

Resolved: All councillors in favour of above payments to approve, except Starboard Systems will receive further discussion and consideration at the next PCM, as the Invoice is not due for payment until later in April.

- d) To **Receive** information/update on the Interim Audit for 2024/25

Resolved: Clerk provided an update. Still Work in Progress

- e) To **receive** update on the closure of the Virgin Money bank account

Cllr Green confirmed his latest communications with Virgin Money, and the need to zero the bank balance, which will automatically lead to the bank closing the account.

Resolved: Parish Council resolved to approve the zeroing of the balance with immediate effect.

2425/210 To **Receive** new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

- a) Allotments – update/request to reduce tree: **Cllr Barrett & Cllr Green confirmed that the tree is adequate to leave as is for now. Clerk to confirm that to the allotment tenant.**
- b) Wayleaves agreement update: **Clerk has received new agreement to sign, which includes further telegraph poles adjacent to the cemetery. To sign and return to Wayleaves Admin.**
- c) Manthorpe play area grant request: **to be circulated ahead of the next PCM, with the intention to review in the Closed Session.**

- d) Rishi Sunak meeting request: tba (Annual Meeting of the Parish date). Invite to also include MP Kevin Hollingrake and Nigel Farage MP. Invites are to be sent once the date is agreed.
- e) All other correspondence:
- a. Training: update on training received/to be undertaken: **Covered. Clerk to send further date availability to Cllr Balderson**
 - b. Lady Lumley's correspondence: **Cllr Balderson covered off the future Community Meeting on the 11 March at 6:30pm to discuss next steps/roof replacement of the Almshouses, TLeD**
 - c. NYC: Sports Facilities Research/Survey: **covered.**
 - d. NYC: Home-to-school transport policy (Action Group): **covered**
 - e. Formanby Road, road closure (dates 12/3 to 16/3): **covered.**
 - f. Received invoices/recent price increases: **covered, to be discussed in April PCM * Scribe Invoices. The recent Yorkshire Water correspondence was also covered as this highlighted an 18.1% increase on last year. The Parish Council noted this, and the impact this may have on the 2 metered taps at both the cemetery and allotments.**

2425/211 To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

Resolved:

- **Costs re the caretaker duties, to include the trees/varnishes for gates & benches/Water Butt**
- **Clerk's Annual Performance Review**
- **Allotments: Rules & Fees/Risk Assessments**
- **Cemetery: Rules/Fees/Application Forms**
- **Scribe/Starboard Invoices**
- **Other correspondence received by the Clerk since the meeting**

There will be a Closed Session, proposing the discussions on the following topics:

- **Manthorpe Grant Application**
- **Employment Tribunal update**
- **Bull field Tender submissions**

2425/212 To **Confirm** the dates of the future meeting(s) -

01 April 2025 06 May 2025 03 June 2025

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, **motion passed.**

Meeting Closed at 20:27 hours.

DRAFT

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