

Thornton Le Dale Parish Council

Minutes of the Parish Council Meeting Held at 7.00pm on Tuesday 01 April 2025 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present:

Cllr Barrett (Chair); Cllr Green (Vice Chair); Cllr Garbutt; Cllr Hetherton; Cllr Goodson-Moore; Cllr Balderson; Cllr Markham; J Collins (Clerk)

Apologies: None

Members of Public (MoP)

The Chair, Cllr Barrett opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

Public Session

MoP raised the following questions: Request for general maintenance of the apple tree on Maltongate (Pinfold), and the alleyway, Roxby Road. **Clerk to pass the information onto the caretaker for action.**

Formal Council Meeting Commencement 19:03 hrs

2425/213 To **Receive** apologies for absence given in advance of the meeting, & to consider the approval of reasons given for absence.
No apologies.

2425/214 To **Receive** declarations of interest in items on the agenda.
None declared. Noted.

2425/215 To **Confirm & Sign** Minutes of the PCM of the 04 March 2025
Minutes were noted, confirmed and signed.

2425/216 To **Consider & Note** ongoing matters arising from previous meetings and council business

- a) To **Receive and Consider** update re the boundary wall – All Saints Church
Cllr Barrett had previously circulated the report from the Church architect to full council. Recommendation was to look at structural engineers as next step, however a MoP present confirmed that they are a structural engineer and kindly offered to take an initial look at the wall and provide a summary report. Clerk agreed to explore an alternative option just to gauge costs. Proposal was to explore the costs and options for a structural engineering report. **Voted: all in favour.**
Resolved: To bring forward to the next PCM.
- b) To **Receive and Consider** updates from the Parish Plan Group
Meetings continue to review progress. The first version of the outcome/report to be inserted into the TLD Community Newsletter at the end of April. The report/results will also be presented at the Annual Parish Meeting on 20 May 2025.
Resolved: Noted. To bring forward to the next PCM.
- c) To **Receive and Consider** plan for the village upkeep and maintenance
 - i. Update to TLD Beck Isle: Work to be begin once the spring bulbs have finished.
 - ii. Cemetery: Water butts/water supply. Clerk to obtain a quote from caretaker for the positioning of the butt next to the water tap, to include guttering/fall pipe. Mole person has been contacted and will be making an initial visit to the cemetery early April. Cllr Green confirmed that the tree work in the closed churchyard is ongoing and the quote to chip all branches/debris will be £300 (incl. vat). **Vote: all in favour to approve the work and cost.** Clerk to instruct J. Brown (contractor)

iii. Summary of new costs for village upkeep/maintenance. This is work in progress, costs still TBC for the maintenance of cemetery gates/all benches. Cllr Green agreed to contact Parks re Tree paperwork. Cllr Green also highlighted a repair was completed on a tap at the allotments (FOC).

Resolved. Noted. To bring forward to the next PCM.

- d) To **Receive and Consider** update from the Forest & Dale Community Flood Prevention Group
Cllr Green kindly gave a further update confirming that the work is now completed. Cllr Green confirmed that there is an Open Day at Snainton on the 26 April 2025, for anyone interested, to highlight the Flood Prevention Work/present further news on Climate Change (1pm-3.30pm).

Resolved: To bring forward to the next PCM.

- e) To **Receive and Consider** an update from the Cemetery Working Group
This is still Work in Progress, including documentation/process and cemetery fees. New documentation including Rules/Application Forms/Fees to be circulated, reviewed and considered at the next PCM.

Resolved: To bring forward to the next PCM.

- f) To **Receive & Consider** Allotments update including Fees/Rules/RA review
Cllr Barrett provided an update following the circulation of all documents for review to council. Fees remain the same as the 2024/25 season, the Rules and the Tenancy agreement has been updated to reflect the recommendations and advice from NALC/YLCA. The proposal was to accept the updated documents including the Tenancy Agreement/Rules and Risk Assessment. Voted: 6 in favour/1 abstain. Cllr Markham confirmed that she had not received the email. Other noted comments including the Clerk request the caretaker to attend the allotments to inspect the need for a new fence post/shed which has blown over.

Resolved: To remove from next PCM agenda.

- g) To **Receive & Consider** VE Day Commemorations

Cllr Barrett confirmed a Village Picnic at the Village Hall will take place on Sunday 4 May 2025. Discussions took place regarding the installation of the (red/white/blue) Christmas Lights for the VE Day. Cllr Barrett confirmed he would investigate the need for Risk Assessment/Public Liability insurance, and this will be followed up after the PCM meeting with the CL committee. There was also a discussion regarding the hanging of the Union Jack flag from the Hill Memorial Institute. **Proposal for the Parish Council to contribute £250 to the picnic. Voted: All in favour.**

Resolved: To bring forward to the next PCM.

- h) To **Receive & Consider** date/preparations for Annual Meeting of the Parish Council
Date confirmed as Tuesday 20 May 2025, at the Old Grammar School, Thornton Le Dale for 7pm. Invitations to go out to local MPs of the main political parties/key contractors. Clerk to organise.

Resolved: To bring forward to the next PCM.

- i) To **Receive & Consider** a request for extended double yellow lines on Priestman lane, TLD
The Parish Council agreed to support this request, as anything to support the movement of vehicles in this area can only be seen as positive. Clerk to relay the decision back to the MoP.

Resolved: To remove from next PCM agenda.

2425/217 To **Consider** any new planning applications received, or previous Applications/Decisions.

Planning Applications Update

New Applications

- a) NYM/2025/0096 – Sleepy Hollow, Rectory Lane, TLD
- b) NYM/2025/0057 – Fern Cottage, Maltongate, TLD
- c) NYM/2025/0147 – Amadys, Church Lane, TLD
- d) NYM/2025/0138 – 1 The Mount, TLD
- e) NYM/2025/0155 – Applegarth, Castle Close, TLD

Update/Decisions

- a) NYC/2025/0114 – Bridale Manor, Station Road, Thornton Le Dale: REG
- b) NYM/2025/0108 – Nisa Local, 5 Pickering Rd, Thornton Le Dale: REG
- c) NYM/2025/0046 – Woodside Cottage, Church Lane, Thornton Le Dale: AWC
- d) NYC/ZE24/08937/FUL – Midsummer Caravan & Camping, Low Marishes, TLD
- e) NYM/2025/0002 – Ganstead, Whitbygate, Thornton Le Dale: No Objections
- f) NYM/2025/0013 – Leab Cottage, Maltongate, Thornton Le Dale: AWC
- g) NYM/2024/0801. Beckside Pharmacy, Maltongate, Thornton Le Dale: REG

LBC – Listed Building Content
AWC – Approved with Conditions
AWP – Approved with Provisions
REG – Still Registered

Resolved: All **Received and Considered**. All planning matters circulated to councillors prior to the meeting.

2425/218 To **Receive and Consider** matters raised by Parish Clerk/RFO:

a) To **Receive** current bank balances:

Virgin Money	£96.73 Feb	£0.00 Mar
Barclays Community	£15,537.24 Feb	£13,629.59 Mar
Barclays Premium (Reserve)	£73,172.95 Mar	

* Balance at the end of March 2025.

Resolved: All balances received.

b) To **Consider** Payments Received and for Approval

Resolved: All payments **Approved** as detailed in the Clerks Notes (attached to the agenda).

c) To **Consider** future payments in/Received (see Clerks Notes)

Resolved: All payments in/Received were **Noted**. Additional payments/invoices to be approved were **Noted** as follows:

TA	14/3/25	Business Stream	19.83	Water Bill
TA	14/3/25	Business Stream	19.83	Water Bill
TA	14/3/25	Paid by Cllr PB	50.00	Flag for VE Day
TA	28/2/25	Starboard Systems Ltd	921.60	Annual subs for Scribe

Resolved: 6 councillors in favour of above payments to approve, Starboard Systems was discussed further on in the agenda. 1 councillor abstained.

d) To **Receive** information/update on the Interim Audit for 2024/25

Resolved: Clerk provided an update. Draft Report received, queries raised by Clerk, awaiting responses. Clerk preparing for full audit. To remain on the agenda.

e) To **Receive** update on the closure of the Virgin Money bank account
Cllr Green confirmed the account was closed before the end of March.

Resolved: Parish Council resolved to remove from future agendas.

f) To **Receive and Consider** the Scribe/Starboard annual invoices

Proposal to accept and pay the outstanding invoices, and in time, to look at alternatives particularly for the Allotments module. **Voted: 5 councillors in favour/2 abstained**

2425/219 To **Receive** new correspondence received by clerk and any action required. Please see the accompanying notes detailing the content of the correspondence.

a) Wayleaves agreement update: **Agreement signed and returned. To remove from future agendas.**

b) Rishi Sunak meeting request: tba (Annual Meeting of the Parish date). Date has been agreed/invitations to go out to all political parties.

c) All other correspondence:

a. National Insurance increase impact/revise budget forecast. **Noted**

b. Renew of website annual gov.uk domain license. **Noted.**

c. Remedial branch work on Whitbygate received from MoP. **Noted**

d. Highways/Maintenance work announced for A170 Thornton Rd (early June). **Noted**

e. Tree work documentation for All Saints Church: Parks & Diocese. **Noted**

f. Damaged railings notified by MoP: Roxby Road. **Noted**

2425/220 To **Receive** matters raised by members for inclusion on future agendas & outstanding matters for future agendas.

Resolved:

- **None. Scribe to be added at a later PCM.**

2425/221 To **Confirm** the dates of the future meeting(s) -

06 May 2025 03 June 2025 01 July 2025

The Chair Cllr Barrett **Proposed** a motion to close the meeting.

Resolved: All councillors in favour, **motion passed.**

Meeting Closed at 20:22 hours.

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2425/222.

- a) To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).
- b) To **Receive** declarations of interest in items on the agenda
- c) To **Note & Consider** Parish Council Matters & Ongoing Issues
 - i) Bull Field Tender – Opening of tender submission
All submissions/bids opened, and ALL councillors voted in favour of accepting one of the 3 bids. Clerk to inform the successful/unsuccessful candidates and to organise a new contract.
 - ii) Manthorpe Playing Fields grant request – review of submission/agree grant award
All documentation previously circulated was discussed and considered. Voted: 4 councillors in favour of agreeing to offer a grant of £600 (as requested) to Manthorpe Playing fields
 - iii) Update on the current Clerk/RFO annual performance review
The performance review was covered by the Staffing Committee member, Cllr Garbutt. Proposal to increase the NALC pay scale by 1 increment and back-date to the January anniversary contract date. Voted: All councillors in favour of awarding the increment.
 - iv) Update/result of the recent Employment Tribunal (Locum Clerk)
The update was that there was no result of the Employment Tribunal. Cllr Barrett confirmed that the decision is imminent and should be included in the May PCM public session, so this item will be moved to the main agenda.

Meeting Closed at 21:00 hours.

Sign

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Date