

Thornton Le Dale Parish Council

Minutes of the Ordinary Meeting of the Parish Council held at 7.00pm on Tuesday 03 March 2026 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present: Cllr Green (Chair); Cllr Garbutt; Cllr Hetherton; Cllr Tempest; J Collins (Clerk)

Apologies: Cllr Sanderson

Absent: Cllr Markham

Members of Public (mop)

The Chair, Cllr Green opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

The Chair also confirmed that there would be a Closed Session after the main Council meeting to discuss confidential matters around the Bull Field Tender. Vote taken, councillors agreed unanimously to the closed session.

Public Session

No questions

Formal Council Meeting Commencement 19:01 hrs

- 2526/256** To **Receive & Consider** apologies for absence given in advance of the meeting, and to consider the approval of reasons given for absence.
Resolved: Clerk confirmed apologies received from Cllr Sanderson, accepted. It was noted that Cllr Markham was absent, no apologies received.
- 2526/257** To **Receive** declarations of interest in items on the agenda.
Resolved: Cllr Garbutt and Cllr Hetherton declared a non-pecuniary interest in agenda item 2526/263. Declarations of interests noted and accepted by the Council.
- 2526/258** To **Confirm & Sign** Parish Council Meeting minutes of Tuesday 20th January 2026
Resolved: Cllr Green proposed the Minutes for the Parish Council meeting on Tuesday 20th January 2026 be approved and signed. Vote taken, motion passed unanimously by councillors.
- 2526/259** To **Receive & Consider** updates to the Biodiversity policy document
Resolved: Vote taken, motion passed unanimously by councillors to adopt the new Biodiversity policy released in February 2026 by YLCA. Clerk to update the website.
- 2526/260** To **Receive & Consider** the publication of the Employment Tribunal report/decision
Resolved: Vote taken, motion passed unanimously by councillors to publish the Employment Tribunal Judgement/decision made between the Claimant Mrs. C Pillow and the Respondent Thornton Le Dale Parish Council. Clerk to publish on the website.
- 2526/261** To **Receive & Consider** updates for the village maintenance:
- i) Caretaker work completed since January PCM
 - ii) Work for the cemetery gates/Church yard wall/hedge cutting - update
 - iii) Work to the village benches/Maltongate railings/allotment fencing - update
 - iv) Allotment and Cemetery water taps/meters and grit bins – update

Resolved: Chair and Clerk gave an update. Cemetery gates are due to be fitted by the end of March. Work on benches and railings will begin within the next 2 weeks. Grit bins, Clerk to chase an update. Cemetery tap is back ON; allotment tap will be back ON within the next 2 weeks. Meter readings taken.

- 2526/262** To **Receive & Consider** progress/actions on the following proposed new documents:
- Business Continuity Plan
 - Caretaker Duties/Map
 - Biodiversity/GrubsUp! letter
- Resolved: Clerk received feedback and comments from councillors regarding the Plan and the Caretaker Duties/Map – work is in progress on these documents and will continue to be updated. All comments received will be reflected and updated in the documents. Clerk confirmed that the latest YLCA template of all recommended policies has been received, and this needs attention.**
- Cllr Tempest kindly gave an update on the GrubsUp! letter and the intended recipient, landowner, was confirmed as Mr. A. Douglas-Smith. Clerk to compose and send a letter on behalf of the Parish Council in support of the project. Vote taken, motion passed unanimously by councillors to send the letter.**
- 2526/263** To **Receive & Consider** updates on the request to rent/purchase parcel of PC-owned land
Resolved: Clerk gave an update on progress. Clerk is currently in talks with a Pickering solicitor who has previously worked on rental/lease agreements with the council.
- 2526/264** To **Receive & Consider** grant application received from Manthorpe Play Park
Resolved: Clerk confirmed that all paperwork and the grant application have been circulated to all councillors ahead of the meeting. As proposed at a previous council meeting, the council would agree to match fund with the Commuted Sums amount of £2,479.00. Vote taken, motion passed unanimously to agree a grant of £2,479.00 be made to Manthorpe Play Park
- 2526/265** To **Receive & Consider** dates/preparations for the Annual Meeting of the Parish Council
Resolved: Vote take, councillors agreed unanimously to the date of Tuesday, 19 May 2026 at 7pm, at Old Grammar School, Thornton Le Dale.
- 2526/266** To **Consider** new planning applications or previous Applications/Decisions/Update.

New Applications

- i) NYMNPA: NYM/2026/0059 Greystones, Maltongate, TLD
- ii) NYMNPA: NYM/2026/0040 The Hall Residential Home, Church Lane, TLD
- iii) NYMNPA: NYM/2026/0066 High Fields, Greengate Lane, TLD
- iv) NYMNPA: NYM/2026/0074 Thornholme, Station Road, TLD
- v) NYMNPA: NYM/2026/0071 Café Bouchere, Maltongate, TLD
- vi) NYMNPA: NYM/2026/0078 Rookwood, Maltongate TLD
- vii) NYMNPA: NYM/2026/0095 Rookwood, Maltongate TLD

Update/Decisions

All planning decisions are available on the NYMNPA and NYC website

Resolved: All planning applications considered, including those received late on the Clerks Notes. No comments received.

- 2526/267** To **Receive and Consider** matters raised by Parish Clerk/RFO.
- a. To **Receive** current bank balances: see Clerks Notes
Resolved: Council received end-of-month bank balances.
 - b. To **Consider** payments made/received & those awaiting authorisation: see Clerks Notes
Resolved: Councillors considered and approved payments made/those awaiting authorisation.

- c. To **Receive** update on savings/investment option with Skipton BS/sign paperwork
Resolved: Clerk confirmed the Skipton Building Society account is open.
- d. To **Receive & Consider** the financial investment and process for the new Skipton Building Society Community Saver account.
Resolved: Clerk gave update on how the new account will work, including the withdrawal of any monies would need to be done at the Malton branch of Skipton BS, with the minimum 2 authorised signatories. Vote taken and agreed unanimously to deposit £80,000.00 from the council's Barclays Premium bank account into the Skipton BS account for the purpose of achieving a more favourable rate of interest.

Parish Council Banking Update

Credit/ Debit	Invoice Date	Supplier Name	Gross Amount (£)	Description
D	7 Jan	Hill Mem Institute	85.00	Hall Hire
D	19 Jan	JT Atkinsons	88.20	Grit Salt
D	22 Jan	Groundserv	100.00	Repair/replace allotment fencing
D	22 Jan	NYC Highways	755.00	Streetlighting contract
D	12 Feb	GE Spence	119.00	PC wheelbarrow
D	12 Feb	The Safety Sign Co.	271.07	PC Road/Safety signs
D	13 Feb	Smart Survey	302.40	Parish Plan survey (grant)
D	13 Feb	TLD pc SBS account	100.00	Deposit for Savings account
C	13 Feb	TLD pc SBS account	+100.00	Deposit for Savings account
C	16 Jan	A Colliers FD	+1200.00	Cemetery Fees
C	19 Jan	Allotment Fees	+47.09	Fees
C	30 Jan	A Colliers FD	+600.00	Cemetery Fees
TA				See attached Scribe Report

TA – To approve

End of Month closing Balances:

Barclays Community	£4,833.13	Dec	£2,324.48	Feb
Barclays Premium (Reserve)	£93,259.44	Dec	£93,159.44	Feb
Skipton Building Society	£0.00	Dec	£100.00	Feb

NB: The above balances include PC contractual payments.

All bank statements at month end have been reconciled with Scribe

Resolved: All payments as detailed above and on the Scribe report, were received and authorised.

2526/268

- To **Receive** new Correspondence received by Clerk & agree action required.
- Update on new PC email disclaimer. **Received, update given.**
 - Update from Cllr Tempest on village hall/TLD Nature group presentation. **Received, Cllr Tempest kindly offered an update on the village hall, its AGM and the building upgrade. Update also given on the TLD Nature group/GrubsUp project including the evening presentation in February.**

- c. Final version of Parish Plan received and circulated. **Received, council still waiting for the requested data for the plan.**
- d. Request for donation to village planters. **Received, council still waiting for the grant application**
- e. New grant request from NYMNPA: update. **Received, Clerk confirmed this is still WiP**
- f. Request from Highways to attend workshops: update. **Received, Clerk confirmed still awaiting date**
- g. Hedge/Tree update: snicket Maltongate & Roxby Road. **Received, Clerk confirmed that the caretaker assistance has been offered to take away the cuttings and decompose at the site by the council allotments. This will be done at the same time as the apple tree on Maltongate.**
- h. Priestmans Lane: parking restrictions update. **Received, Clerk confirmed decision had been received to extend the no-parking restrictions/yellow lines.**

2526/269

To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for future agendas

- A Mop requested the need to look at the cycle path around the village; agreement reached for the mop to write to the council with details of the issue. Clerk agreed to forward to NYC Highways.
- Update to council policies using the YLCA template, to include the PC grant application template. Clerk agreed to circulate the full list from YLCA.

2526/270

To **Confirm** the dates of the future meeting(s) for 2026

07 April 2026

05 May 2026

02 June 2026

The Chair Cllr Green proposed a motion to close the meeting.

Resolved: All councillors in favour, motion passed unanimously.

Meeting Closed at 20:20 hours

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2526/271

- a. To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).

Resolved: As noted in the main council minutes, the meeting session was a closed session. Vote already taken.

Closed Council Meeting Commencement 20:25 hrs

- 1. **Bull Field** – Receive & Consider responses to Tender

Resolved: Bids opened and considered, successful bidder agreed. Vote taken, agreed unanimously by councillors to award the applicant who made a bid of £900.00. Clerk to confirm to successful applicant and organise a new contract/invoice. As per previous year, invoices will be split into 2 X 50% amounts, and 2nd half will be invoiced around September 2026.

Meeting Closed at 20:40 hours

Thornton Le Dale Parish Council, Tuesday 03 March 2026: Clerks Notes

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Other noted points

Additional Planning Applications received since publication of PCM agenda:

Reference: NYM/2026/0118. Site address: Hill View, Pickering Road, Thornton le Dale

Reference: NYM/2026/0091. Site address: The Hall Residential Home, Church Hill, T-le-Dale

Reference: NYM/2026/0092. Site address: The Hall Residential Home, Church Hill, T-le-Dale

APPLICATION NO: ZE26/00010/FUL: DESCRIPTION: Erection of a replacement agricultural building / LOCATION: Land At 482293 482366 Broadmires Lane Thornton Le Dale

Sign

Print

Date