

Thornton Le Dale Parish Council

Minutes of the Ordinary Meeting of the Parish Council held at 7.00pm on Tuesday 07 April 2026 at The Hill Memorial Institute Maltongate, Thornton le Dale YO18 7SE

In attendance:

Present: Cllr Green (Chair); Cllr Garbutt; Cllr Hetherton; Cllr Sanderson; Cllr Tempest; J Collins (Clerk)

Apologies: None

Absent: Cllr Markham

Members of Public (mop)

The Chair, Cllr Green opened the public session and summarised the rules of the meeting, and the public session, including the announcement of the video recording of the meeting, and that mobiles phones should be on silent.

The Chair also confirmed that there would be a Closed Session after the main Council meeting to discuss confidential matters around the Cemetery. Vote taken, councillors agreed unanimously to the closed session.

Public Session

Mop raised the question regarding councillor absence and a 6-month rule. Acknowledgement recorded.

Mop offered support for the new Parish Council Biodiversity policy, through the TLeD Nature Group.

Acknowledgement and thanks recorded. Update also given on the GrubsUp! Project currently being undertaken in the village. Mop offered praise on the recently updated PC Biodiversity policy.

Formal Council Meeting Commencement 19:08 hrs

- 2526/272** To **Receive & Consider** apologies for absence given in advance of the meeting, and to consider the approval of reasons given for absence.
Resolved: Clerk confirmed no apologies received. It was noted that Cllr Markham was absent, no apologies received.
- 2526/273** To **Receive** declarations of interest in items on the agenda.
Resolved: Cllr Sanderson declared a non-pecuniary interest regarding all matters relating to North Yorkshire Council. Cllr Sanderson also declared a non-pecuniary interest in 2526/281 due to the grant provided to the Parish Plan. Cllr Garbutt declared a non-pecuniary interest in 2526/278 due to the family connection to the Chair of the Almshouses. Cllr Hetherton declared a non-pecuniary interest in 2526/278 due to being a Trustee of the Almshouses.
Declarations of interests noted and accepted by the Council.
- 2526/274** To **Confirm & Sign** Parish Council Meeting minutes of Tuesday 03rd March 2026
Resolved: Cllr Green proposed the Minutes for the Parish Council meeting on Tuesday 03rd March 2026 be approved and signed. Vote taken, motion passed unanimously by councillors.

- 2526/275** To **Receive & Consider** updates for the village maintenance:
- i) Caretaker work completed since March PCM: snicket/apple tree Maltongate
Snicket work completed, thanks to all concerned. Tidy work to debris completed on Whitbygate, following the most recent storm
 - ii) Work for the cemetery gates/Church yard wall – update
Clerk confirmed that the construction of the gates/posts has started, and installation is due in April
 - iii) Work to the village benches/Maltongate railings/allotment fencing – update
Clerk confirmed mop phone call received re issue with moles on Maltongate/Heron Close and the conversation re the grass cutting machinery. Clerk agreed to contact mole catcher, and ensure public liability is held.
Clerk confirmed bench work still to be completed, delays due to the Feb/Mar inclement weather
 - iv) To approve the additional work and invoice value for the village green railings
Clerk confirmed that the initial quote on the railings was for those just on the Maltongate side, and that due to the additional work instructions given to the contractor, then a further £1500-£1900 funds may be needed to complete all the outstanding work. Vote taken to agree additional funds, unanimously agreed to allocate these additional funds. Clerk to document all details, for future quotes.

Resolved: Chair and Clerk gave an update. Votes taken. See above agreements/actions.

- 2526/276** To **Receive & Consider** progress/actions on the following proposed new documents:
- Caretaker Duties/Map
 - New Grant Application Form
- Resolved: Clerk received feedback and comments from councillors regarding the Caretaker Duties/Map – Clerk agreed to update with changes and publish on the website.**
Further work proposed on the Grant Application Form, and therefore Clerk agreed to update, and bring to the May PCM agenda. This included words to reflect the precept/award dates and a marking-type criteria.
Vote taken, motion passed unanimously by councillors regarding the points detailed above.

- 2526/277** To **Receive & Consider** updates on the request to rent/purchase parcel of PC-owned land
Resolved: Clerk gave an update on progress. Chair suggested that this item needs to be reconsidered, with a view to confirming that this is not a viable option for the Parish Council.
Vote taken to remove from future agendas, and for Clerk to confirm to interested parties that no further consideration can be given. Vote taken and agreed unanimously by councillors.

- 2526/278** To **Receive & Consider** grant application received from Lady Lumleys Almshouses
Resolved: Clerk confirmed that all paperwork and the grant application have been circulated to all councillors ahead of the meeting. Clerk confirmed the reasons for the application and what the money would be used for, as detailed in the application. Vote taken, motion passed unanimously to agree a grant of £3,000.00 be made to the Lady Lumleys Almshouses Trust.

- 2526/279** To **Receive & Consider** grant application received from TLD volunteers
Resolved: Clerk confirmed that all paperwork and the grant application have been circulated to all councillors ahead of the meeting. Clerk confirmed the reasons for the application and what the money would be used for. Vote taken and agreed to offer the TLD Volunteer Group £300, and this would be conditional on the PC receiving further information on both the quotes/receipts for the project, as this information was not available with the application. Clerk to organise, as well as confirm no tall plants at the car park entrance. Vote taken, motion passed unanimously to agree a grant of £300 based on the above conditions.

- 2526/280** To **Receive & Consider** dates/preparations for the Annual Meeting of the Parish Council
Resolved: Councillor Hetherton confirmed both the date and venue has been booked for Tuesday, 19 May 2026 at 7pm, at Old Grammar School, Thornton Le Dale.
 Cllr Sanderson suggested a “Children and Young people” theme to the presentation. Clerk agreed to write out with invitation for community groups to both attend and present. Clerk also agreed to invite community groups which were invited last year.
- 2526/281** To **Receive & Consider** the Parish Plan documents
Resolved: Clerk confirmed that all information received has been circulated to all councillors for consideration. Representation from the Parish Plan group was present and kindly gave a brief history for the benefit of newly elected councillors. Discussions took place which covered points such as legislation/interactions and engagement with key services/ stakeholders and agencies.
 Agreement reached by all councillors to set up a sub-group of council members to look further into the survey data, and the PP final version, with a view to agreeing to which areas the Parish Council can consider and take forward. Update to be provided at the May meeting, and the agenda item will remain.
- 2526/282** To **Consider** new planning applications or previous Applications/Decisions/Update.

New Applications

Applications noted from previous Clerks Notes

Reference: NYM/2026/0118. Site address: Hill View, Pickering Road, Thornton le Dale
Reference: NYM/2026/0091. Site address: The Hall Residential Home, Church Hill, T-le-Dale
Reference: NYM/2026/0092. Site address: The Hall Residential Home, Church Hill, T-le-Dale
APPLICATION NO: ZE26/00010/FUL: DESCRIPTION: Erection of a replacement agricultural building /
LOCATION: Land At 482293 482366 Broadmires Lane Thornton Le Dale

- i) NYMNPA: PRE/2026/00033 Land East of Longlands Lane, TLD
- ii) Consultation meeting – NYMNPA: NYM/2024/0877/Thorpe Cottage, chestnut Ave, TLD

Update/Decisions

All planning decisions are available on the NYMNPA and NYC website
Resolved: All planning applications considered. No further comments received.

- 2526/283** To **Receive and Consider** matters raised by Parish Clerk/RFO.
- a. To **Receive** current bank balances: see Clerks Notes
Resolved: All bank balances received.
 - b. To **Consider** payments made/received & those awaiting authorisation: see Clerks Notes
Resolved: Payments and those awaiting authorisation considered and approved unanimously.
 - c. To **Receive** update on savings/investment option with Skipton BS
Resolved: Clerk gave update with the amount paid in to date, and that the remaining balance will be paid in once the April precept received.
 - d. To **Receive & Consider** overtime for Clerk in preparation of additional work anticipated for Year End/Council documents review/Allotment management including exit from Scribe
Resolved: Vote taken, motion passed unanimously to approve up to 6 hours overtime.
 - e. To **Receive & Approve** invoice from Advantage Web Design re new/updated service
Resolved: Vote taken, motion passed unanimously to approve AWD invoice.

Parish Council Banking Update

Credit/ Debit	Invoice Date	Supplier Name	Gross Amount (£)	Description
D	04 Mar	WJP S Ltd	42.00	Domain Fee
D	04 Mar	A Bosomworth	220.50	Cemetery Hedges
D	12 Mar	Post Office	13.92	Postage
D	16 Mar	Shaws & Sons	153.60	EROB certificate book
D	16 Mar	Manthorpe Play Park	2479.00	PC Grant
D	23 Mar	Microsoft	59.99	MS365 annual fee
D	26 Mar	Groundserv	750.00	Maltongate Railings
D	Mar	TLD pc Savings SBS	40,000.00	Transfers from Prem to Savings
C	03 Mar	Roberts FD	+200.00	Cemetery Fee
C	06 Mar	A Colliers FD	+1200.00	Cemetery Fees
C	11 Mar	EROB for mop	+300.00	EROB Fee
C	11 Mar	EROB for mop	+600.00	Cemetery Fees
C	12 Mar	JW Myers	+125.00	Cemetery Fee
C	18 Mar	Memorials for mop	+375.00	Cemetery Fee
C	19 Mar	JW Myers	+100.00	Cemetery Fee
C	19 Mar	TLD pc Prem transfer	+5000.00	Transfer between pc accounts
C	20 Mar	Wayleaves	10.87	Wayleaves payment
TA				See attached Scribe report

TA – To approve

End of Month closing Balances:

Barclays Community	£2,324.48	Feb	£3715.11	Mar
Barclays Premium (Reserve)	£93,159.44	Feb	£48,395.47	Mar
Skipton Building Society	£100.00	Feb	£40,100.00	Mar

NB: The above balances include PC contractual payments.

All bank statements at month end have been reconciled with Scribe

Resolved: All payments as detailed above and on the Scribe report, were received and authorised.

2526/284

To **Receive** new Correspondence received by Clerk & agree action required.

- Update on new PC email disclaimer. **Clerk agreed to remove it from future agendas.**
- Update from Cllr Tempest on village hall Trustees meeting. **Cllr Tempest kindly gave an update; the AGM was noted as 6 May 2026.**
- Update from Clerk on YLCA branch meeting. **Update given.**
- Request for use of village green for the Scarecrow Festival. **Request agreed.**
- Request for the PC to provide entry to the Scarecrow Festival. **PC to consider.**
- Further price increase from A Bruntons. **Received.**

- g. Topple Testing of Memorials. **Chair, Cllr Green gave an update on the churchyard, the method for the testing, and that the cemetery testing is not due for a further 2 years.**
- h. Receipt of the PKF AGAR forms for 2025-26. **Clerk confirmed receipt.**
- i. Update on allotment administration including new process/invoices. **Clerk gave update**
- j. New grant request from NYMNPA: update. **Clerk to remove from future agendas.**
- k. Request from Highways to attend workshops: update. **Clerk to remove from future agendas.**

2526/285 To **Receive & Consider** updates to the Parish Council Forward Plan 2026-27
Resolved: Clerk agreed to suggestions of future format on the agendas, and to publish latest version on the PC website.

2526/286 To **Receive** matters raised by members for inclusion on future agendas & note outstanding matters for future agendas

- i) To consider the purchase of a Blood Control Kit
- ii) To consider the purchase/use of a Clerk/PC mobile phone
- iii) To consider the purchase of new waste bins

Resolved: Agenda items above are to be included. Clerk to research costs.

2526/287	To Confirm the dates of the future meeting(s) for 2026:
	05 May 2026 02 June 2026 07 July 2026

Meeting Closed at 21:00 hours

CLOSED SESSION – THE PUBLIC/PRESS WILL BE ASKED TO LEAVE THE MEETING

2526/288

- a. To **Resolve** to exclude members of the press and public due to the nature of the business to be transacted at agenda below, being prejudicial to the public interest. (Public Bodies (Admissions to Meetings Act 1960) & Standing Orders 3 (d).

Resolved: As noted in the main council minutes, the meeting session was a closed session. Vote already taken.

- 1. [Cemetery Issue](#) – Receive & Consider details and agree actions

Resolved: Clerk gave an update on the issue, the item was discussed with a view to progress at a future meeting, in a public/closed session, which is yet to be determined. Vote taken, agreed unanimously with all councillors present.

Closed Council Meeting Commencement 21:25 hrs

Thornton Le Dale Parish Council, Tuesday 07 April 2026: Clerks Notes

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D	04 Mar	A Bosomworth	220.50	Cemetery Hedges
D	12 Mar	Post Office	13.92	Postage
D	16 Mar	Shaws & Sons	153.60	EROB certificate book
D	16 Mar	Manthorpe Play Park	2479.00	PC Grant
D	23 Mar	Microsoft	59.99	MS365 annual fee
D	26 Mar	Groundserv	750.00	Maltongate Railings
D	Mar	TLD pc Savings SBS	40,000.00	Transfers from Prem to Savings
C	03 Mar	Roberts FD	+200.00	Cemetery Fee
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C	11 Mar	EROB for mop	+300.00	EROB Fee
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Other noted points

Parish Council received a letter from NYC Planning Enforcement Office, dated 02 April 2026. Clerk to cover in the meeting, and to suggest for inclusion as an agenda item for the May PCM.



Parish Council
Thornton-le-Dale

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